



SHEBOYGAN AREA
 — SCHOOL DISTRICT —

Tuesday, January 23, 2024

Starting Time: 6:30 p.m. – 6:45 p.m.

CHAIR: Mr. Burg

MEMBERS: Ms. Ruiz-Harrison, Vice Chair
 Ms. Robbins
 Mr. Laster

(a quorum of the Board may be present)

NOTE: This meeting will be held in the Boardroom.

**Starting/ending times may vary*

The Facilities/Recreation/Theatre Committee meeting will be held in the Board of Education meeting room, 3330 Stahl Road, Sheboygan, Wisconsin on **Tuesday, January 23, 2024 at 6:30 p.m.** The following items will be presented for consideration at that time:

Please note some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present in the Boardroom. In addition, the District is offering audio and video access to the meeting via phone connection by calling 1-312-626-6799 with meeting ID: 872 7131 0999 and Passcode: 177354 or <https://us06web.zoom.us/j/87271310999?pwd=9WX0oVDD1MHIKosMuolIpnz4qWoVvJ.1> at the scheduled meeting time.

**REPORT TO THE FACILITIES/RECREATION/THEATRE COMMITTEE
 AGENDA**

1 Min. 1. **TABULATION OF BIDS – ROOFING – Mr. Mark Boehlke/Mr. Joe Vollmer (Action)**

The Administration recommends that it be authorized to enter into contract with FJA Christiansen Roofing Co., Inc. of Milwaukee, WI, in the amount of \$524,490 for roof replacements at Jackson Elementary School.

<u>BIDDER</u>	<u>Sec #3</u>	<u>Sec #4A</u>	<u>Sec #4B</u>	<u>Total</u>
FJA Christiansen Roofing Co., Inc.	\$74,600	\$225,445	\$224,445	\$524,490
Langer Roofing & Sheet Metal, Inc.	\$73,850	\$229,200	\$234,715	\$537,765
Performance Roofing Systems, Inc.	\$78,535	\$230,937	\$228,360	\$537,832

[Capital Funds - Roofing]

1 Min. 2. **TABULATION OF BIDS – TUCKPOINTING – Mr. Mark Boehlke/Mr. Joe Vollmer (Action)**

The Administration recommends that it be authorized to enter into contract with R.D. Woods Co. Inc. of West Allis, WI, in the amount of \$84,100 for Longfellow Elementary School and \$58,285 for Cooper Elementary School for exterior brick tuckpointing.

<u>BIDDER</u>	<u>Longfellow</u>	<u>Cooper</u>
R.D. Woods Co. Inc.	\$ 84,100	\$58,285
Masonry Restoration Inc.	\$163,725	\$65,265
Holton Brothers Inc.	No Bid	No Bid

[Capital Funds – Building Envelopes]

1 Min. 3. **TABULATION OF BIDS – FIRE ALARM SYSTEM REPLACEMENT – Mr. Mark Boehlke/Mr. Joe Vollmer**
(Action)

The Administration recommends that it be authorized to enter into contract with Specht Electric and Communication of Sheboygan, WI, in the amount of \$709,680 for the replacement of the fire alarm system at North High School.

<u>BIDDER</u>	<u>BID</u>
Specht Electric and Communication	\$709,680
K-W Electric, Inc.	\$768,700
Altmeyer Electric Inc.	\$836,700

[Designated Fund Balance - Student Safety and Security]

5 Min. 4. **FUND BALANCE REQUEST – Mr. John Koehler** (Discussion/Possible Action)

The Administration requests approval of additional fund balance project expenditures for updates at the Pigeon River Recreation Center.

2 Min. 5. **SHEBOYGAN THEATRE COMPANY FINANCIAL REPORT – Mr. John Koehler** (Action)

The Administration recommends the acceptance of the Sheboygan Theatre Company Financial Report through November 30, 2023.

2 Min. 6. **COMMUNITY RECREATION DEPARTMENT FINANCIAL REPORT – Mr. John Koehler** (Action)

The Administration recommends the acceptance of the Community Recreation Department Financial Report through November 30, 2023.

1 Min. 7. **FACILITY PERMIT REPORT – Mr. John Koehler** (Information)

The Administration will present the Facility Permit Report through December 31, 2023.

