



**BOARD OF EDUCATION
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin
REGULAR MEETING MINUTES
Tuesday, November 28, 2023**

The regular meeting of the Board of Education of the Sheboygan Area School District was held on Tuesday, the 28th day of November at 6:00 p.m. in the Board of Education meeting room, 3330 Stahl Road, Sheboygan, Wisconsin, as well as members attending via teleconference or other remote access technology. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

President Donohue called the meeting to order at 6:00 p.m.

President Donohue requested that everyone stand and join her in the Pledge of Allegiance.

Moved by Dr. Hein, seconded by Ms. Robbins to approve the agenda. All ayes. Motion carried unanimously.

Present: Mr. Mark Mancl, Mr. Ryan Burg, Ms. Kay Robbins, Ms. Mary Lynne Donohue, Dr. Susan Hein, Ms. Heidi Boehmer, Ms. Sarah Ruiz-Harrison

Excused: Ms. Rebecca Versey and Mr. Santino Laster

APPROVAL OF MINUTES

Moved by Ms. Boehmer, seconded by Ms. Ruiz-Harrison to approve the Regular Board of Education meeting minutes of October 24, 2023 and Closed Session meeting minutes of November 14, 2023. All ayes. Motion carried unanimously.

STUDENT REPRESENTATIVES

Ms. Kylee Maxey, Central High School student representative reported on events that students have been participating in such as mock interviews with local business persons as well as a number of community service projects. Ms. Maxey plans to get a degree in education post high school and added that Central High School has helped her become more involved in activities.

Ms. Azrielle Berge, Warriner High School student representative reported that Warriner implemented a cell phone policy “put away for a day” and talked about the characteristics that Warriner embraces. She also provided an update on the Rising Phoenix program with sixteen students working towards their associate degrees. Students have been attending a variety of field trips and have the option of joining two new clubs – Our Club and Board Game Club. She thanked the Board for allowing her the opportunity to share all the positive news about Warriner High School.

COMMUNITY INPUT

There was no community input.

SUPERINTENDENT’S REPORT

Mr. Harvatine provided his report to the Board, which included congratulating Dave Rautmann on receiving the Physical Education Teacher of the Year Award, as well as Tricia Roberts on being nominated for the 2023 ATHENA Young Professional Leadership Award and the ATHENA Leadership Award. The Sheboygan Theatre Company has also been nominated for the ATHENA Organizational Leadership Award through the Sheboygan County Chamber of Commerce. South High School Senior Cheyenne Stirdivant started a GoFundMe named Emergency Responder Appreciation with a goal of raising \$6k as part of her yearlong project with South High School’s Red Raider Team as she feels that emergency responders do not receive the appreciation they deserve. The Red Raider Robotics female drive team and pit crew attended the Together, Women in STEM Thrive competition and ranked sixth overall after the qualification matches and then lead a broader team as the captain. National Honor Society held their ceremonies for North and South High Schools and Mr. Harvatine provided the main address. Lastly, the Hmong New Year Celebration recently was held at North high School.

MISCELLANEOUS

A. Referendum Delivery Method for Construction Process

Moved by Mr. Mancl, seconded by Dr. Hein to approve the construction deliver approach (Option 3) Construction Management (at-risk) as outlined in the presentation. All ayes. Motion carried unanimously.

Mr. Harvatine reported that administration has been working with Bray Architects on how to manage the construction projects as part of the referendum. He added that four different models would be shared with the Board and what each model entails. He talked about the success the District had with a previous referendum model and that the intent is to have the Board take some action after the conclusion of the presentation. Mr. Wolfert talked about the construction delivery approach and bringing a construction partner on board. He reviewed the four options: 1) Design/Bid/Build – used when there are maybe ten contractors in the community who would have the ability to provide the contract essentially; 2) Design-Build or Single-Source Provider – used when there is one contractor and not commonly utilized by schools as they like the checks and balances, and this option does not allow for that as there would be just the architect and the builder; 3) Construction Management (at-risk) – looks like Option 1 with the construction manager holding all the sub contracts – difference is more about how you select the partner. Mr. Harvatine talked about the construction delivery approach (Option 3) that the District used for the 2004 Referendum, which was extremely successful because we hired our partners prior to the referendum approval. The District has also used Option 1, which was successful for smaller projects. Mr. Considine added that if the Board selected Option 1 or Option 3 that most likely the contractor would be the same. With Option 1, we would pause until after the referendum on determining general contractors and then we would go out for bid for those pre-qualified contractors and award the contract to the lowest responsive bidder. Option 3 could be pre or post referendum. The pro is they are a partner with the District through the referendum process. He added that 80 percent of school districts choose Option 3 and select their general contractor pre referendum. The goal would be to validate everything so that we can begin talking about budget, etc. The community survey is also planned for March/April so that feedback is timed within the presented timeline. If we have the budget information pre survey it will benefit the District when preparing to send the survey out to the community. Mr. Wolfert clarified that in Option 1 the bidders will take the lowest bid because this is how the decision is made. Meaning we could be taking companies from all over the State and having to take the lowest bid. In Option 3 we have the ability to have a conversation with the second place bidder to find a way for them to potentially be our partner in an effort to keep local dollars spent locally. Option 3 will allow the District to do more of that and Bray Architects will help us manage that while being fiscally responsible.

