



Tuesday, November 8, 2022

Time: 6:00 p.m. – 6:25 p.m.

CHAIR: Mr. Gallianetti

MEMBERS: Dr. Hein, Vice Chair
Ms. Ruiz-Harrison
Ms. Versey

Note: This Committee will meet in the Superintendent's Conference Room.

*Starting/ending times may vary

The Finance and Budget Committee meeting will be held in the Superintendent's Conference Room, 3330 Stahl Road, Sheboygan, Wisconsin on **Tuesday, November 8, 2022, at 6:00 p.m.** The following items will be presented for consideration at that time:

Please note, that some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present in the Superintendent's Conference Room. In addition, the District is offering audio and video access to the meeting via phone connection by calling 1-312-626-6799 with meeting ID: 835 2050 1610 and Passcode: 0528261 or <https://us06web.zoom.us/j/83520501610?pwd=RvVxMmVVL0dhYUJNMTQ3NGpsMG9Mdz09> at the scheduled meeting time.

REPORT TO THE FINANCE & BUDGET COMMITTEE AGENDA

- 2 min. **1. FUND 41 CAPITAL PROJECTS – Mr. Mark Boehlke** (Information)
The Fund 41 Capital Projects report through October 31, 2022, will be presented at the December Finance Committee.
- 1 min. **2. STATEMENT OF CASH FLOW – Mr. Mark Boehlke** (Information)
The Statement of Cash Flow report through October 31, 2022, will be presented at the December Finance Committee.
- 1 min. **3. REVENUES & EXPENDITURES REPORTS – Mr. Mark Boehlke** (Information)
The Revenue & Expenditures reports through October 31, 2022, will be presented at the December Finance Committee.
- 1 min. **4. BUDGET REVISIONS & TRANSFERS OF APPROPRIATIONS – Mr. Mark Boehlke** (Information)
Budget revisions and transfers of appropriations through October 31, 2022, will be presented at the December Finance Committee.
- 5 min. **5. FUND BALANCE DESIGNATION DISCUSSION - Mr. Mark Boehlke** (Discussion/Possible Action)
The administration will make recommendations for the June 30, 2022, fund balance designations.
- 10 min. **6. NUTRITIONAL SERVICES UPDATE - Mr. Mark Boehlke/Ms. Meredith Nitka** (Information)
Ms. Meredith Nitka will give an update on the Nutritional Services Department.

2 min. **7. DPI WI LOCAL FOODS GRANT - Mr. Mark Boehlke/Ms. Meredith Nitka** (Information/Possible Action)

The administration requests approval to submit a DPI WI Local Foods Grant in the amount of \$329,924. The grant money would be used for purchasing milk.

2 min. **8. APPROVAL OF WAREHOUSE LEASE FOR THE NUTRITIONAL SERVICES PROGRAM - Mr. Mark Boehlke/Ms. Meredith Nitka** (Information/Possible Action)

The administration recommends board approval of a three-year lease with Copper Craft Enterprises, LLC for 5,000 square feet of warehouse space located at 825 South 20th Street, Sheboygan, in the amount of \$2,187.50 per month for the first year, \$2,237.50 per month for the second year, and \$2,291.678 for the third year of the lease.

1 min. **9. GIFTS – Mr. Mark Boehlke** (Action)

Administration presents the following list of gifts to the District, requesting approval for those \$2500 and greater.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Monetary	Sheboygan Motor Company	Urban	262.44
Monetary	NFPA Education & Technology Fdn.	Central High	500.00
Monetary	Greg/Karen Wolff	North	1,000.00
Monetary	Debra Ott	Sheboygan Theatre Company	20.00
Monetary	Susan Schleisner	Sheboygan Theatre Company	30.00
Monetary	Anonymous	Sheboygan Theatre Company	20.00
 <u>For Action</u>			
Monetary	Johnsonville LLC	North/Red Raider Robotics	5,000.00
Monetary	EMD Millipore Corp.	North/Red Raider Robotics	5,000.00
Monetary	American Orthodontics	North/Red Raider Robotics	5,000.00
Monetary	Vollrath Company	North/Red Raider Robotics	5,000.00
Monetary	Pigeon River PTO	Pigeon River	3,300.00
Monetary	Frank G. & Freida K. Brotz Family Fdn.	Sheboygan Theatre Company	2,500.00

