



SHEBOYGAN AREA
— SCHOOL DISTRICT —

Tuesday, February 13, 2024

Starting Time: 6:45 p.m. – 7:05 p.m.

CHAIR: Mr. Burg

MEMBERS: Ms. Ruiz-Harrison, Vice Chair
Ms. Robbins
Mr. Laster

(a quorum of the Board may be present)

NOTE: This meeting will be held in the Boardroom.

**Starting/ending times may vary*

The Facilities/Recreation/Theatre Committee meeting will be held in the Board of Education meeting room, 3330 Stahl Road, Sheboygan, Wisconsin on **Tuesday, February 13, 2024 at 6:45 p.m.** The following items will be presented for consideration at that time:

Please note some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present in the Boardroom. In addition, the District is offering audio and video access to the meeting via phone connection by calling 1-312-626-6799 with meeting ID: 874 6366 7294 and Passcode: 048810 or <https://us06web.zoom.us/j/87463667294?pwd=zBbtbmyNDze8IjqHWTeV6r7JIN2O1d.1> at the scheduled meeting time.

**REPORT TO THE FACILITIES/RECREATION/THEATRE COMMITTEE
AGENDA**

- 5 Min. 1. **URBAN FORESTRY GRANT – Mr. Joe Vollmer/Mr. Mike Vandersteen/Mr. Jake Boyer/Mr. Tony Fessler/Mr. Mike Mullen** (Information)

Information will be provided on the Wisconsin DNR Urban Forestry grant for the Sheboygan Area School District in the amount of \$25,000.

- 1 Min. 2. **TABULATION OF BIDS – ROOFING – Mr. Mark Boehlke/Mr. Joe Vollmer** (Action)

Administration recommends that it be authorized to enter into contract with Langer Roofing and Sheet Metal, Inc. of Milwaukee, WI in the amount of \$433,435 for roof replacements at North High School.

<u>BIDDER</u>	North High	North High	North High
	<u>Sec #5A</u>	<u>Sec #5B</u>	<u>Sec #11</u>
Langer Roofing & Sheet Metal, Inc.	\$173,550	\$210,550	\$49,335
Performance Roofing Systems, Inc.	\$177,278	\$213,787	\$50,938
FJA Christiansen Roofing Co., Inc.	\$186,554	\$221,310	\$59,734

[Capital Funds - Roofing]

1 Min. 3. **TABULATION OF BIDS – SOUTH HIGH SCHOOL RESTROOM PLUMBING RENOVATION – Mr. Mark Boehlke/Mr. Joe Vollmer** (Action)

Administration recommends that it be authorized to enter into contract with Quasius Construction Company of Sheboygan, WI in the amount of \$159,646 for the replacement of the plumbing and fixtures in five (5) restrooms at South High School.

<u>BIDDER</u>	<u>BID</u>
Quasius Construction Company	\$159,646
A. Chappa Construction, LLC	\$226,010
Jos. Schmitt Construction	\$238,380

[Capital Funds – Plumbing]

1 Min. 4. **TABULATION OF BIDS – BUILDING AUTOMATION UPGRADE – Mr. Mark Boehlke/Mr. Joe Vollmer** (Action)

Administration recommends that it be authorized to enter into contract with Automated Logic Corporation of Green Bay, WI in the amount of \$88,921 to upgrade the HVAC building automation controls for the Administrative Services Building.

<u>BIDDER</u>	<u>BID</u>
Automated Logic Corporation	\$88,921
Automated Energy Solutions, Inc.	\$90,000

[Designated Fund Balance – Administrative Services Building]

5 Min. 5. **SHEBOYGAN THEATRE COMPANY 90TH (2023-2024) AND 91ST (2024-2025) SEASON UPDATE – Mr. John Koehler** (Information)

Administration will present a brief update of the Sheboygan Theatre Company's midpoint of the current season and plans/shows for the 2024-2025 season.

2 Min. 6. **SHEBOYGAN THEATRE COMPANY FINANCIAL REPORT – Mr. John Koehler** (Action)

The Administration recommends the acceptance of the Sheboygan Theatre Company Financial Report through December 31, 2023.