Mr. Burg asked who would make the decision on the contractor and Mr. Wolfert responded that Bray Architects would help facilitate that process with the Board making the final decision. Mr. Harvatine reviewed how that process was handled in the past. The Board was in consensus that they supported having local business work on the projects. Mr. Harvatine commented that most likely there might be some work that needs to be contracted outside the community in the event we do not have a local business who does a particular type of work.

Ms. Boehmer commented that communications to the community should be emphasized and Mr. Wolfert responded that a local contract listening session is planned for early 2024.

B. SASD School and District Report Cards

Mr. Konrath reported that there has been good improvement and growth in the District. Ms. Blum reported that the Report cards are produced for every publicly funded school in Wisconsin and cover four priority areas and five accountability ratings. The Sheboygan Area School District rating remains as “Meets Expectations”. She added that when we reflect on the report card data, we see growth, but when we look at the report cards, we do not see growth. The growth score does not make sense and the Department of Public Instruction (DPI) cannot explain how they are calculating it; however, it counts a lot for our schools. He added that the point of the slides being presented was to show the schools that did have growth but the State showing them “Did Not Meet Expectations” on the school report card. We have our own measures so we are not going to put a lot of weight into the State Report Card. There are definitely some schools that we have work to do such as Urban and Étude, and Étude is difficult because their sampling percent is so small.

Ms. Robbins asked what the 66 percent growth score means and Mr. Konrath responded that it is not a percent – it is a value added score and we just do not know. Ms. Boehmer asked how state report cards were established and Mr. Konrath responded by our state legislators and then to the DPI – value added resource. Ms. Ruiz-Harrison asked if non-public schools use the report card and Mr. Konrath responded that they do but it is different and not the same reporting mechanism. When Mr. Konrath did a comparison between Green Bay East and South High School, the numbers speak for themselves with the exception of the overall score. South High School has higher achievement and better attendance, yet their growth is not as good. If South High School students were not growing, the achievement number would not be that high.

Ms. Blum explained that the comparables were narrowed down to be more representative to the District. Looking at the data and overall accountability score, we fall right in the middle of the pack. Our comparables for English Language Arts (ELA) and Math are at the top of the scores when we look at where are students are from grade 3 to grade 11. Mr. Konrath added that among districts, we are happy where we fall. Our district serves our kids well. Ms. Donohue asked if our English Learner (EL) students are taking the same assessment tests as English speaking students and Ms. Blum responded that yes, they have to take the same state assessment and there is a significant disadvantage.

Ms. Blum talked about the College and Career Readiness Report Card that the District created to help track student data and to help our students prepare for a career pathway. This helps us to implement plans for future growth. These indicators matter for career readiness and we hit them hard. We feel good about where our students are going.

C. Tabulation of Bids – Wheelchair Lift Van

Moved by Mr. Mancl, seconded by Mr. Burg to accept administration’s recommendation to purchase a 2023 Ford Transit T-350 van with wheelchair lift in the amount of \$76,857 from A&J Vans in Valders, Wisconsin for the purpose of transporting special education students. All ayes. Motion carried unanimously.

Mr. Boehlke reported that this wheelchair lift van is to replace an older van at Madison Elementary School; however, they will also be keeping the older van as a backup. He added that it is difficult to find these types of vans.

<u>Bidders</u>	<u>Make</u>	<u>Bid</u>
A&J Vans	2023 Ford Transit T-350	\$76,857
Enterprise Fleet Management	2023 Ram Promaster	\$81,190

D. School Board Member Pay

Moved by Mr. Burg, seconded by Dr. Hein to amend the motion by striking “grant that increase on the first full board meeting following the election” and substitute “that school board members receive their salary increase at the same time staff receive their increase.” Motion carried 6-1 (Mancl-no).