EXECUTIVE SUMMARY

FOR THE SHEBOYGAN AREA SCHOOL BOARD

Topic: Fund Balance Designation

Date: November 8, 2022

Prepared by: Mark Boehlke

- Recommended action:**
- Information only
 - Presentation/discussion
 - Discussion/action by committee
 - Discussion/action by Board of Education
 - Presentation/action next meeting

Purpose:

The purpose of this summary is to present information on the General Fund balance and to bring forward designation recommendations that are in alignment with the Board goals.

How does this relate to the Principles of Equity:

These recommendations align with Principles of Equity #7: All of our district policies, procedures and funding are aligned with the SASD Principles of Equity, as well as the alignment with federal and state legislation, to eliminate inequities.

Recommendation:

It is the recommendation of administration that the Board assign the following amounts of General Fund balance for the described purposes:

Required Designations

Non-Spendable Inventories.....\$90,739.57

Restricted – Self Insurance.....	\$5,168,350.00
Restricted – Common School Funds.....	\$51,830.83
Assigned – Staff Retention Bonus From COVID Relief Funds.....	\$1,314,315.00

Balances Carried Over From Prior Designations

Assigned – Subsequent Year’s Budget - Carryover.....	\$4,163,712.00
Assigned – Future Software Purchase.....	\$33,157.54
Assigned – Future Phone System Purchase.....	\$65,063.43
Assigned – Future Land Acquisition.....	\$2,000,000.00
Assigned – Warriner Building Remodel.....	\$211,245.73
Assigned – Marketing Initiative.....	\$72,102.06
Assigned – ASPIRE Program Remodel and Equipment Expenses.....	\$245,906.05
Assigned – Central Services Building ADA Upgrades.....	\$100,000.00

Additions To Prior Year Designations

Assigned – Staff Development Training

Balance forward of \$144,659.47 plus a \$50,000 additional designation.....\$194,659.47

The additional designation is using fund balance previously designated for textbooks.

Assigned – Staff Recruitment

Balance forward of \$79,483.93 plus a \$50,000 additional designation.....\$129,483.93

The additional designation is using fund balance previously designated for textbooks.

Assigned – Student Safety and Security

Balance forward of \$200,000.00 plus a \$1,000,000 additional designation.....\$1,200,000.00

This designation would rename the previous designation for Mental Health Initiatives in order to broaden the scope to not only include mental health initiatives, but also safety and security projects such as replacement of failing intercom systems, installing additional security cameras, and improving school entrance security.

Assigned – Teacher Credentialing For CAPP Classes

Prior balance was spent in whole. Designate an additional \$100,000.....\$100,000.00

Assigned – Network Infrastructure and Security

Balance Forward of \$505,876.69 plus a \$500,000 additional designation.....\$1,005,876.69

This designation would rename the previous designation for Fiber Optic Network in order to broaden the scope to not only include upgrades to our fiber optic network, but also to include equipment needed for data backup, network security, and other network infrastructure needs.

Assigned – Repair and Purchase of Musical Instruments

Balance forward of \$16,114.64 plus a \$100,000 additional designation.....\$116,114.64

In past years, the Board has designated funds to help replace and repair musical instruments for the band and orchestra programs. Since this need remains, the administration recommends the designation of funds for this purpose.