FOR THE SHEBOYGAN AREA SCHOOL BOARD

Topic: Request to the SASD Board of Education for Fund Balance Expenditures
 Date: January 9, 2024
 Prepared by: Mr. John T. Koehler, Director of Recreation
 by: Sheboygan Area School District-Community Recreation Department

Recommended action: Information only
 Presentation/discussion
X Discussion/Possible Action by committee
 Discussion/action by Board of Education
 Presentation/action next meeting

Purpose: Request to the SASD Board of Education for fund balance expenditures for Sheboygan Community Recreation Department (CRD) projects that will continue to keep pace with goal of increased marketing initiatives, facility improvements/additions, progressive field maintenance plan, provide safe updated facilities/fields.

How does this relate to the Principles of Equity? All CRD programs and facilities are open and welcoming to children and families from all different backgrounds without bias towards gender, race or financial status.

Recommendation: The CRD administration is requesting capital funds from the CRD fund balance.

Community Recreation Department 2023-24 operating budget	\$2,346,624.00
Current fund balance is at 37% of the operating balance	\$876,325.93
Initial fund balance designation requested in November 2023	\$226,000.00
Additional fund balance designation requested in January 2024	\$77,000.00
Total fund balance request for 2023-24 Fiscal Year	\$303,000.00

District Fund Balance Policy 6235 - Recommended fund balance 15-20% of operating budget

Undesignated fund balance after administration request will be at 24%	\$573,325.93
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Background:

Who is affected? The PRRC gym has over 150 participants a day who use the PRRC gym. The gym has shared/coordinated daily use from 6:00am-until 8:00pm Monday-Friday for the before and after school KidStop child care program and the CRD Land Fitness classes. This fund balance designation will cover the much needed costs of facility upgrades to the PRRC.

What is the cost and budget impact? Budget impacts outlined in the recommendation description section above. Costs summarized below.

Fund balance area designations

Pigeon River Rec. Center (PRRC)	
PRRC- Gym Floor Replacement	\$54,500.00
PRRC- Safety Video Entry System Replacement	\$13,000.00
PRRC- Paint Contractor for gym	\$9,500.00
Total	\$77,000.00
TOTAL AMOUNT REQUESTED	\$77,000.00

How will this be implemented and what is the timing? Fund balance designation will receive final approval by Board at the January 23, 2024 meeting. All best efforts will be made to complete the projects in the 2023-24 fiscal year.

How will we assess if this is successful? Updates and summary of projects and accomplishments will be given at future committee meetings.