Moved by Mr. Burg, seconded by Dr. Hein to approve increasing salaries of school board members by an average of increase that staff receive on an annual basis and grant that increase on the first full board meeting following the election, seconded by Dr. Hein.

Ms. Donohue asked Mr. Burg to consider a motion to amend when the school board would receive the increase.

Ms. Donohue reported that there have been discussions in the past regarding school board member pay and she asked the Board to review the attachment showing the current rates of pay noting there has been a number of years since there has been an adjustment. She and Mr. Laster would like to recommend that on an ongoing basis the school board receive the same percentage increase as the staff receive each year. For the 2023-2024 school year, the school board increase will be 4 percent.

Mr. Mancl asked for point of clarification on when school board salaries could be discussed as he thought it was one time per year, and Mr. Harvatine responded that it has typically been discussed at the annual meeting; however, there is no policy or statute that prohibits the Board from having a discussion at any time.

Mr. Mancl asked if there was any consideration for extra pay for extra meetings or for not attending meetings and Ms. Donohue commented that is difficult because the amount of meetings are different each year although it could be reviewed in those instances. Mr. Mancl was satisfied with the current comparables. Ms. Donohue asked what timing for an increase is better and Mr. Harvatine responded that administration would not know what the percentage increase would be for staff in April and Mr. Boehlke added that the Board could use that fiscal year’s increase after the April election; however, that is lagging behind 9-12 months then.

Ms. Robbins is in favor of an increase but noted that it does not have to be a complicated process. Ms. Boehmer talked about the workshops and other time she is spending outside of the Board meetings and she likes the idea of planning increases and having a continuous plan. Ms. Ruiz-Harrison noted that when you factor in gas, time away from families, etc. it is not that much compensation.

REPORT OF COMMITTEES

A. CURRICULUM & INSTRUCTION COMMITTEE

1. Lake Superior Regional FRC (First Robotics Competition) Field Trip

Moved by Ms. Robbins, seconded by Mr. Burg to accept the Curriculum and Instruction Committee's recommendation to approve Sheboygan Area School District high school students to travel to Duluth, Minnesota February 28-March 2, 2024, to compete in the Lake Superior Regional FRC (First Robotics Competition). All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Donohue, seconded by Mr. Laster to approve Sheboygan Area School District high school students to travel to Duluth, Minnesota February 28-March 2, 2024, to compete in the Lake Superior Regional FRC (First Robotics Competition). All ayes. Motion carried unanimously.

2. Wisconsin Regional FRC (First Robotics Competition) Field Trip

Moved by Ms. Robbins, seconded by Ms. Boehmer to accept the Curriculum and Instruction Committee's recommendation to approve Sheboygan Area School District high school students to travel to Milwaukee, Wisconsin March 13-16, 2024, to compete in the Wisconsin Regional FRC (First Robotics Competition). All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Laster, seconded by Ms. Donohue to approve Sheboygan Area School District high school students to travel to Milwaukee, Wisconsin March 13-16, 2024, to compete in the Wisconsin Regional FRC (First Robotics Competition). All ayes. Motion carried unanimously.

3. Bipartisan Safer Communities Act: Stronger Communities Grant

Moved by Ms. Robbins, seconded by Ms. Boehmer to accept the Curriculum and Instruction Committee's recommendation to submit a grant application for the Bipartisan Safer Communities Act: Stronger Communities Grant for an amount of \$398,213. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Laster, seconded by Ms. Versey to approve administration's request to submit a grant application for the Bipartisan Safer Communities Act: Stronger Communities Grant for an amount of \$398,213. All ayes. Motion carried unanimously.

