



**BOARD OF EDUCATION
SHEBOYGAN AREA SCHOOL DISTRICT
Sheboygan, Wisconsin
REGULAR MEETING MINUTES
Tuesday, March 12, 2024**

The regular meeting of the Board of Education of the Sheboygan Area School District was held on Tuesday, the 12th day of March at 6:30 p.m. in the Board of Education meeting room, 3330 Stahl Road, Sheboygan, Wisconsin, as well as members attending via teleconference or other remote access technology. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

President Donohue called the meeting to order at 6:34 p.m.

President Donohue requested that everyone stand and join her in the Pledge of Allegiance.

Moved by Mr. Burg, seconded by Mr. Laster to approve the agenda. All ayes. Motion carried unanimously.

Present: Ms. Rebecca Versey, Mr. Ryan Burg, Ms. Kay Robbins, Ms. Mary Lynne Donohue, Mr. Santino Laster, Dr. Susan Hein, Ms. Heidi Boehmer, Ms. Sarah Ruiz-Harrison

Excused: Mr. Mark Mancl

APPROVAL OF MINUTES

Moved by Mr. Laster, seconded by Mr. Burg to approve the Regular Board of Education meeting minutes of February 27, 2024 and Closed Session meeting minutes of February 27, 2024. All ayes. Motion carried unanimously.

DIPLOMAS

Moved by Mr. Laster, seconded by Ms. Boehmer to accept the Curriculum and Instruction Committee recommendation to award a high school diploma (early graduation) to Dontay Yang, North High School class of 2024. All ayes. Motion carried unanimously.

Moved by Ms. Boehmer, seconded by Mr. Laster to accept the Curriculum and Instruction Committee recommendation to award a high school diploma to Sabrina Cheney, North High School class of 2022. All ayes. Motion carried unanimously.

STUDENT REPRESENTATIVES

There were no student representatives present.

COMMUNITY INPUT

There was no community input.

SUPERINTENDENT'S REPORT

Mr. Harvatine reported on his opportunity to read to several classes during Read Across America Week and the Sheboygan North High School spring play, *The Slightly Tragic and Somewhat Remarkable Story of Ye!* The play is about finding your way and is the original script created by theater teacher and director Jay Johnson with the help of the 4-H State Drama Company and the North High Theater program. Mr. Harvatine also highlighted the art exhibitions celebrating youth art as part of the Youth Art Expo Celebration, and reminded the Board that spring break is March 22-29, and April 1 is a non school day as it was scheduled as an emergency snow make-up day that is not needed.

MISCELLANEOUS

A. Strategic (Long-Range) Plan Quarterly Review

Administration provided a brief update on the District's Strategic (Long-Range) Plan. The Reports to the Board provide the status of objectives, outcome measures, and evidence of each Pillar and Goal taking place under the plan.

Ms. Donohue noted she would like one motion for agenda items B. through I. and asked if the Board had any questions on any of the policies and there were none.

Moved by Mr. Laster, seconded by Dr. Hein to approve agenda items B. through I. All ayes. Motion carried unanimously.

B. Adoption (Second Reading) of Revised Board of Education Policy 2340 – Program; District-Sponsored Trips

C. Adoption (Second Reading) of Revised Board of Education Policy 2451 – Program; Program or Curriculum Modifications

D. Adoption (Second Reading) of Revised Board of Education Policy 2521 – Program; Selection of Instructional Materials and Equipment

E. Adoption (Second Reading) of Revised Board of Education Policy 5215 – Students; Missing and Absent Children

F. Adoption (Second Reading) of New Board of Education Policy 5505 – Students; Academic Honesty

G. Adoption (Second Reading) of Revised Board of Education Policy 5530 – Students; Drug Prevention

H. Adoption (Second Reading) of New Board of Education Policy - 7540.08 – Property; Artificial Intelligence (AI)

I. Adoption (Second Reading) of Revised Board of Education Policy 8420 – Operations; Emergency Preparedness

REPORT OF COMMITTEES

A. CURRICULUM & INSTRUCTION COMMITTEE

1. Diploma (Early Graduation)

From the committee meeting:

Moved by Mr. Laster, seconded by Ms. Versey to accept administration's recommendation to award a high school diploma to Dontay Yang, North High School class of 2024, who has met all Sheboygan Area School District requirements for early graduation. All ayes. Motion carried unanimously.

2. Diploma

From the committee meeting:

Moved by Ms. Versey, seconded by Mr. Laster to accept administration's recommendation to award a high school diploma to Sabrina Cheney, North High School class of 2022, who has met all Sheboygan Area School District requirements to receive her diploma. All ayes. Motion carried unanimously.