THE SHEBOYGAN THEATRE COMPANY

Revenues & Expenditures

Nov 1-30, 2023

	Associated Bank - SASD 11/30/2023 \$148,554					Associated Bank - SASD 11/30/2022 \$134,372				
	Sheboygan Public Education Foundation - US Bank 11/30/2023 \$140,196					Sheboygan Public Education Foundation 11/30/2022 \$127,703				
	2023-2024 STC Financials					2022-2023 STC Financials				
	Budget	Nov	Year to date	Over/(Under)		Budget	Nov	Year to date	Over/(Under)	
	Revenue					Revenue				
1	Season Tickets	\$30,000	\$210	\$25,785	(\$4,215)	Season Tickets	\$23,000	\$525	\$24,912	\$1,912
2	Contributions - Corporate	\$31,526	\$10,000	\$18,021	(\$13,505)	Contributions - Corporate	\$35,000	\$2,500	\$7,500	(\$27,500)
3	Contributions - Private	\$10,000	\$965	\$6,697	(\$3,303)	Contributions - Private	\$10,000	\$883	\$4,181	(\$5,819)
4	Contributions - Foundation	\$8,000	\$0	\$0	(\$8,000)	Contributions - Foundation	\$5,000	\$0	\$3,000	(\$2,000)
5	Program Advertising - Other Misc.	\$4,548	\$50	\$2,290	(\$2,258)	Program Advertising - Other Misc.	\$3,950	\$325	\$1,525	(\$2,425)
6	Non-project - Interest (SPEF)	\$0	\$636	\$3,930	\$3,930	Non-project - Interest	\$8,799	\$341	\$2,064	(\$6,735)
7	Studio Players	\$6,000	\$830	\$4,780	(\$1,220)	Studio Players	\$6,000	\$0	\$287	(\$5,713)
8	July 4th - Fountain Park	\$3,000	\$0	\$3,000	\$0	July 4th - Fountain Park	\$2,500	\$0	\$2,500	\$0
9	The Little Mermaid	\$16,000	\$0	\$22,124	\$6,124	Sister Act	\$10,500	\$0	\$17,879	\$10,130
10	A Christmas Carol	\$16,000	\$9,581	\$11,774	(\$4,226)	The Best Christmas Pageant Ever	\$15,500	\$6,069	\$9,785	(\$5,715)
11	Into the Woods	\$7,800	\$25	\$185	(\$7,615)	Brighton Beach Memoirs	\$3,800	\$0	\$22	(\$3,778)
12	Rent	\$16,000	\$30	\$334	(\$15,666)	Crazy for You	\$15,500	\$30	\$430	(\$15,070)
13	Education Outreach	\$500	\$0	\$0	(\$500)	Education Outreach	\$4,000	\$0	\$0	(\$4,000)
14	Fundraisers	\$20,000	\$2,266	\$14,145	(\$5,855)	Fundraisers	\$9,000	\$1,415	\$7,115	(\$1,885)
15	Total Revenue	\$169,374	\$24,593	\$113,066	(\$56,308)	Total Revenue	\$152,549	\$12,087	\$81,199	(\$68,598)
	Expense					Expense				
1	Non-project - Interest (SPEF)	\$4,500	\$349	\$8,111	\$3,611	Non-project - Interest (SPEF)	\$4,878	\$318	\$11,694	\$6,816
2	Non-Related Production Expenses	\$64,348	\$6,490	\$28,097	(\$36,251)	Non-Related Production Expenses	\$53,687	\$2,226	\$17,178	(\$36,509)
3	Studio Players	\$3,227	\$150	\$2,167	(\$1,060)	Studio Players	\$3,031	\$233	\$964	(\$2,067)
4	July 4th - Fountain Park	\$725	\$0	\$631	(\$94)	July 4th - Fountain Park	\$848	\$0	\$625	(\$223)
5	General Production/Operations	\$3,591	\$473	\$1,357	(\$2,234)	General Production/Operations	\$5,043	\$0	\$532	(\$4,511)
6	The Little Mermaid	\$25,668	\$131	\$25,720	\$52	Sister Act	\$25,217	(\$75)	\$24,674	(\$543)
7	A Christmas Carol	\$13,775	\$3,785	\$3,810	(\$9,965)	The Best Christmas Pageant Ever	\$13,317	\$1,748	\$4,416	(\$8,901)
8	Into the Woods	\$24,775	\$4,925	\$4,950	(\$19,825)	Brighton Beach Memoirs	\$13,641	\$0	\$0	(\$13,641)
9	Rent	\$25,565	\$0	\$25	(\$25,540)	Crazy for You	\$28,800	\$0	\$111	(\$28,689)
10	Education Outreach	\$0	\$0	\$0	\$0	Education Outreach	\$1,500	\$0	\$0	(\$1,500)
11	Fundraisers	\$3,200	\$1,350	\$1,650	(\$1,550)	Fundraisers	\$2,587	\$1,804	\$1,804	(\$784)
12	Total Expense	\$169,374	\$17,653	\$76,519	(\$92,855)	Total Expense	\$152,549	\$6,253	\$61,998	(\$90,551)
13	Revenue over/(under) Expend.	\$0	\$6,940	\$36,547	(\$36,547)	Revenue over/(under) Expend.	\$0	\$5,834	\$19,202	\$21,953



Sheboygan Area School District
Recreation Department
Revenues & Expenditures
Nov 1-30, 2023