Mr. Ledermann reported the purpose of the grant is to support local education agencies (LEAs) in establishing safe, healthy, and supportive learning opportunities and environments for students. He added that based on our own data there is definitely a need for the grant. LEAs that are participating in this grant will engage in local decision-making and consultation with educators, staff, students, parents, families, and community members on allowable uses of funds to be used for activities that foster safe, healthy, supportive, and drug free environments and support students' academic achievement. The focus will be on three strategies: 1) behavioral health skill-building programming facilitated by the Production Farm Mental and Behavioral Health Services; 2) the Sources of Strength (SoS) evidence-based youth mental health promotion and suicide prevention program in grades 6-12; and 3) a 0.5 FTE Family Engagement Specialist who will build capacity in families of students engaged in the school-based mental health therapy PATH program to support their child. The due date of the grant is November 15, 2023 with notification of approval around February 1, 2024. We would begin implementation in the fall of 2024 and this is a two-year grant. He added that because this is a bipartisan grant it requires the LEAs to provide equitable participation to eligible private school children, teachers, and other educational personnel in programs under the Act with the private schools receiving approximately 10% of the grant allotment. Ms. Versey asked if students are taken out of school and Mr. Ledermann responded that for some students services are off-site with the District providing the transportation. Ms. Versey also asked what happens when the grant funds are gone and Mr. Ledermann responded that the District has been very aggressive on finding funds to continue with these programs if we find that they are successful.

4. Lexia Reading Update

From the committee meeting:

Mr. Renzelmann reported that this update is to share how the District ended up last year and where we are at this year. An overview was provided on the 2022-2023 district goals in which all three were met. Approximately 2,961 students started the school year working on material below their grade level; however, with consistent usage of Core5, the students made substantial literacy gains. Since the start of the 2021-2022 school year 78% of students advanced at least two grade levels of material. Students who used Core5 over both years, on average, advanced 2.2 grade levels worth of material, and of the students who started the 2021-2022 school year working on skills below grade level, 59% reached skills at or above grade level. Mr. Renzelmann added that our results are strong and are showing growth. He reviewed the 2023-2024 goals and the progress already being seen this year. Ms. Robbins asked how much work is being done at home and Mr. Renzelmann responded rarely as students should not be going way over the minutes – there is an optimal time. Each student's minutes

are different depending on where they are within the program. Ms. Donohue asked how levels are defined and Mr. Renzelmann noted that about four grade levels is one year's worth. Ms. Donohue wondered how these skills translate into our Forward and STAR data and Mr. Renzelmann responded they are trying to figure out how to correlate them and he added that this would pair well with the upcoming literacy expectations.

5. Class Size Report

From the committee meeting:

Mr. Konrath reported that administration did quite well this year with the class sizes. The middle schools tipped up a little bit and he will work to adjust that through attrition and retirements. North High School did a nice job scheduling and got students in the right places at the right time. Overall, better than last year so we are trending in the right direction. Class size is often difficult but we do know that class sizes do matter. South High School is not on the report because having a flexible model schedule makes it very difficult to show class size. Mr. Konrath commented that the report could be altered should the Board choose to do so.

B. HUMAN RESOURCES COMMITTEE

Moved by Dr. Hein, seconded by Ms. Robbins to accept the Human Resources Committee recommendation to approve agenda items #4, #5, #6, #8, #9, #10, #11, #12, #13, #14 and #15. All ayes. Motion carried unanimously.

Dr. Hein noted that there would be no request for action on agenda item #7 due to additional changes made on behalf of NEOLA that will require the policy to go back to committee for a first reading.

1. Appointments

Moved by Dr. Hein, seconded by Ms. Boehmer to accept the Human Resources Committee recommendation to confirm all appointments. All ayes. Motion carried unanimously.

From the committee:

Moved by Ms. Boehmer, seconded by Ms. Versey to confirm the following appointments. All ayes. Motion carried unanimously.

ASSISTANT COOK

Cheryl Scott	School Nutrition	October 9, 2023	\$14.50 per hour
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COOKS

Lisa Priebe	Urban	October 16, 2023	\$16.00 per hour
Helena Wildman	South High	October 30, 2023	\$16.50 per hour

EDUCATIONAL ASSISTANTS

Eric Grauman	North High	October 16, 2023	\$17.56 per hour
Kelly Gustafson	Horace Mann	October 30, 2023	\$16.10 per hour
Mindy Lee	Urban	October 18, 2023	\$15.65 per hour
Kristy Skowronski	South High	November 6, 2023	\$18.40 per hour
Azelin Ugalde	Jackson	November 1, 2023	\$16.75 per hour
Stacy Wensauer-Turner	Jefferson	October 17, 2023	\$17.00 per hour
Jonette White*	Wilson	October 2, 2023	\$16.10 per hour

SECRETARIES

Lauren Hayon*	North High	October 16, 2023	\$16.00 per hour
Erin O'Brien	Madison	November 6, 2023	\$20.15 per hour
Jennifer Wisnefske	Student Services	October 24, 2023	\$20.00 per hour