3. 2024 Summer School Recommendation

Moved by Ms. Robbins, seconded by Mr. Laster to accept the Curriculum and Instruction Committee recommendation to approve the proposed course offerings for the 2024 summer school program. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Versey, seconded by Mr. Laster to approve the proposed course offerings for the 2024 summer school program. All ayes. Motion carried unanimously.

Mr. Konrath provided a summary of the summer school program since 2020, which shows a growing increase in participation. He also provided an overview of what is new for the summer of 2024 and added that the goal is to create opportunities for students to be involved in the summer school program beginning in the morning, with enrichment opportunities in the afternoon.

4. ACT 20 Update

From the committee meeting:

Mr. Renzelmann reported on ACT 20 updates including the three areas of focus that include the Early Literacy Council recommended curriculum, mandatory professional development, and the reading readiness assessment. He added that just this morning the Joint Finance Committee denied the Department of Public Instruction (DPI) list. He added that the District might look at materials that are not on the list; however, we are not sure about the appropriations for that. Ms. Robbins

asked Mr. Renzelmann why the list was rejected, and he stated that perhaps they felt that the committee was appointed to create the list and the DPI overstepped its bounds by providing their own list. He added that going forward; our goal is to have comprehensive materials that are the best choice for our students. Mandatory professional development for teachers in grades K-3, elementary school principals, and reading specialists must begin by July 1, 2025, and the District is required to pay for the training. Title funds are not allowed to be used for state mandated training. There was some discussion on the cost for training and Mr. Renzelmann noted that with the switch in the calendar we would be able to use that time, and there have been some funds set aside from fund balance. He added that building leadership teams have done a great job and we have a good foundation moving forward.

B. HUMAN RESOURCES COMMITTEE

Moved by Dr. Hein, seconded by Ms. Robbins to accept the Human Resources Committee recommendation to approve agenda items #1, #2, and #4. All ayes. Motion carried unanimously.

1. Appointments

From the committee meeting:

Moved by Ms. Boehmer, seconded by Ms. Versey to confirm the following appointments. All ayes. Motion carried unanimously.

TEACHERS

Kristin Peterson	English	Eastern Washington University	Master’s Degree
Sheboygan, WI	Étude Middle		\$15,707.78 (prorated)

Ms. Peterson has been hired for the remainder of the 2023-2024 school year. She will be certified in English. She was the only candidate interviewed.

CUSTODIANS

Michelle Horzen	School Nutrition	February 19, 2024	\$18.30 per hour
Christopher Stolzmann	Facilities Services	February 26, 2024	\$18.15 per hour

EDUCATIONAL ASSISTANTS

Paulina Gomez Hinojoza	Wilson	February 12, 2024	\$16.20 per hour
Kristie Kozlovsky	Urban	February 12, 2024	\$17.85 per hour
Mangda Moua	Lincoln-Erdman	February 19, 2024	\$17.00 per hour
Roger Oliver Jr.	North High	February 13, 2024	\$17.00 per hour
Shawna Silberzahn	Jefferson	February 7, 2024	\$16.25 per hour
Alexis Streff	Early Learning Center	February 12, 2024	\$16.25 per hour

*Relative of SASD employee

2. Leave of Absence

From the committee meeting:

Moved by Ms. Boehmer, seconded by Ms. Versey to approve the following request for a personal leave of absence without compensation. All ayes. Motion carried unanimously.

Carrie Doeblor	Educational Assistant	Jackson	February 9, 2024 – April 8, 2024
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3. Separations

From the committee meeting:

The following separations have been granted:

Glory Anderson	Teacher	North High	June 10, 2024
Abbie Bourelle	Educational Assistant	Farnsworth	March 15, 2024
Christopher Burdine	Teacher	Horace Mann	February 23, 2024
Joshua Busch	Plumber	Facilities Services	February 19, 2024
Theresa Gehl	Educational Assistant	Jefferson	February 22, 2024
Amy George	Teacher	Early Learning Center	June 10, 2024
Erik Ignatowski	Educational Assistant	ASPIRE	February 8, 2024
Elliot Jasso	Teacher	North High	June 10, 2024

Mary Jesinski-Boden	Educational Assistant	Horace Mann	February 28, 2024
Zaylie Kleinman	Educational Assistant	Madison	March 21, 2024
Jessica Sullivan	Educational Assistant	Longfellow	March 1, 2024
Logan Weckerly	Teacher	Cooper	June 10, 2024
Helena Wildman	Cook	South High	February 22, 2024

4. Retirements

From the committee meeting:

Moved by Ms. Boehmer, seconded by Ms. Versey to grant the following requests to retire and the employees be recognized for their years of service per board policy. All ayes. Motion carried unanimously.