	2022-23 Annual Budget	2022-23 FYTD Activity	2022-23 FYTD % of Budget	2022-23 Fiscal Year End	2023-24 Annual Budget	2023-24 FYTD Activity	2023-24 FYTD % of Budget
REVENUES							
211 Property Taxes	\$1,356,528	\$1,356,528	100%	\$1,356,528	\$1,356,528	\$1,356,528	100%
264 Surplus Property Sale	\$0	\$0	0%				0%
272 User Fees	\$319,605	\$133,944	42%	\$386,174	\$344,060	\$120,018	35%
280 Interest on Investment	\$50	\$5,855	11709%	\$26,080	\$22,000	\$14,527	66%
291 Gifts	\$0	\$50	0%	\$110	\$0	\$50	0%
293 Rentals	\$50	\$0	0%	\$0	\$0	\$0	0%
299 Miscellaneous	\$0	\$0	0%	\$0	\$0	\$0	0%
730 Esser II/Kidstop	\$603,674	\$0	0%	\$603,660	\$626,309	\$28,565	5%
861 Equipment Sale	\$0	\$0	0%	\$700	\$0	\$0	0%
878 Capital Lease	\$0	\$0	0%	\$0	\$0	\$0	0%
TOTAL REVENUE	\$2,279,907	\$1,496,377	66%	\$2,373,252	\$2,348,897	\$1,519,687	65%
EXPENDITURES							
165 Esser II/Kidstop	\$603,674	\$126,993	21%	\$603,660	\$626,309	\$175,255	28%
Total Esser II/Kidstop	\$603,674	\$126,993	21%	\$603,660	\$626,309	\$175,255	28%
200 000 Support Services							
100 Salaries	\$142,762	\$64,689	45%	\$156,721	\$156,763	\$71,482	46%
200 Benefits	\$87,657	\$28,946	33%	\$55,290	\$80,124	\$27,082	34%
300 Purchased Services	\$195,087	\$29,842	15%	\$64,883	\$81,600	\$48,866	60%
400 Non-Capital Objects	\$83,353	\$36,600	44%	\$78,208	\$81,137	\$17,120	21%
500 Capital Objects	\$750	\$0	0%	\$0	\$750	\$0	0%
600 Principal	\$0	\$0	0%	\$2,392	\$0	\$0	0%
700 Insurance	\$14,690	\$0	0%	\$11,001	\$14,690	\$0	0%
Total Support Services	\$524,299	\$160,078	31%	\$368,495	\$415,064	\$164,549	40%
300 000 Community Services							
100 Salaries	787,759	\$379,709	48%	\$853,465	\$813,608	\$404,105	50%
200 Benefits	\$214,548	\$83,693	39%	\$187,716	\$222,688	\$95,242	43%
300 Purchased Services	\$132,277	\$27,746	21%	\$97,405	\$90,228	\$24,290	27%
400 Non-Capital Objects	\$100,088	\$12,604	13%	\$56,828	\$84,994	\$15,207	18%
500 Capital Objects	\$125,524	\$36,314	29%	\$93,654	\$69,719	\$59,668	86%
900 Other Objects	\$26,600	\$8,400	32%	\$23,727	\$23,750	\$8,018	34%
Total Community Services	\$1,386,796	\$548,467	40%	\$1,312,794	\$1,304,987	\$606,530	46%
Non-Program Transactions	\$2,537	\$0	0%	\$0	\$2,537	\$0	0%
TOTAL EXPENDITURES	\$1,913,632	\$708,545	37%	\$1,681,289	\$1,722,588	\$771,079	45%
NET SURPLUS/(DEFICIT)	366,275	787,832		691,963	626,309	748,608	

SASD Facility Financial Rental Permit Report: December 2023

School	Facility	Permit Date(s)	Time	Hours	Organization	Purpose	Fee
Horace Mann Middle School	Stadium Turf #1	Oct. 23, 24, 25, 27 & 30, 2023	3:30pm – 5:30pm	10	Sheboygan Christian School Association	Sheboygan Christian Playoff Practices	\$250.00
North High School	Pool	Dec. 11, 18, 2023 Jan. 8, 15, 22, 29, 2024 Feb. 5, 12, 19, 26, 2024 Mar. 4, 11, 18, 2024 Apr. 1, 8, 2024	6:30pm – 8pm	22.5	Special Olympics	Special Olympics Swim Practices	\$450.00
South High School	Cafeteria/Commons, Concession Stand, Schumann Gym, Field house, Redwing Gym	March 10, 2024	5:45am-7pm 5:45am-7pm 8am-6pm 8am-7pm 8am-7pm	13.25	Sheboygan Basketball Club	Basketball Tournament	\$4,270.12

2023-2024 FISCAL YEAR TO DATE REVENUES		2022-23 FISCAL YEAR TO DATE REVENUES	
July 2023	\$89.68	July 2022	\$0
August 2023	\$1,608.75	August 2022	\$2,547.50
September 2023	\$1,879.60	September 2022	\$0
October 2023	\$5,200.00	October 2022	\$0
November 2023	\$6,433.85	November 2022	\$3,750.10
December 2023	\$4,970.12	December 2022	\$253.85
Total Revenues Year to Date	\$20,182.00	Total Revenues Year to Date	\$6,551.45
January 2024	\$0	January 2023	\$2,755.30
February 2024	\$0	February 2023	\$3,704.81
March 2024	\$0	March 2023	\$1,665.34
April 2024	\$0	April 2023	\$5,045.68
May 2024	\$0	May 2023	\$624.63
June 2024	\$0	June 2023	\$2,759.90
Total Revenues	\$20,182.00	Total Revenues	\$23,107.11