Assigned – Future Building Projects and Equipment Expenses

Balance forward of \$9,245,684.85 plus a \$2,000,000.00 additional designation.....\$11,245,684.85

In 2021-22, this designation was used for the building of the new maintenance shed located on the Horace Mann Middle School campus, a new walking path at Jackson Elementary, and for demolition, plumbing, and electrical work done at the Central Services Building in conjunction with the ASPIRE and Warriner remodel. The balance forward amount is as of June 30th, 2022, and additional payments of \$446,087.15 have been made through September 30th. The additional designation is being recommended in order to use the funds towards a potential future building project for new Farnsworth and Urban Middle Schools. These funds would reduce the amount needed to be borrowed and reduce the tax impact for residents of the District.

Assigned - Future Athletic/PE Facility Upgrades

Balance forward of \$1,036,514.87 plus a \$250,000 additional designation.....\$1,286,514.87

The Board has been designating funds to upgrade athletic and PE facilities around the district. In 2021-22 these funds were used for improvements to the North High School football field and to install new bleachers at the Field of Dreams baseball complex. Future projects include a sound system and scorer’s booth at the Field of Dreams baseball complex, conversion of the existing paint room at the Field of Dreams baseball complex into a concession stand, a new sound system and scorer’s booth at the main soccer field at Horace Mann, improvements to the North High School softball field, and wall repairs at the South High School pool. The additional designation is in anticipation of major renovations needed to the North and South High School pools, and the James Madison and Central pools.

Reductions to Prior Year Designations

Assigned – Administrative Services Building Remodel and Equipment Expenses

Balance forward of \$1,008,953.50 less a reduction of \$400,000.....\$608,953.50

Major projects remaining for the Administrative Services Building include new gutters, new sprinkler system for original section of the building, and parking lot repair.

Assigned – Administrative Services Building Operating Expenses

Balance forward of \$430,159.70 less a reduction of \$180,000.....\$250,159.70

This designation would fund the operating costs of the Administrative Services Building for the 2022-23 fiscal years. Operating expenses will be moved into the District operating budget starting in the 2023-24 fiscal year.

Unassigned Fund Balance

Unassigned Fund Balance – Working Capital Needs.....\$26,341,236.58

The unassigned fund balance is equal to 18.6% of the 2022-23 general budget. Board policy requires an unassigned balance of 15-20%. Unassigned fund balance is used for working capital and avoids the need for the District to borrow for cash flow purposes.

Total General Fund Balance.....\$55,995,106.44

Background:

- **Who is affected?**

These designations will have a positive effect on our students, staff, and community members as programs and facilities are improved throughout the District.

- **What is the cost and budget impact?**

These are designations of cash on hand. There is no negative impact to the current budget since these are all one-time costs. The exception is the use of funds for the Administrative Services Building operating costs, but a plan is in place to move these expenses into the operating budget. Future budgets may be impacted if facility improvements require additional maintenance or reduce the required maintenance. By using designated fund balance, the general budget is not needed to fund these items, and money is available to support other priorities within the budget.

- **How will this be implemented and what is the timing?**

If approved by the committee, this would go to the board for approval on November 22, 2022. Designations can be changed by the Board at any time during the year. Building or facility projects using these designated funds would be brought back to the Board for bid approval.

- **How will we assess if this is successful?**

The District will be able to move forward with these one-time expenses without the use of the general fund budget.

Attachments:

June 30, 2022 Fund Balance

ENDING FUND BALANCE FOR:	6/30/2021	6/30/2022 Bal.		6/30/2022 Proposed	Change Designation To:
NON-SPENDABLE-INVENTORIES	68,289.98	90,739.57	Restricted	90,739.57	
RESTRICTED-SELF INSURANCE	4,741,127.00	5,168,350.00	Restricted	5,168,350.00	
RESTRICTED-COMMON SCHOOL FUNDS	36,776.00	51,830.83	Restricted	51,830.83	
ASSIGNED-STAFF RETENTION BONUS FROM COVID RELIEF FUNDS	-	1,314,315.00	Restricted	1,314,315.00	
ASSIGNED SUB YRS BUDGET-CARRYOVER	4,006,312.00	4,163,712.00	Balance Forward	4,163,712.00	
ASSIGNED FUTURE SOFTWARE PURCHASE	33,157.54	33,157.54	Balance Forward	33,157.54	
ASSIGNED-FUTURE PHONE SYSTEM	65,323.43	65,063.43	Balance Forward	65,063.43	
ASSIGNED-FUTURE LAND ACQUISITION	2,000,000.00	2,000,000.00	Balance Forward	2,000,000.00	
ASSIGNED-WARRINER BUILDING REMODEL	450,000.00	211,245.73	Balance Forward	211,245.73	
ASSIGNED-MARKETING INITIATIVE	73,532.06	72,102.06	Balance Forward	72,102.06	
ASSIGNED-ASPIRE PROGRAM REMODEL AND EQUIPMENT EXPENSES	500,000.00	245,906.05	Balance Forward	245,906.05	
ASSIGNED-CENTRAL SERVICES BUILDING ADA UPGRADES	100,000.00	100,000.00	Balance Forward	100,000.00	
ASSIGNED-CODING KITS FOR ELEMENTARY SCHOOLS	30,000.00	-	Balance Spent	-	
ASSIGNED-CLASSROOM FURNITURE REPLACEMENT	86,256.07	-	Balance Spent	-	
ASSIGNED-TEXTBOOKS	100,000.00	100,000.00	Redesignated	-	
ASSIGNED-STAFF DEVELOPMENT TRAINING	144,659.47	144,659.47	+ 50,000	194,659.47	
ASSIGNED-STAFF RECRUITMENT	88,130.93	79,483.93	+ 50,000	129,483.93	
ASSIGNED-FUTURE MENTAL HEALTH INITIATIVES	200,000.00	200,000.00	+ 1,000,000	1,200,000.00	STUDENT SAFETY AND SECURITY
ASSIGNED-TEACHER CREDENTIALING FOR CAPP CLASSES	99,214.30	-	+ 100,000	100,000.00	
ASSIGNED-FIBER OPTIC NETWORK	514,794.19	505,876.69	+ 500,000	1,005,876.69	NETWORK INFRASTRUCTURE AND SECURITY
ASSIGNED-REPAIR AND PURCHASE OF MUSICAL INSTRUMENTS	106,162.85	16,114.64	+ 100,000	116,114.64	
ASSIGNED FUTURE BUILDING PROJECTS AND EQUIPMENT EXPENSES	13,121,242.19	9,245,684.85	+ 2,000,000	11,245,684.85	
ASSIGNED-FUTURE ATHLETIC/PE FAC. UPGRADES	1,096,514.87	1,036,514.87	+ 250,000	1,286,514.87	
ASSIGNED-ADMINISTRATIVE SERVICES BUILDING REMODEL AND EQUIPMENT	1,500,000.00	1,008,953.50	- 400,000	608,953.50	
ASSIGNED-ADMINISTRATIVE SERVICES BUILDING OPERATING EXPENSES	600,000.00	430,159.70	- 180,000	250,159.70	
UNASSIGNED-WORKING CAPITAL NEEDS	25,722,835.93	29,711,236.58		26,341,236.58	
10 Total GENERAL FUND	55,484,328.81	55,995,106.44		55,995,106.44	
		55,995,106.44		55,995,106.44	
		2022-23 Original Budget:		141,886,223.54	
Undesignated Fund Balance as a % of Subsequent Year Budgeted Expenditures:	18.4%	(Board Policy 15% - 20%)		18.6%	
		1% =		1,418,862.24	
		0.1% =		141,886.22	
RESTRICTED-GIFTS				1,487,242.64	
21 Total SPECIAL REVENUE TRUST FUND				1,487,242.64	
RESTRICTED-RET LGTRM DEB				324,281.44	
38 Total NON-REFERENDUM DEBT SERVICE FUND				324,281.44	
RESTRICTED-RET LGTRM DEB				537,305.01	
39 Total REFERENDUM APPROVED DEBT SERVICE FUND				537,305.01	
RESTRICTED-CAPITAL PROJ				2,176,332.42	
41 Total CAPITAL EXPANSION FUND				2,176,332.42	
RESTRICTED-CAPITAL PROJ				5,556,865.91	
46 Total LONG TERM CAPITAL IMPROVEMENT TRUST FUND				5,556,865.91	
FUND EQUITY (negative fund balance due to outstanding Red Raider Manufacturing pledges)				(17,174.78)	
49 Total OTHER CAPITAL PROJECTS FUND				(17,174.78)	
RESTRICTED-FOOD SERVICE				4,072,679.26	
50 Total FOOD SERVICE FUND				4,072,679.26	
RESTRICTED-OPEB				25,410,289.15	
73 Total EMPLOYEE BENEFIT TRUST FUND				25,410,289.15	
ASSIGNED-SUB YRS MIDDLE SCHOOL SPORTS				9,398.67	
ASSIGNED-SUB YRS BUDGET				228,000.00	
UNASSIGNED				618,100.64	
85 Total COMMUNITY SERVICE FUND				855,499.31	
ASSIGNED - SHEBOYGAN THEATRE COMPANY				268,255.92	
87 Total SHEBOYGAN THEATRE COMPANY FUND				268,255.92	
ALL FUNDS				96,666,682.72	