Dr. Hein expressed acknowledgment to the retirees for their years of dedication to the District.

Michael McCabe	Teacher	Horace Mann	32.00 years of service
Vicki Regan	Educational Assistant	Madison	20.60 years of service
Mary Risse	Secretary	South High	30.25 years of service
Cynthia Timm	Executive Assistant	Human Resources	26.10 years of service

5. Introduction (First Reading) of Revised Board of Education Policy 8700 – Nursing Mothers

Moved by Dr. Hein, seconded by Ms. Boehmer to accept the Human Resources Committee recommendation to approve the introduction (first reading) of revised Policy 8700 – Operations; Nursing Mothers. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Boehmer, seconded by Ms. Versey to approve the introduction (first reading) of revised Policy 8700 – Operations; Nursing Mothers. All ayes. Motion carried unanimously.

C. FACILITIES/RECREATION/THEATRE COMMITTEE

Moved by Mr. Burg, seconded by Mr. Laster to accept the Facilities/Recreation/Theatre Committee recommendation to approve agenda items #2 and #3. All ayes. Motion carried unanimously.

1. Community Recreation Department Participation Report

From the committee meeting:

Mr. Koehler presented the Community Recreation Department Enrollment Comparison Report and acknowledged the department staff. He talked about the history of the department and highlighted the facility and capital improvements and programs over the past 12 years. Participation numbers for programs look good and the KidStop program enrollment continues to spike. He added this will be the last year the program will be free with the exception of students who receive free and reduced lunch. The Sheboygan Theatre Company has surpassed last year’s attendance numbers with three of their shows this season. This is Mr. Koehler’s last report to the Facilities/Recreation/Theatre Committee.

2. Sheboygan Theatre Company Financial Report

From the committee meeting:

Moved by Mr. Laster, seconded by Ms. Robbins to accept the Sheboygan Theatre Company Financial Report through January 31, 2024. All ayes. Motion carried unanimously.

Mr. Koehler reported that tickets sales have exceeded what the Sheboygan Theatre Company anticipated and they have raised 80 percent of their projected revenue.

3. Community Recreation Department Financial Report

From the committee meeting:

Moved by Ms. Robbins, seconded by Mr. Laster to accept the Community Recreation Department Financial Report through January 31, 2024. All ayes. Motion carried unanimously.

Mr. Koehler reported there were some capital projects earmarked in the wrong locations so that was corrected and they are on target for a solid fiscal year.

4. Facility Permit Report

From the committee meeting:

Mr. Koehler presented the Facility Permit Report through February 29, 2024 for information.

Mr. Burg thanked Mr. Koehler for his many years of service to the District and the Community Recreation Department. To see the achievements under Mr. Koehler's watch shows the leadership and vision he has and the flexibility to work with others. Mr. Burg appreciates that and personally appreciated Mr. Koehler for the leadership he has provided to the Community Recreation Department.

Mr. Koehler noted it is not about him - rather it is about the District, the staff, and the department. He added that community recreation is important. It has been his privilege to work with everyone he has, as it is a team effort.

D. FINANCE & BUDGET COMMITTEE

Moved by Ms. Sarah Ruiz-Harrison, seconded by Mr. Burg to accept the Finance and Budget Committee recommendation to approve agenda items #1, #2, #3, and #4. All ayes. Motion carried unanimously.

1. Fund 41 Capital Projects

From the committee meeting:

Moved by Ms. Boehmer, seconded by Mr. Burg to approve the Fund 41 Capital Projects through January 31, 2024, as presented. All ayes. Motion carried unanimously.

2. Statement of Cash Flow

From the committee meeting:

Moved by Ms. Boehmer, seconded by Mr. Burg to approve the Statement of Cash Flow through January 31, 2024, as presented. All ayes. Motion carried unanimously.

3. Revenues & Expenditures Reports

From the committee meeting:

Moved by Mr. Burg, seconded by Ms. Boehmer to approve the Revenue & Expenditures reports through January 31, 2024, as presented. All ayes. Motion carried unanimously.

4. Budget Revisions and Transfers of Appropriations

From the committee:

Moved by Ms. Boehmer, seconded by Mr. Burg to approve the Budget Revisions and Transfers reports through January 31, 2024, as presented. All ayes. Motion carried unanimously.