*Relative of SASD employee

2. Separations

From the committee meeting:

The following separations have been granted:

Cynthia Derry	Secretary	Madison	October 16, 2023
Mensija Ganija	Educational Assistant	Horace Mann	October 13, 2023

Christopher Horness
Vanessa Navis

Custodian
Teacher

Facilities Services
Cooper

October 19, 2023
October 26, 2023

3. Retirements

Moved by Dr. Hein, seconded by Ms. Boehmer to accept the Human Resources Committee recommendation to grant requests to retire and the employees be recognized for their years of service. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Boehmer, seconded by Ms. Versey to grant the following requests to retire and the employees be recognized for their years of service per board policy. All ayes. Motion carried unanimously.

Scott Aleff	Network Engineer	Information Technology	35.42 years of service
Tammy Ripple	Educational Assistant	ASPIRE	25.25 years of service

4. Introduction (First Reading) of Revised Board of Education Policy 1421 – Criminal History Record Check and Employee Self-Reporting Requirements

From the committee meeting:

Moved by Ms. Versey, seconded by Ms. Boehmer to approve the introduction (first reading) of revised Policy 1421 – Administration; Criminal History Record Check and Employee Self-Reporting Requirements. All ayes. Motion carried unanimously.

5. Introduction (First Reading) of Revised Board of Education Policy 3121 – Criminal History Record Check and Employee Self-Reporting Requirements

From the committee meeting:

Moved by Ms. Boehmer, seconded Ms. Versey to approve by the introduction (first reading) of revised Policy 3121 – Professional Staff; Criminal History Record Check and Employee Self-Reporting Requirements. All ayes. Motion carried unanimously.

6. Introduction (First Reading) of Revised Board of Education Policy 4121 – Criminal History Record Check and Employee Self-Reporting Requirements

From the committee meeting:

Moved by Ms. Versey, seconded by Ms. Boehmer to approve the introduction (first reading) of revised Policy 4121 – Support Staff; Criminal History Record Check and Employee Self-Reporting Requirement. All ayes. Motion carried unanimously.

7. Introduction (First Reading) of Revised Board of Education Policy 1623 to Renumbered (8913) – Section 504/ADA Prohibition Against Disability Discrimination in Employment

From the committee meeting:

Moved by Ms. Boehmer, seconded by Ms. Versey to approve the introduction (first reading) to revise (renumber) the following Policy 1623 (8913) – Administration; Section 504/ADA Prohibition Against Disability Discrimination in Employment. All ayes. Motion approved unanimously.

8. Introduction (First Reading) to Delete Board of Education Policy 3123 – Section 504/ADA Prohibition Against Disability Discrimination in Employment

From the committee meeting:

Moved by Ms. Versey, seconded by Ms. Boehmer to approve the introduction (first reading) to delete Policy 3123 – Professional Staff; Section 504/ADA Prohibition Against Disability Discrimination in Employment. All ayes. Motion carried unanimously.

9. Introduction (First Reading) to Delete Board of Education Policy 4123 – Section 504/ADA Prohibition Against Disability Discrimination in Employment

From the committee meeting:

Moved by Ms. Boehmer, seconded by Ms. Versey to approve the introduction (first reading) to delete Policy 4123 – Support Staff; Section 504/ADA Prohibition Against Disability Discrimination in Employment. All ayes. Motion carried unanimously.

10. Introduction (First Reading) of Revised Board of Education Policy 1630.01 – Family and Medical Leave of Absence (“FMLA”)

From the committee meeting:

Moved by Ms. Versey, seconded by Ms. Boehmer to approve the introduction (first reading) of revised Policy 1630.01 – Administration; Family and Medical Leave of Absence (“FMLA”). All ayes. Motion carried unanimously.

11. Introduction (First Reading) to Delete Board of Education Policy 3120.07 – Employment of Casual Resource Personnel

From the committee meeting:

Moved by Ms. Versey, seconded by Ms. Boehmer to approve the introduction (first reading) to delete Policy 3120.07 – Professional Staff; Employment of Casual Resource Personnel. All ayes. Motion carried unanimously.

12. Introduction (First Reading) of Revised Board of Education Policy 3139 – Staff Discipline

From the committee meeting:

Moved by Ms. Boehmer, seconded by Ms. Versey to approve the introduction (first reading) of revised Policy 3139 – Professional Staff; Staff Discipline. All ayes. Motion carried unanimously.