2 Min. 7. **COMMUNITY RECREATION DEPARTMENT FINANCIAL REPORT – Mr. John Koehler** (Action)

The Administration recommends the acceptance of the Community Recreation Department Financial Report through December 31, 2023.

1 Min. 8. **FACILITY PERMIT REPORT – Mr. John Koehler** (Information)

The Administration will present the Facility Permit Report through January 31, 2024

Report to the Board of Education- Facilities, Recreation and Theatre Committee

from Ms. Tricia Roberts, Sheboygan Theatre Company Executive Director
February 13, 2024

1. 2023-2024 Sheboygan Theatre Company 90th season shows

STC Main Stage Productions- Horace Mann

- Little Mermaid- Well attended. Did well with sponsor support/financially.
- A Christmas Carol Well attended. Did well with sponsor support/financially.
- *Upcoming:*
- Into the Woods, Feb. 16-24, 2024
- RENT, May 10-18
- Contracted positions update:
- Guest Director, Production Manager, Music Director Sound Designer, Light Designer positions have all been filled. A dance choreographer is still needed.

2023-2024 STC Studio Players-

- **Venue: 8th St. Ale Haus-** smaller venue, edgier shows
- Misery- Well attended. Did well with sponsor support/financially.
- Rosencranz & Guildenstern are DEAD- April 25-28

2. 2024-2025 Sheboygan 91st season shows

STC Main Stage Productions- Horace Mann

- Mary Poppins- Looking into a professional contractor to fly Mary Poppins.
- Murder on the Orient Express
- Alice By Heart
- Legally Blonde

2024-2025 STC Studio Players

Venue: TBD

Resident Alien

110 Stories- A tribute to 9/11

3. New Ticketing System: “On the Stage”

The STC will be finish out the 2023-24 season with their current ticket system “Ovation”

After reviewing and comparing several new ticketing systems “On the Stage” ticket system was chosen to provide season/flex ticket holder sales, reservations and support.

Key points:

- Fee structure is similar
- Backend is much more streamlined and user friendly
- Sleeker and more inviting look to our patrons
- Easily integrates with our website
- Connects to social media, can create programs/posters, can sell merchandise, all by uploading the information one time, versus several.