GENERAL FUND (FUND 10)	Revised Budget 12-31-23	Revised Budget 1-31-24	Budget Increase (Decrease)
REVENUES			
100 Transfers-in	0.00	0.00	0.00
Local Sources			
210 Taxes	24,585,309.00	24,585,309.00	0.00
240 Payments for Services Provided Local Governments	0.00	0.00	0.00
260 Non-Capital Sales	383,676.59	387,778.82	4,102.23
270 School Activity Income	158,177.55	176,476.35	18,298.80
280 Interest on Investments	1,707,233.00	1,707,233.00	0.00
290 Other Revenue, Local Sources	319,852.03	321,240.73	1,388.70
Subtotal Local Sources	27,154,248.17	27,178,037.90	23,789.73
Other School Districts Within Wisconsin			
340 Payments for Services	1,973,522.00	1,973,522.00	0.00

Revenue from Intermediate Sources			
510 Transit of Aids	48,968.00	48,968.00	0.00
State Sources			
610 State Aid -- Categorical	855,500.00	855,500.00	0.00
620 State Aid -- General	87,854,987.00	87,854,987.00	0.00
630 DPI Special Project Grants	100,000.00	100,000.00	0.00
640 Payments for Services	133,000.00	133,000.00	0.00
650 Student Achievement Guarantee in Education	2,196,274.59	2,196,274.59	0.00
660 Other State Revenue Through Local Units	17,000.00	17,000.00	0.00
690 Other Revenue	7,636,487.00	7,636,487.00	0.00
Subtotal State Sources	98,793,248.59	98,793,248.59	0.00
Federal Sources			
710 Transit of Aids	110,410.00	110,410.00	0.00
730 DPI Special Project Grants	5,710,151.00	5,710,151.00	0.00
750 IASA Grants	2,310,497.00	2,310,497.00	0.00
780 Other Federal Revenue Through State	24,000.00	24,000.00	0.00
790 Other Revenue from Federal Sources	0.00	0.00	0.00
Subtotal Federal Sources	8,155,058.00	8,155,058.00	0.00
Other Financing Sources			
860 Compensation, Fixed Assets	0.00	0.00	0.00
Other Revenues			
960 Adjustments	0.00	0.00	0.00
970 Refund of Disbursement	150,000.00	155,999.40	5,999.40
990 Miscellaneous	299,219.68	301,045.90	1,826.22
Subtotal Other Revenues	449,219.68	457,045.30	7,825.62
TOTAL REVENUES	136,574,264.44	136,605,879.79	31,615.35
EXPENDITURES	Revised Budget 12-31-23	Revised Budget 1-31-24	Budget Increase (Decrease)
Instruction			
110 000 Undifferentiated Curriculum	25,465,239.16	25,440,403.28	(24,835.88)
120 000 Regular Curriculum	30,415,604.44	30,468,354.94	52,750.50
130 000 Vocational Curriculum	3,216,138.74	3,219,516.97	3,378.23
140 000 Physical Curriculum	2,939,666.00	2,939,666.00	0.00
160 000 Co-Curricular Activities	1,485,684.59	1,478,143.39	(7,541.20)
170 000 Other Special Needs	539,278.00	539,222.00	(56.00)
Subtotal Instruction	64,061,610.93	64,085,306.58	23,695.65
Support Sources			
210 000 Pupil Services	6,023,310.24	6,057,183.24	33,873.00
220 000 Instructional Staff Services	6,115,446.86	6,126,115.38	10,668.52
230 000 General Administration	2,130,129.77	2,125,147.99	(4,981.78)
240 000 School Building Administration	7,944,234.24	7,937,926.75	(6,307.49)
250 000 Business Administration	18,663,768.37	19,424,284.07	760,515.70
260 000 Central Services	896,770.00	901,874.00	5,104.00
270 000 Insurance & Judgments	1,053,669.00	1,053,669.00	0.00
280 000 Debt Services	1,610.00	1,610.00	0.00
290 000 Other Support Services	2,978,044.30	2,975,980.30	(2,064.00)
Subtotal Support Sources	45,806,982.78	46,603,790.73	796,807.95

Non-Program Transactions			
410 000 Inter-fund Transfers	14,892,247.94	14,892,247.94	0.00
430 000 Instructional Service Payments	17,750,665.95	17,784,323.95	33,658.00
490 000 Other Non-Program Transactions	0.00	0.00	0.00
Subtotal Non-Program Transactions	32,642,913.89	32,676,571.89	33,658.00
TOTAL EXPENDITURES	142,511,507.60	143,365,669.20	854,161.60

