



Tuesday, December 13, 2022

Time: 6:15 p.m. – 6:20 p.m.

CHAIR: Dr. Hein

MEMBERS: Mr. Gallianetti, Vice Chair
Ms. Robbins
Ms. Versey

Note: This Committee will meet in the Superintendent’s Conference Room.

*Starting/ending times may vary

The Human Resources Committee meeting will be held in the Superintendent’s Conference Room, 3330 Stahl Road, Sheboygan, Wisconsin on **Tuesday, December 13, 2022, at 6:15 p.m.** The following items will be presented for consideration at that time:

Please note, that some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present in the Superintendent’s Conference Room. In addition, the District is offering audio and video access to the meeting via phone connection by calling 1-312-626-6799 with meeting ID: 868 7474 6442 and Passcode: 704317 or <https://us06web.zoom.us/j/86874746442?pwd=VjVyTzRJaWVqZFIPaUs5RVJJSmVWdz09> at the scheduled meeting time.

**REPORT TO THE HUMAN RESOURCES COMMITTEE
AGENDA**

2 min. **1. APPOINTMENTS – Ms. Jami Hintz (Confirming Action)**

The administration recommends the following appointments be confirmed:

TEACHER

Kathleen Gavin Sheboygan, WI	Cross Categorical Wilson	UW-Milwaukee	Bachelor’s Degree \$29,816.84 (prorated)
---------------------------------	-----------------------------	--------------	---

Ms. Gavin has been hired for the 2022-2023 school year. She has been an Educational Assistant with the District since August 2021. She has been participating in the RITE program with a completion date of June 2024. She will be certified in Cross Categorical Special Education. She was the only candidate interviewed.

Megan Watke Waukesha, WI	Mathematics/Social Studies Urban	Lakeland University	Bachelor’s Degree \$20,802.45 (prorated)
-----------------------------	-------------------------------------	---------------------	---

Ms. Watke has been hired for the second semester of the 2022-2023 school year. She will be certified in Regular Education. She was the only candidate interviewed.

COOK

Cori Menzer	School Nutrition	November 30, 2022	\$14.84 per hour
-------------	------------------	-------------------	------------------

EDUCATIONAL ASSISTANTS

Dulcinea Coens	Jackson	November 14, 2022	\$15.00 per hour
Jennifer Gross	Horace Mann	October 31, 2022	\$15.75 per hour
Tamar Scott	North High	November 14, 2022	\$17.50 per hour
Natalie Wojtczak	Jackson	November 14, 2022	\$15.00 per hour

LIFEGUARDS

Elena Koene	North High	October 21, 2022	\$7.25 per hour
-------------	------------	------------------	-----------------

Olivia Sanders	North High	October 21, 2022	\$7.25 per hour
Kaden Wilson	North High	October 21, 2022	\$7.25 per hour

NOON HOUR SUPERVISOR

Ashley Bittinger	Madison	November 8, 2022	\$10.00 per hour
------------------	---------	------------------	------------------

RECREATION DEPARTMENT

David Arriens	Adult Flag Football	November 1, 2022	\$20.00 per hour
Chase Bohman	Basketball Referee	November 14, 2022	\$15.00 per hour
Allison Brunette	Kidstop Childcare	November 21, 2022	\$15.00 per hour
Allison Brunette	Fitness Instructor	November 21, 2022	\$15.00 per hour
Briuna Harper	Kidstop Childcare	November 7, 2022	\$14.00 per hour
Danica Hayon*	Kidstop Childcare	November 23, 2022	\$14.00 per hour
Tricia Klessig	Kidstop Childcare	November 21, 2022	\$14.00 per hour
Elijah Strickland	Basketball Referee	November 28, 2022	\$15.00 per hour
Shamika Suggs	Kidstop Childcare	November 7, 2022	\$14.00 per hour
Reese Tevsh	Kidstop Childcare	November 21, 2022	\$14.00 per hour

SECRETARY

Alexis Krenn	Cleveland	November 7, 2022	\$16.00 per hour
--------------	-----------	------------------	------------------

SUBSTITUTE EDUCATIONAL ASSISTANTS

Taunaleah Ballard	District-Wide	November 14, 2022
Emily Edson*	District-Wide	November 23, 2022
Juanita Ignacio	District-Wide	November 16, 2022
Haylie Johnson*	District-Wide	October 31, 2022
Stephanie Pittner	District-Wide	November 28, 2022
Jennifer Revenson	District-Wide	October 31, 2022
Kristie Richter	District-Wide	November 17, 2022
Joan Thiel	District-Wide	November 1, 2022

SUBSTITUTE SECRETARIES

Taunaleah Ballard	District-Wide	November 14, 2022
Karen Lutze	District-Wide	November 21, 2022
Jennifer Revenson	District-Wide	October 31, 2022