13. Introduction (First Reading) of Revised Board of Education Policy 4139 – Staff Discipline

From the committee meeting:

Moved by Ms. Versey, seconded by Ms. Boehmer to approve the introduction (first reading) of revised Policy 4139 – Support Staff; Staff Discipline. All ayes. Motion carried unanimously.

14. Introduction (First Reading) to Delete Board of Education Policy 4430.05 – Nursing Mothers

From the committee meeting:

Moved by Ms. Versey, seconded by Ms. Boehmer to approve the introduction (first reading) to delete Policy 4430.05 – Support Staff; Nursing Mothers. All ayes. Motion carried unanimously.

15. Introduction (First Reading) of New Board of Education Policy 8700 – Nursing Mothers

From the committee meeting:

Moved by Ms. Boehmer, seconded by Ms. Versey to approve the introduction (first reading) of new Policy 8700 – Operations; Nursing Mothers. All ayes. Motion carried unanimously.

C. FACILITIES/RECREATION/THEATRE COMMITTEE

Moved by Mr. Burg, seconded by Dr. Hein to accept the Facilities/Recreation/Theatre Committee’s recommendation to approve agenda items #3 and #4. All ayes. Motion carried unanimously.

1. Tabulation of Bids – Security Cameras

Moved by Mr. Burg, seconded by Ms. Boehmer to accept the Facilities/Recreation/Theatre Committee’s recommendation to enter into contract with Camera Corner Connecting Point, Green Bay, WI in the amount of \$86,919 for the purchase and installation of 93 replacement security cameras throughout the District. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Laster, seconded by Ms. Robbins to authorize administration to enter into contract with Camera Corner Connecting Point, Green Bay, WI in the amount of \$86,919 for the purchase and installation of 93 replacement security cameras throughout the District. All ayes. Motion carried unanimously.

Bidders

Camera Corner Connecting Point	\$ 86,919.00
Specht Electric & Communications Co., Inc.	\$ 99,525.00
O & W Communications	\$ 99,458.15
Faith Technologies	\$101,310.00

Bid

[Title IV Funds - \$64,175.00; Designated Funds for Student Safety and Security - \$22,744.00]

2. Fund Balance Request with Five-Year Capital Schedule

Moved by Mr. Burg, seconded by Dr. Hein to accept the Facilities/Recreation/Theatre Committee's recommendation to use the Community Recreation Department fund balance of \$226,000 for capital projects. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Laster, seconded by Ms. Robbins to approve administration's request to use the Community Recreation Department fund balance of \$226,000 for capital projects. All ayes. Motion carried unanimously.

Mr. Koehler reported that the fund balance designations would be used for soccer fields and equipment, baseball fields and equipment, maintenance, Community Recreation Department marketing initiatives, and the fitness centers/pools. Updates and summary of projects and accomplishments will be provided at future meetings as well as on the Community Recreation Department Five-Year Deferred Maintenance and Capital Improvement Plan 2023-2028.

Ms. Donohue asked if it is a concern to be at a higher percentage with our fund balance than what is recommended and Mr. Koehler responded it is not. Mr. Koehler is not against spending more money to get projects moved ahead of schedule. Ms. Robbins asked if there is a concern that something would go wrong which is why we are holding on the more funds and Mr. Koehler commented that he does have some concerns with the ESSER funds and that he would be okay with getting the fund balance closer to 20%. He added that he could come back to the committee if additional funds are necessary; however, the designations have generally been bundled one time per year. Mr. Koehler is in favor of what the committee is saying and if he sees more projects that need to be completed, he will bring them back to the committee.

3. Sheboygan Theatre Company Financial Report

From the committee meeting:

Moved by Ms. Robbins, seconded by Mr. Laster to accept the Sheboygan Theatre Company Financial Report through September 30, 2023. All ayes. Motion carried unanimously.

4. Community Recreation Department Financial Report

From the committee meeting:

Moved by Ms. Robbins, seconded by Mr. Laster to accept the Community Recreation Department Financial Report through September 30, 2023. All ayes. Motion carried unanimously.

5. Facility Permit Report

From the committee meeting:

Administration presented the Facility Permit Report through October 31, 2023 for information.

D. FINANCE & BUDGET COMMITTEE

Moved by Mr. Burg, seconded by Dr. Hein to accept the Finance and Budget Committee's recommendation to approve agenda items #1, #2, and #3. All ayes. Motion carried unanimously.