NEW Grab & Go: Whole Grain Soft Pretzel



NEW: Chicken Salad Wrap



School Nutrition Update

November 2022

Meredith Nitka, RD, SNS
School Nutrition Coordinator

NEW: 100% Fruit Gel Cups



Overview:

- Summer Program Recap
- Programs, Challenges, & Updates
- Plans ahead



SUMMER FOOD
SUMMER FUN!



2022 Summer Meals

- All meals required to be **eaten at the meal site** per USDA regulations (no more pickup meals)
- Meal sites included 10 Schools plus the Club Y
- **27,901 meals** were served this summer (this is comparable to pre-covid summers)
- **111,045 meals** were served the summer of 2021 when pickup meals **were allowed** by USDA



Current School Year

- Breakfast & Lunch is available for all students (no charge)
- Daily meal counts continue to increase
- **After School Meals are available at 15 schools:**
 - New Site: Sheboygan Leadership Academy
 - We continue to partner with the Rec Department Kid Stop Program and Boys & Girls Club

Challenges:

- **Food & Supply Chain Instability Continues**

- Frequent menu changes due to poor food availability
- Increased food costs

- **Warehouse space**

- We are running out of warehouse space for dry goods storage
- Asking for board approval to rent additional warehouse space to meet our needs (Lease is a 3 year commitment)



- **Staffing**

- We started the school year with 12 new employees
 - Job fair in August was a positive experience & the reason we filled 12 open positions.
 - Currently, we only have 2 consistent subs & in need of more people who can jump in at last minute to help.
 - Most days we have 2 or more staff out due to sick or other

Opportunities Ahead

- WI Local Foods for Schools Grant – \$329,924 to purchase milk locally from WI farms
 - November 15th – DPI will send out notifications of grants
- Resume taste testing with students for menu input
- Continue focusing on staff training and development
- Continue updating equipment Updates



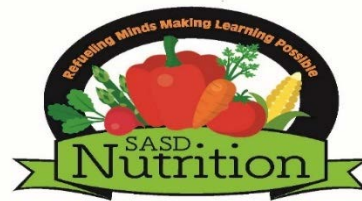
NSLW & Apple Crunch Day

- NSLW was October 10th-14th
 - Random drawings for prizes
- Apple Crunch Day
 - Thursday, October 13th
 - Apples purchased from M&Ts
Gibbsville Orchard in Sheboygan Falls
 - Stickers for Elementary Students



THANK YOU!