THE SHEBOYGAN THEATRE COMPANY

Revenues & Expenditures

Dec 1-31, 2023

	Associated Bank - SASD 12/31/2023 \$142,734					Associated Bank - SASD 12/31/2022 \$130,269				
	Sheboygan Public Education Foundation - US Bank 12/31/2023 \$153,459					Sheboygan Public Education Foundation 12/31/2022 \$135,355				
	2023-2024 STC Financials					2022-2023 STC Financials				
	Budget	Dec	Year to date	Over/(Under)		Budget	Dec	Year to date	Over/(Under)	
	Revenue					Revenue				
1	Season Tickets	\$30,000	\$438	\$26,223	(\$3,777)	Season Tickets	\$23,000	\$525	\$25,437	\$2,437
2	Contributions - Corporate	\$31,526	\$10,000	\$28,021	(\$3,505)	Contributions - Corporate	\$35,000	\$10,000	\$17,500	(\$17,500)
3	Contributions - Private	\$10,000	\$2,110	\$8,807	(\$1,193)	Contributions - Private	\$10,000	\$2,990	\$7,171	(\$2,829)
4	Contributions - Foundation	\$8,000	\$0	\$0	(\$8,000)	Contributions - Foundation	\$5,000	\$0	\$3,000	(\$2,000)
5	Program Advertising - Other Misc.	\$4,548	\$0	\$2,290	(\$2,258)	Program Advertising - Other Misc.	\$12,749	\$0	\$1,525	(\$11,224)
6	Studio Players	\$6,000	\$0	\$4,780	(\$1,220)	Studio Players	\$6,000	\$0	\$287	(\$5,713)
7	July 4th - Fountain Park	\$3,000	\$0	\$3,000	\$0	July 4th - Fountain Park	\$2,500	\$0	\$2,500	\$0
8	The Little Mermaid	\$16,000	\$0	\$22,124	\$6,124	Sister Act	\$10,500	\$0	\$17,879	\$10,130
9	A Christmas Carol	\$16,000	\$6,307	\$18,081	\$2,081	The Best Christmas Pageant Ever	\$15,500	\$5,552	\$15,337	(\$163)
10	Into the Woods	\$7,800	\$827	\$1,012	(\$6,788)	Brighton Beach Memoirs	\$3,800	\$37	\$59	(\$3,741)
11	Rent	\$16,000	\$184	\$518	(\$15,482)	Crazy for You	\$15,500	\$44	\$474	(\$15,026)
12	Education Outreach	\$500	\$0	\$0	(\$500)	Education Outreach	\$4,000	\$0	\$0	(\$4,000)
13	Fundraisers	\$20,000	\$1,580	\$15,724	(\$4,276)	Fundraisers	\$9,000	\$958	\$8,073	(\$927)
14	Total Revenue	\$169,374	\$21,446	\$130,581	(\$38,793)	Total Revenue	\$152,549	\$20,106	\$99,241	(\$50,556)
Expense										
1	Non-Related Production Expenses	\$68,848	\$5,203	\$33,299	(\$35,549)	Non-Related Production Expenses	\$58,565	(\$6,031)	\$22,720	(\$35,845)
2	Studio Players	\$3,227	\$0	\$2,167	(\$1,060)	Studio Players	\$3,031	\$1,026	\$1,990	(\$1,041)
3	July 4th - Fountain Park	\$1,325	\$600	\$1,231	(\$94)	July 4th - Fountain Park	\$848	\$0	\$625	(\$223)
4	General Production/Operations	\$3,548	\$111	\$1,468	(\$2,080)	General Production/Operations	\$5,043	\$849	\$1,381	(\$3,662)
5	The Little Mermaid	\$25,668	\$13	\$25,733	\$65	Sister Act	\$25,217	\$140	\$24,813	(\$404)
6	A Christmas Carol	\$12,818	\$8,501	\$12,311	(\$507)	The Best Christmas Pageant Ever	\$13,317	\$6,380	\$10,796	(\$2,521)
7	Into the Woods	\$25,175	\$953	\$5,903	(\$19,272)	Brighton Beach Memoirs	\$13,641	\$0	\$0	(\$13,641)
8	Rent	\$25,565	\$6,853	\$6,879	(\$18,686)	Crazy for You	\$28,800	\$0	\$111	(\$28,689)
9	Education Outreach	\$0	\$0	\$0	\$0	Education Outreach	\$1,500	\$0	\$0	(\$1,500)
10	Fundraisers	\$3,200	\$191	\$1,841	(\$1,359)	Fundraisers	\$2,587	\$0	\$1,804	(\$784)
11	Total Expense	\$169,374	\$22,425	\$90,833	(\$78,541)	Total Expense	\$152,549	\$2,363	\$64,239	(\$88,310)
12	Revenue over/(under) Expend.	\$0	(\$979)	\$39,748	(\$39,748)	Revenue over/(under) Expend.	\$0	\$17,743	\$35,003	\$37,754



Sheboygan Area School District
Recreation Department
Revenues & Expenditures
Dec 1-31, 2023