SPECIAL EDUCATION (FUND 27)	Revised Budget 12-31-23	Revised Budget 1-31- 24	Change in Budget
TOTAL REVENUES	24,208,828.94	24,208,828.94	-
100 000 Instruction	19,856,457.00	19,880,061.00	23,604.00
200 000 Support Services	4,040,371.94	4,013,767.94	(26,604.00)
400 000 Non-Program Transactions	312,000.00	315,000.00	3,000.00
TOTAL EXPENDITURES	24,208,828.94	24,208,828.94	-

5. Resolution Authorizing the Appointment of Successor Trustee and Custodian for the Wisconsin Other Post-Employment (OPEB) Trust

Moved by Ms. Ruiz-Harrison, seconded by Mr. Burg to accept the Finance and Budget Committee recommendation to approve the Resolution authorizing the appointment of Midwest Institutional Trust Company as the successor Trustee and Custodian of the District’s Wisconsin Other Post-Employment (OPEB) Trust as of December 29, 2023. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Dr. Hein, seconded by Ms. Boehmer to approve the resolution authorizing the appointment of Midwest Institutional Trust Company as the successor Trustee and Custodian of the District’s Wisconsin Other Post-Employment (OPEB) Trust as of December 29, 2023. All ayes. Motion carried unanimously.

Mr. Boehlke explained that the District’s Fund 76 OPEB trust funds are kept in a Cooperative Educational Service Agency (CESA 6) sponsored trust account. Many school districts do this because state law allows them to invest that money in stocks, whereas district money is more restricted. BMO Harris Bank had been the trustee and custodian for CESA 6, in which BMO Harris Bank resigned their institutional trust division in December 2023. Midwest Institutional Trust Company is the successor trustee and custodian for CESA 6. Midwest Institutional Trust Company is the custodian of the funds; however, a different organization manages the investments.

6. Gifts

Moved by Ms. Ruiz-Harrison, seconded by Mr. Burg to accept the Finance and Budget Committee recommendation to approve all gifts. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Dr. Hein, seconded by Mr. Burg to accept all gifts to the District, approving those \$2500 and greater. All ayes. Motion carried unanimously.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Monetary	Kapur & Associates, Inc.	SASD (Science)	1,500.00
Monetary	Angelina Lao	Sheboygan Theatre Company	35.00
Monetary	Mary Kohl	Sheboygan Theatre Company	100.00
Monetary	Shayna Harper	Sheboygan Theatre Company	35.00
Monetary	Kathleen Beuttenmueller	Sheboygan Theatre Company	100.00
Monetary	Jomey Berger	Sheboygan Theatre Company	35.00
Monetary	Karen Tews	Sheboygan Theatre Company	25.00
Monetary	Eric Kriete	Sheboygan Theatre Company	500.00
Monetary	Sophie Ruppert	Sheboygan Theatre Company	60.00
Monetary	Tina Kovacich	Sheboygan Theatre Company	35.00
Monetary	Andrea Covey	Sheboygan Theatre Company	500.00
Monetary	Texas Roadhouse	Sheboygan Theatre Company	161.73

Monetary	Deanne Hendricks	Sheboygan Theatre Company	700.00
Monetary	Cathy Chang	Sheboygan Theatre Company	35.00
Monetary	Lee Evans	Sheboygan Theatre Company	140.00
<u>For Action</u>			
Monetary	Shirley Simonson	North (Social Studies/Library)	15,000.00

E. SPECIAL BOARD COMMITTEES/ASSIGNMENTS

1. Human Growth and Development Citizens’ Advisory Committee- Mr. Leismer provided an overview of the minutes and talked about the work that is being done with the curriculum and the process the committee will be using. There are two meetings scheduled for April and if school board members would like to review the slides, the links are provided in the minutes. Mr. Harvatine added that the Human Growth and Development Citizens’ Advisory Committee would bring their recommendation(s) to the Board at which time they will determine whether they will accept the recommendation(s).

Moved by Ms. Robbins, seconded by Mr. Burg to appoint Ms. Megan Smillie for the open community member position. All ayes. Motion carried unanimously.

COMMUNICATIONS

Communications received were noted.

FUTURE MEETING DATES

April 9, 2024 – Committee meetings at 6:00 p.m.; April 23, 2024 – Annual Reorganization meeting at 6:00 p.m.; Regular Board of Education meeting at 6:30 p.m.

ADJOURN

Moved by Mr. Laster, seconded by Dr. Hein to adjourn at 7:09 p.m. A roll call vote was taken and motion carried unanimously (Versey, Burg, Robbins, Donohue, Laster, Hein, Boehmer, Ruiz-Harrison).



Seth A. Harvatine
Superintendent & Secretary of the Board