**Our mission is to provide our students
the nourishment they need for
outstanding academic achievement
and healthy lives.**



Approval to Submit Grant Application		Date Submitted:
(\$10,000 OR MORE REQUIRES BOARD OF EDUCATION APPROVAL)		
SHEBOYGAN AREA SCHOOL DISTRICT MISSION STATEMENT		
<p>The mission of the Sheboygan Area School District is to equip all students with a foundation of knowledge and skills through quality instruction, opportunities, and a positive learning environment, in an active partnership with the family and community, reinforcing values which will inspire them to access the opportunities of this society, strive for excellence in their endeavors and contribute as responsible citizens.</p>		
Title of Grant:		WI LOCAL FOODS
Person(s)/Department Requesting Approval:		MEREDITH NITKA, NUTRITION
Due Date of Grant:		NOVEMBER 2022 TO DECEMBER 2023
Agency Granting Funds:		DPI
Amount of Grant:		\$329,924
1.	Rationale: (Please include preliminary research) TO PURCHASE MILK LOCALLY	
2.	Program Options Explored: N/A	
3.	Target Population: Students and Staff	
4.	Major Program Goal(s): Help offset Nutrition costs for dairy costs	
5.	How does this grant support the mission and goals of the Sheboygan Area School District: Helps to offset our budget	

6.	How does this grant support student achievement: N/A
7.	Anticipated length of grant: November 2022 to December 2023
8.	Evaluation: N/A
BUDGET SUMMARY	
In-kind cost to the Sheboygan Area School District: N/A	
Anticipated cost covered by grant: \$329,924	
Possible ongoing district costs: N/A	
Personnel involved in proposed grant: N/A	
01/27/2020 Revised	

Sheboygan Area School District

Gift Identification Form For Gifts With A Value Of \$2,500 Or More

Gifts valued at \$2,500 or more can not be accepted in any manner without Board approval.

Description of gift:	<u>Money towards Competition in</u> <u>Red Raider Robotics \$5,000</u>
Conditions of acceptance (if any):	<u>N/A</u>

If there are any expenses or budgetary considerations as a result of acceptance of this gift please describe:
<u>N/A</u>

Please include the following if applicable:	Make: <u>N/A</u>	Model: _____
Unit Value: _____	Serial No: _____	
Total Value: <u>\$5,000</u>	Original Purchase Price: _____	
Quantity Received: _____	Date Received: <u>1/1</u>	

Donor Information:	Organization or name of Donor: <u>Johnsonville LLC</u>
	Donor Address: <u>PO Box 906</u> <u>Sheboygan Falls, WI 53085</u>

How/Where Gift will be used:	<u>Red Raider Robotics</u> <u>Competition Entry Fees and Supplies</u>
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Acceptance Recommended By: *[Signature]* Date: 10.28-2022

Date of Board Acceptance: _____ (Feb 98)

Sheboygan Area School District

Gift Identification Form For Gifts With A Value Of \$2,500 Or More

Gifts valued at \$2,500 or more can not be accepted in any manner without Board approval.

Description of gift: Money towards Competition in
Red Raider Robotics \$5,000

Conditions of acceptance (if any): N/A

If there are any expenses or budgetary considerations as a result of acceptance of this gift please describe:

N/A

Please include the following if applicable: Make: N/A Model: _____

Unit Value: _____ Serial No: _____

Total Value: \$5,000 Original Purchase Price: _____

Quantity Received: _____ Date Received: 1/1

Donor Information: Organization or name of Donor: EMD Millipore Corp

Donor Address: 400 Summit Dr

Burlington MA 01803

How/Where Gift will be used: Red Raider Robotics

Competition Entry Fees and Supplies

Acceptance Recommended By: [Signature] Date: 10-28-2022

Date of Board Acceptance: _____ (Feb 98)

Sheboygan Area School District

Gift Identification Form For Gifts With A Value Of \$2,500 Or More

Gifts valued at \$2,500 or more can not be accepted in any manner without Board approval.