1. Fund 41 Capital Projects

From the committee meeting:

Moved by Dr. Hein, seconded by Ms. Boehmer to approve the Fund 41 Capital Projects through September 30, 2023, as presented. All ayes. Motion carried unanimously.

2. Statement of Cash Flow

From the committee meeting:

Moved by Ms. Boehmer, seconded by Dr. Hein to approve the Statement of Cash Flow through September 30, 2023, as presented. All ayes. Motion carried unanimously.

3. Revenues & Expenditures Reports

From the committee meeting:

Moved by Dr. Hein, seconded by Ms. Boehmer to approve the Revenue & Expenditures reports through September 30, 2023, as presented. All ayes. Motion carried unanimously.

4. Budget Revisions and Transfers of Appropriations

From the committee:

No budget revisions and transfers of appropriations as of September 30, 2023.

5. Fund Balance Designation Discussion

Moved by Mr. Burg, seconded by Dr. Hein to accept the Finance and Budget Committee’s recommendation to approve the June 30, 2023 fund balance designations as presented. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Boehmer, seconded by Dr. Hein to approve administration’s recommendations for the June 30, 2023, fund balance designations as presented. All ayes. Motion carried unanimously.

Mr. Boehlke noted that these are the same recommendations as presented and discussed at last month’s committee meeting. The proposed recommendations would leave the unassigned fund balance equal to 17.4% of the 2023-2024 general budget.

6. Purchase of Property for House Construction Program

Moved by Mr. Burg, seconded by Dr. Hein to accept the Finance and Budget Committee’s recommendation to purchase lots #20 and #93 in the Stonebrook Crossing subdivision from Stonebrook Crossing, LLC in the amount of \$95,800. Closing will be on or before December 8, 2023. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Boehmer, seconded by Dr. Hein to approve administration’s recommendation to purchase lots #20 and #93 in the Stonebrook Crossing subdivision from Stonebrook Crossing, LLC in the amount of \$95,800. Closing will be on or before December 8, 2023. All ayes. Motion carried unanimously.

Mr. Duff highlighted that this will be our fourth and fifth lots purchased in Stonebrook Crossing for the Sheboygan Area School District house construction program.

7. Contribution to Fund 46

Moved by Mr. Burg, seconded by Dr. Hein to accept the Finance and Budget Committee’s recommendation to transfer \$2,993,742 to the Fund 46 Long-Term Capital Improvement Fund. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Dr. Hein, seconded by Ms. Boehmer to approve administration’s recommendation to transfer \$2,993,742 to the Fund 46 Long-Term Capital Improvement Fund. All ayes. Motion carried unanimously.

Mr. Boehlke noted that the District closed on the sale of property to Froedtert Health for \$3 million, after closing fees the net amount is \$2,993,742. He added that administration had discussions with the Board about using the proceeds on the property to offset the possible referendum. Currently, the funds are in Fund 10 as revenue and administration would like to transfer this money to Fund 46 to get better revenues. Mr. Boehlke further noted that the money in Fund 46 is invested with PMA Financial and is mostly invested in CD’s - they monitor CD’s all around the states.

8. Gifts

From the committee meeting:

Moved by Ms. Boehmer, seconded by Dr. Hein to accept all gifts to the District, approving those \$2500 and greater. All ayes. Motion carried unanimously.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<i>For Information</i>			
Monetary	Acuity Insurance	South	250.00
Monetary	Northeast WI Manufacturing Alliance, Inc.	Central	500.00
Monetary	Fortress Floors	South	1,000.00
Monetary	Janice Ann Church	SASD Elem Music	1,000.00
Monetary	Curt/Sarah Hinz	Urban	1019.00
Monetary	Brittani Meidle Moua	Sheboygan Theatre Company	60.00
Monetary	James Imaging	Sheboygan Theatre Company	250.00
Monetary	Greg Schoemer	Sheboygan Theatre Company	360.00