	2022-23 Annual Budget	2022-23 FYTD Activity	2022-23 FYTD % of Budget	2022-23 Fiscal Year End	2023-24 Annual Budget	2023-24 FYTD Activity	2023-234 FYTD % of Budget
REVENUES							
211 Property Taxes	\$1,356,528	\$1,356,528	100%	\$1,356,528	\$1,356,528	\$1,356,528	100%
264 Surplus Property Sale	\$0	\$0	0%	\$0	\$0	\$0	0%
272 User Fees	\$319,605	\$172,222	54%	\$386,174	\$344,360	\$155,796	45%
280 Interest on Investment	\$50	\$6,600	13200%	\$26,080	\$22,000	\$15,545	71%
291 Gifts	\$0	\$60	0%	\$110	\$0	\$60	0%
293 Rentals	\$50	\$0	0%	\$0	\$0	\$0	0%
299 Miscellaneous	\$0	\$0	0%	\$0	\$0	\$0	0%
730 Esser II/Kidstop	\$603,674	\$33,697	6%	\$603,660	\$626,309	\$28,565	5%
861 Equipment Sale	\$0	\$0	0%	\$700	\$0	\$0	0%
878 Capital Lease	\$0	\$0	0%	\$0	\$0	\$0	0%
TOTAL REVENUE	\$2,279,907	\$1,569,107	69%	\$2,373,252	\$2,349,197	\$1,556,494	66%
EXPENDITURES							
165 Esser II/Kidstop	\$603,674	\$200,221	33%	\$603,660	\$626,309	\$278,932	45%
Total Esser II/Kidstop	\$603,674	\$200,221	33%	\$603,660	\$626,309	\$278,932	45%
200 000 Support Services							
100 Salaries	\$142,762	\$75,065	53%	\$156,721	\$156,763	\$81,790	52%
200 Benefits	\$87,657	\$32,580	37%	\$55,290	\$80,124	\$30,694	38%
300 Purchased Services	\$195,087	\$35,897	18%	\$64,883	\$298,962	\$52,194	17%
400 Non-Capital Objects	\$83,353	\$39,162	47%	\$78,208	\$81,137	\$20,659	25%
500 Capital Objects	\$750	\$0	0%	\$0	\$750	\$0	0%
600 Principal	\$0	\$0	0%	\$2,392	\$0	\$0	0%
700 Insurance	\$14,690	\$0	0%	\$11,000	\$14,690	\$0	0%
Total Support Services	\$524,299	\$182,703	35%	\$368,494	\$632,426	\$185,336	29%
300 000 Community Services							
100 Salaries	787,759	\$431,715	55%	\$853,465	\$822,358	\$467,072	57%
200 Benefits	\$214,548	\$97,248	45%	\$187,716	\$224,262	\$113,095	50%
300 Purchased Services	\$132,277	\$53,918	41%	\$97,405	\$101,424	\$59,482	59%
400 Non-Capital Objects	\$100,088	\$20,790	21%	\$56,828	\$78,339	\$21,732	28%
500 Capital Objects	\$125,524	\$41,123	33%	\$93,654	\$63,792	\$104,811	164%
900 Other Objects	\$26,600	\$10,618	40%	\$23,727	\$23,750	\$8,324	35%
Total Community Services	\$1,386,796	\$655,411	47%	\$1,312,794	\$1,313,925	\$774,516	59%
Non-Program Transactions	\$2,537	\$0	0%	\$0	\$2,537	\$0	0%
TOTAL EXPENDITURES	\$1,913,632	\$838,115	44%	\$1,681,288	\$1,948,888	\$959,852	49%
NET SURPLUS/(DEFICIT)	366,275	730,992		691,964	400,309	596,642	

SASD Facility Financial Rental Permit Report: January 2024

School	Facility	Permit Date(s)	Time	Hours	Organization	Purpose	Fee
North High School	Pool	01/14/2024	8:30am-10:45am	2.25	Vollrath Division	Sea Cadet swim qualifications	\$78.75
North High School	Field House	October 8, 2023 – May 5, 2024	8:15am-1:30pm	139.75	Sheboygan Soccer League	Indoor Soccer League	\$2,333.00(2 nd payment)
South High School	Field House	October 8, 2023 – May 5, 2024	8:15am-1:30pm	139.75	Sheboygan Soccer League	Indoor Soccer League	\$667.00(2 nd payment)

2023-2024 FISCAL YEAR TO DATE REVENUES		2022-23 FISCAL YEAR TO DATE REVENUES	
July 2023	\$89.68	July 2022	\$0
August 2023	\$1,608.75	August 2022	\$2,547.50
September 2023	\$1,879.60	September 2022	\$0
October 2023	\$5,200.00	October 2022	\$0
November 2023	\$6,433.85	November 2022	\$3,750.10
December 2023	\$4,970.12	December 2022	\$253.85
January 2024	\$3,078.75	January 2023	\$2,755.30
Total Revenues Year to Date	\$23,260.75	Total Revenues Year to Date	\$9,306.75
February 2024	\$0	February 2023	\$3,704.81
March 2024	\$0	March 2023	\$1,665.34
April 2024	\$0	April 2023	\$5,045.68
May 2024	\$0	May 2023	\$624.63
June 2024	\$0	June 2023	\$2,759.90
Total Revenues	\$23,260.75	Total Revenues	\$23,107.11