SUBSTITUTE TEACHERS

Amy Beattie	Art	November 14, 2022
Cynthia Conrad	Mathematics, Regular Education, and Pupil Services	November 17, 2022
Christine Harrison	Coaching Athletics, Health, and Physical Education	November 1, 2022
Elizabeth Johnson	Degreed, Non-Certified	November 18, 2022
Scott Lee	Coaching Athletics, Health, and Physical Education	November 21, 2022
Franklin Lenihan	Degreed, Non-Certified	November 4, 2022
Stephanie Mackenzie	Reading and Regular Education	November 18, 2022
Meagan Mervyn	Degreed, Non-Certified	November 29, 2022
Teresa O'Dell	Business Education, English as a Second Language, Japanese, and Alternative Education, Retired SASD Teacher	November 29, 2022
Paul Reinemann	Biology, Broad Field Science, and Environmental Studies	November 16, 2022

EXTRA PAY FOR EXTRA SERVICE (COACHES / ADVISORS)

Horace Mann

Christa Wilson	External Candidate	Dance Coach	\$21.79 per hour
----------------	--------------------	-------------	------------------

North High

Kayla Schetter	External Candidate	Assistant Dance - Winter	\$2,057.00
----------------	--------------------	--------------------------	------------

South High

Connor McManus	External Candidate	Assistant Boys' Dive Coach	\$1,500.00
Lauren Merry	Internal Candidate	Varsity Gymnastic-Job Share	\$1,885.50
Mary Schmidt	Internal Candidate	Assistant Girls' Basketball	\$2,743.00

*Relative of SASD employee

2 min. **2. SEPARATIONS – Ms. Jami Hintz** (Information)

The following separations have been granted:

Jessica Alvarez Gonzalez	Noon Supervisor	Jefferson	November 11, 2022
Kathryn Baker	Tennis Instructor	Recreation Department	November 22, 2022
Jean Behling	Kidstop Childcare	Recreation Department	November 22, 2022
Alexander Blindauer	Kidstop Childcare	Recreation Department	November 22, 2022
Nicole Bollenbacher	Kidstop Childcare	Recreation Department	November 22, 2022
Teresa De Mark-Russo	Substitute Teacher	District-Wide	November 1, 2022
Alessia Eckelaert	Kidstop Childcare	Recreation Department	November 22, 2022
Rebecca Eckhardt	Noon Supervisor	Lincoln-Erdman	November 22, 2022
Kristine Fritz	Substitute Teacher	Early Learning Center	November 1, 2022
Elizabeth M. Garcia	Educational Assistant	Longfellow	November 18, 2022
Laura Hernandez	Substitute Secretary	District-Wide	November 4, 2022
Aiden Joosse	Baseball Umpire/Referee	Recreation Department	November 22, 2022
Libby Kaule	Kidstop Childcare	Recreation Department	November 22, 2022
Patrick Langenfeld	Custodian/Mechanic	Facilities Services/Rec. Dept.	December 10, 2022
Cindy Lapan	Noon Supervisor	Longfellow	November 7, 2022
Jessica Leicht	Kidstop Childcare	Recreation Department	November 22, 2022
Emily Leitheiser	Educational Assistant	Urban	October 31, 2022
John Mees	Homeless Liaison	Pupil Services	November 1, 2022
Lisa Meyer	Substitute Cook	School Nutrition	November 30, 2022
Emily Miller	Gymnastic Instructor	Recreation Department	November 22, 2022
Molly Montgomery	Baseball, Basketball Referee	Recreation Department	November 22, 2022
Diane Neff-Rondeau	Substitute Cook	School Nutrition	November 8, 2022
Austin Panzer	Kidstop Childcare	Recreation Department	November 22, 2022
Nannette Pockat	Substitute Educational Assistant	District-Wide	November 17, 2022
Hayley Randall	Teacher	South High	December 22, 2022
Melissa Reyes	Educational Assistant	Lincoln-Erdman	December 22, 2022
Stephanie Ritmiller	Substitute Educational Assistant	District-Wide	October 31, 2022
Vondal Sandum	Kidstop Childcare	Recreation Department	November 22, 2022
Kathryn Schmidt	Kidstop Childcare	Recreation Department	November 22, 2022
Stacie Simons	Substitute Teacher	District-Wide	November 1, 2022
Christina Sorenson	Noon Supervisor	Longfellow	November 10, 2022
Kaitlyn Udovich	Kidstop Childcare	Recreation Department	November 22, 2022
James VanAkkeren	Event Worker	South High	November 21, 2022
Constance Vandre	Mah-Jongg Instructor	Recreation Department	November 18, 2022
Elizabeth Velier	Kidstop Childcare	Recreation Department	November 22, 2022
Ashley Williams	Noon Supervisor	Longfellow	November 10, 2022
Ava Wittstock	Noon Supervisor	Longfellow	November 10, 2022
Thomas Wright	Event Worker	North High	November 21, 2022
Ah Yang	Educational Assistant	North High	November 30, 2022

1 min. **3. DISTRICT CALENDAR FOR 2023-2024 SCHOOL YEAR – Ms. Jami Hintz** (Discussion/Possible Action)

The administration will provide a draft of the 2023-2024 calendar for approval.