Description of gift: Sponsorship for Red Raider Robotics

Conditions of acceptance (if any): Logos on trailer and upcoming FRC robot

If there are any expenses or budgetary considerations as a result of acceptance of this gift please describe:

Please include the following if applicable: Make: _____ Model: _____
Unit Value: _____ Serial No: _____
Total Value: _____ Original Purchase Price: _____
Quantity Received: \$5,000 Date Received: 10/26/22

Donor Information: Organization or name of Donor: American Orthodontics
Donor Address: 3524 Washington Avenue, Sheboygan, WI 53083

How/Where Gift will be used: Funding for Red Raider Robotics

Acceptance Recommended By:  Date: 10-26-2022

Date of Board Acceptance: _____ (Feb 98)

Sheboygan Area School District

Gift Identification Form For Gifts With A Value Of \$2,500 Or More

Gifts valued at \$2,500 or more can not be accepted in any manner without Board approval.

Description of gift: Red Raider Robotics Donation

Conditions of acceptance (if any): Sponsorship

If there are any expenses or budgetary considerations as a result of acceptance of this gift please describe:

Travel and robot material costs

Please include the following if applicable: Make: _____ Model: _____
Unit Value: _____ Serial No: _____
Total Value: _____ Original Purchase Price: _____
Quantity Received: _____ Date Received: 1/1/

Donor Information: Organization or name of Donor: Vallrath Co.
Donor Address: 1236 N 15th St
Sheboygan, WI 53081

How/Where Gift will be used: Red Raider Robotics

Acceptance Recommended By: Tim Pasche Date: 10/20/2022

Date of Board Acceptance: _____ (Feb 98)

Sheboygan Area School District

Gift Identification Form For Gifts With A Value Of \$2,500 Or More

Gifts valued at \$2,500 or more can not be accepted in any manner without Board approval.

Description of gift:	<u>\$3300 check 1194</u>
Conditions of acceptance (if any):	<u>Purchase newline boards</u>

If there are any expenses or budgetary considerations as a result of acceptance of this gift please describe: <u>Purchase 2 newline boards for</u> <u>teachers' classrooms</u>
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Please include the following if applicable:	Make: _____	Model: _____
Unit Value: _____	Serial No: _____	
Total Value: <u>\$3,300</u>	Original Purchase Price: _____	
Quantity Received: _____	Date Received: <u>10/3/2022</u>	

Donor Information:	Organization or name of Donor: <u>Pigeon River PTO</u>
Donor Address:	<u>3508 N 21st</u> <u>Sheboygan WI 53083</u>

How/Where Gift will be used:	<u>Purchase 2 newline</u> <u>boards for teachers</u>
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Acceptance Recommended By: _____ Date: _____

Date of Board Acceptance: _____ (Feb 98)

Sheboygan Area School District

Gift Identification Form For Gifts With A Value Of \$2,500 Or More

Gifts valued at \$2,500 or more can not be accepted in any manner without Board approval.

Description of gift: \$2,500.00 Check

Conditions of acceptance (if any):

If there are any expenses or budgetary considerations as a result of acceptance of this gift please describe:

Please include the following if applicable: Make: _____ Model: _____
Unit Value: 2,500.00 Serial No: _____
Total Value: 2,500.00 Original Purchase Price: _____
Quantity Received: _____ Date Received: 10/3/2022

Donor Information: Organization or name of Donor: Frank G. and Frieda
Donor Address: K. Brotz Family Foundation,
Inc.
3518 Lakeshore Rd.

How/Where Gift will be used: 2022 - 2023 Corporate
Sponsorship

Acceptance Recommended By: [Signature] Date: 11/2/2022

Date of Board Acceptance: _____

(Feb 98)