Monetary	Kristin Shafron	Sheboygan Theatre Company	75.00
Monetary	Erin Rakow	Sheboygan Theatre Company	35.00
Monetary	Amy Wilsnack	Sheboygan Theatre Company	50.00
Monetary	Michael Selinski	Sheboygan Theatre Company	500.00
Monetary	April Wynveen	Sheboygan Theatre Company	35.00
Monetary	Lorrene Gaynor	Sheboygan Theatre Company	60.00
Monetary	Liz Cardimona	Sheboygan Theatre Company	60.00
Monetary	Patti Chapman	Sheboygan Theatre Company	35.00
Monetary	Kathleen Beuttenmueller	Sheboygan Theatre Company	100.00
Monetary	Randy/Deb Stache	Sheboygan Theatre Company	35.00
Monetary	Tami Benvenuto	Sheboygan Theatre Company	35.00
Monetary	Shannon Vanderputten	Sheboygan Theatre Company	35.00
Monetary	Marcia Fenner	Sheboygan Theatre Company	35.00
Monetary	Megan Romano	Sheboygan Theatre Company	35.00
Monetary	Keli Carpenter	Sheboygan Theatre Company	35.00
Monetary	Dennis Ketterman	Sheboygan Theatre Company	50.00
Monetary	Elba Acevedo	Sheboygan Theatre Company	25.00
Monetary	Donna Bartash Meccia	Sheboygan Theatre Company	100.00
Monetary	Judy Hangartner	Sheboygan Theatre Company	25.00
Monetary	Stephanie Pittner	Sheboygan Theatre Company	35.00

For Action

Monetary	Brotz Family Foundation	Sheboygan Theatre Company	3,000.00
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E. COMMITTEE OF THE WHOLE

1. Vice President Laster called the meeting to order at 6:51 p.m.
2. Vice President Laster requested that everyone stand and join him in the Pledge of Allegiance.
3. Moved by Mr. Burg, seconded by Dr. Hein to approve the agenda. All ayes. Motion carried unanimously.
4. Present: Ms. Rebecca Versey, Mr. Ryan Burg, Ms. Kay Robbins, Ms. Mary Lynne Donohue, Mr. Santino Laster, Dr. Susan Hein, Ms. Heidi Boehmer, Ms. Sarah Ruiz-Harrison

Excused: Mr. Mark Mancl

5. Moved by Ms. Donohue, seconded by Ms. Boehmer to adjourn at 6:52 p.m. to Closed Session pursuant to Wisconsin State Statutes Sec. 19.85(1)(c) – To consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. A roll call vote was taken and motion carried unanimously (Versey, Burg, Robbins, Donohue, Laster, Hein, Boehmer, Ruiz-Harrison).
6. Moved by Ms. Donohue, seconded by Ms. Boehmer to reconvene to Open Session at 7:47 p.m. All ayes. Motion carried unanimously.
7. Moved by Mr. Burg, seconded by Dr. Hein to adjourn at 7:48 p.m. All ayes. Motion carried unanimously.

F. SPECIAL BOARD COMMITTEES/ASSIGNMENTS

1. Sheboygan Public Education Foundation (SPEF) – Ms. Boehmer noted the minutes and reported that the All In For Education event raised a record \$23,655. She noted that the deadline for scholarships is February 23, 2024 and that the Foundation will hold its first scholarship night on May 15, 2024 at the Stephanie H. Weill Center.
2. Human Growth and Development Citizens’ Advisory Committee – Mr. Leismer noted the minutes and reported that the committee is allowing teachers to propose the curriculum for Human Growth and Development rather than purchase all new books. The goal is to work towards putting something together so that by year-end the new proposed curriculum will be in place.

FUTURE MEETING DATES

December 12, 2023 – Committee meetings at 6:00 p.m.; Regular Board of Education meeting at 6:30 p.m.

March 12, 2024 – Committee meetings at 6:00 p.m.; Regular Board of Education meeting at 6:30 p.m.

Mr. Harvatine noted that historically the Board holds one meeting in December – combining the committee and regular Board of Education meetings on December 12, 2023. He added that March is a difficult time to hold two meetings due to spring break. He recommends combining the committee and regular Board of Education meetings on March 12, 2024.


The Board was in consensus with these changes to the meeting schedule.

ADJOURN

Moved by Mr. Burg, seconded by Dr. Hein to adjourn at 7:51 p.m. to Closed Session pursuant to Wisconsin State Statutes 19.85(1)(e) – To consider strategies and discuss potential negotiations regarding acquisition of property. A roll call vote was taken and motion carried unanimously (Mancl, Burg, Robbins, Donohue, Hein, Boehmer, Ruiz-Harrison).

Moved by Ms. Boehmer, seconded by Mr. Burg to reconvene at 8:29 p.m. to Open Session. All ayes. Motion carried unanimously.

Moved by Mr. Burg, seconded by Ms. Boehmer to adjourn at 8:30 p.m. All ayes. Motion carried unanimously.



Seth A. Harvatine
Superintendent & Secretary of the Board