SHEBOYGAN AREA

— SCHOOL DISTRICT —

SCHOOL YEAR CALENDAR 2023-2024

August 21-24.....	New Teacher Orientation
August 28-29.....	Pre-session Days
August 30.....	Professional Development Day
September 4.....	Labor Day – No School
September 5.....	School Convenes - First Quarter Begins
October 27.....	Fall Recess - No School
November 3.....	First Quarter Ends
November 6.....	Second Quarter Begins
November 10.....	Parent-Teacher Conferences - No School for Students
November 22.....	Early Release - Two Hours
November 23-24.....	Thanksgiving Recess
December 22-29.....	Winter Recess - No School
January 2.....	School Reconvenes
January 15.....	Martin Luther King Day - No School
January 18.....	Second Quarter Ends
January 19.....	Teacher Records Day - No School for Students
January 22.....	Third Quarter Begins
February 19.....	Emergency Make-up Day - No School if not needed
February 23.....	Parent-Teacher Conferences - No School for Students
March 21.....	Third Quarter Ends
March 22-29.....	Spring Break – No School
April 1.....	Emergency Make-up Day - No School if not needed
April 2.....	Fourth Quarter Begins
May 24.....	Emergency Make-up Day - No School if not needed
May 27.....	Memorial Day - No School
June 7.....	Early Release - Two Hours and Fourth Quarter Ends
June 10.....	Reports Day

The first snow day will NOT be made up. If a second snow day happens prior to January 31st, that snow day will be made up on February 19th. If necessary, the next snow day will be made up on April 1st. If necessary, the next snow day will be made up on May 27th. If there are additional snow days, the Board will determine the procedure.

Number of days taught

1st Quarter.....	43
2nd Quarter.....	43
3rd Quarter.....	42
4th Quarter.....	47
	175

Days not taught

Pre-session.....	2
Professional Development.....	1
Conference Days.....	2
Records Day.....	1
Reports Day.....	1
Holidays(*).....	6

Early Release Days

November 22, 2023.....	2 hours
June 7, 2024.....	2 hours

13



SHEBOYGAN AREA SCHOOL DISTRICT

2023-2024 SCHOOL YEAR CALENDAR

HR Attach 3

	2023							2024							
	Su	M	T	W	TH	F	Sa	Su	M	T	W	TH	F	Sa	
August	20	21	22	23	24	25	26	January		WR	2	3	4	5	6
	27	28	29	PD	31				7	8	9	10	11	12	13
September	3	HL	5	6	7	8	9	February	14	R	16	17	18	19	20
	10	11	12	13	14	15	16		21	22	23	24	25	26	27
	17	18	19	20	21	22	23		28	29	30	31			
	24	25	26	27	28	29	30								
October	1	2	3	4	5	6	7	March	1						
	8	9	10	11	12	13	14		4	5	6	7	8	9	10
	15	16	17	18	19	20	21		11	12	13	14	15	16	17
	22	23	24	25	26	R	28		18	ED	20	21	22	CO	24
	29	30	31						25	26	27	28	29		
November				1	2	3	4	April	7	ED	2	3	4	5	6
	5	6	7	8	9	CO	11		14	15	16	17	18	19	20
	12	13	14	15	16	17	18		21	22	23	24	25	26	27
	19	20	21	22	HL	HL	25		28	29	30				
	26	27	28	29	30										
December						1	2	May	5	6	7	8	9	10	11
	3	4	5	6	7	8	9		12	13	14	15	16	17	18
	10	11	12	13	14	15	16		19	20	21	22	23	ED	25
	17	18	19	20	21	WR	23		26	HL	28	29	30	31	
	24	HL	HL	WR	WR	WR	30								
	31														
								June	2	3	4	5	6	7	8
									9	10					

The first snow day will NOT be made up.
 If a second snow day happens prior to January 31st,
 that snow day will be made up on February 19th.
 If necessary, the next snow day will be made up on April 1st.
 If necessary, the next snow day will be made up on May 24th.
 If there are additional days, the Board will determine the procedure.

11/7/22,ft

Codes		Totals		
		Sem 1	Sem 2	Year
CO =	Conference Day	86	89	175
ED =	Emergency Make-up Day (Snow)	2	0	2
HL =	Holiday	1	0	1
PD =	Professional Development Day	1	1	2
R =	Recess	1	0	1
SR =	Spring Recess	0	1	1
WR =	Winter Recess	5	1	6
☐ =	First Day of the Quarter	96	92	188
☐ =	End of the Quarter or Semester			
▽ =	Early Release, Two Hours			
☐ =	Teachers - No Students			
⬡ =	New Teacher Orientation			
	Teaching Days			
	Pre-session Days			
	Professional Development Day			
	Conference Days			
	Records Day (1-19-23)			
	Reports Day (6-10-23)			
	Holidays			
	Labor Day is September 5th			
	Thanksgiving Day is November 23th			
	Martin Luther King Day is January 15th			
	President's Day is February 19th			
	Good Friday is March 29nd			
	Memorial Day is May 27th			