



**BOARD OF EDUCATION**  
**SHEBOYGAN AREA SCHOOL DISTRICT**  
Sheboygan, Wisconsin

**REGULAR MEETING AGENDA**  
Tuesday, February 27, 2024  
**6:00 p.m.**

The regular meeting of the Board of Education of the Sheboygan Area School District will be held in the Board of Education meeting room, 3330 Stahl Road, Sheboygan, Wisconsin, on **Tuesday, February 27, 2024, at 6:00 p.m.** The following items will be presented for consideration at that time:

Please note that some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present in the Boardroom. In addition, the District is offering audio and video access to the meeting via phone connection by calling 1-312-626-6799 with Meeting ID: 896 6971 0096 and Passcode: 689196 or <https://us06web.zoom.us/j/89669710096?pwd=NTxOaYoG91vq1Yfjtkdh9Lw9uF5iAr.1> or via livestream <https://www.youtube.com/user/SheboyganSchools> at the scheduled meeting time. For those community members who would like to provide community input, you must access the meeting via the zoom link noted above.

(\*times may vary)

6:00 **I. CALL TO ORDER:** President

6:01 **II. PLEDGE OF ALLEGIANCE**

6:02 **III. APPROVAL OF THE AGENDA** (Action)

6:03 **IV. ROLL CALL** (Informal)

6:04 **V. APPROVAL OF MINUTES** (Discussion/Action)

Action on the Regular Board of Education meeting minutes of January 23, 2024, Closed Session meeting minutes of January 23, 2024, and Closed Session meeting minutes of February 13, 2024.

6:05 **VI. DIPLOMAS – Ms. Kay Robbins/Mr. Jacob Konrath** (Information/Action)

The Curriculum and Instruction Committee recommends that high school diplomas (early graduation GED Option 2 Program) be awarded to Naomi Matos, Vie Xiong, and Jackie Xiong, South High School class of 2024.

6:06 **VII. STUDENT REPRESENTATIVES** (Information)

Reports will be provided by:

North High School: Megan Gruenloh

South High School: Yesinia Vera

6:15**VIII. COMMUNITY INPUT – President** (Information)

Citizens may be recognized and make statements at this time, indicating their names and addresses before speaking. **Please refer to Community Input Guidelines on the last page of the agenda.**

6:16 **IX. SUPERINTENDENT’S REPORT – Mr. Seth Harvatine** (Information)

A report of events/activities in the District will be provided.

6:21 **X. MISCELLANEOUS**

2 min. **A. ADOPTION (SECOND READING) OF REVISED BOARD OF EDUCATION POLICY 0100 – DEFINITIONS – Mr. Seth Harvatine** (Discussion/Possible Action)

The administration recommends the adoption (second reading) of the following revised policy:

- Policy 0100 – Bylaws; Definitions

2 min. **B. ADOPTION (SECOND READING) OF REVISED BOARD OF EDUCATION POLICY 0122 – BOARD POWERS – Mr. Seth Harvatine** (Discussion/Possible Action)

The administration recommends the adoption (second reading) of the following revised policy:

- Policy 0122 – Bylaws; Board Powers

2 min. **C. ADOPTION (SECOND READING) OF REVISED BOARD OF EDUCATION POLICY 0144.3 – CONFLICT OF INTEREST – Mr. Seth Harvatine** (Discussion/Possible Action)

The administration recommends the adoption (second reading) of the following revised policy:

- Policy 0144.3 – Bylaws; Conflict of Interest

2 min. **D. ADOPTION (SECOND READING) OF REVISED BOARD OF EDUCATION POLICY 8120 – VOLUNTEERS – Mr. Seth Harvatine** (Discussion/Possible Action)

The administration recommends the adoption (second reading) of the following revised policy:

- Policy 8120 – Operations; Volunteers

2 min. **E. ADOPTION (SECOND READING) OF REVISED BOARD OF EDUCATION POLICY 8310 – PUBLIC RECORDS – Mr. Seth Harvatine** (Discussion/Possible Action)

The administration recommends the adoption (second reading) of the following revised policy:

- Policy 8310 – Operations; Public Records

2 min. **F. ADOPTION (SECOND READING) OF REVISED BOARD OF EDUCATION POLICY 9140 – CITIZENS’ ADVISORY COMMITTEES – Mr. Seth Harvatine** (Discussion/Possible Action)

The administration recommends the adoption (second reading) of the following revised policy:

- Policy 9140 – Relations; Citizens’ Advisory Committees

2 min. **G. ADOPTION (SECOND READING) TO DELETE BOARD OF EDUCATION POLICY 9210 – PARENT ORGANIZATIONS – Mr. Seth Harvatine** (Discussion/Possible Action)

The administration recommends the adoption (second reading) to delete the following policy:

- Policy 9210 – Relations; Parent Organizations

2 min. **H. ADOPTION (SECOND READING) OF REVISED BOARD OF EDUCATION POLICY 9211 – DISTRICT SUPPORT ORGANIZATIONS – Mr. Seth Harvatine** (Discussion/Possible Action)

The administration recommends the adoption (second reading) of the following revised policy:

- Policy 9211 – Relations; District Support Organizations

2 min. **I. ADOPTION (SECOND READING) OF REVISED BOARD OF EDUCATION POLICY 6151 – RETURNED CHECKS – Mr. Mark Boehlke** (Discussion/Possible Action)

The administration recommends the adoption (second reading) of the following revised policy:

- Policy 6151 – Finances; Returned Checks

2 min. **J. ADOPTION (SECOND READING) OF REVISED BOARD OF EDUCATION POLICY 6610 – STUDENT ACTIVITY FUND – Mr. Mark Boehlke** (Discussion/Possible Action)

The administration recommends the adoption (second reading) of the following revised policy:

- Policy 6610 – Finances; Student Activity Fund

## 6:41 XI. REPORT OF COMMITTEES

### **A. CURRICULUM & INSTRUCTION COMMITTEE – Ms. Kay Robbins, Chair**

1. Diplomas (Early Graduation GED Option 2 Program) (See above)
2. Distributive Education Clubs of America (DECA) State Conference Field Trip (Information/Action)
3. Achievement Gap Reduction (AGR) Goal Update (Information/Discussion)
4. Second Friday Report (Information/Discussion)
5. Introduction (First Reading) of Revised Board of Education Policy 2340 – District Sponsored Trips (Discussion/Possible Action)
6. Introduction (First Reading) of Revised Board of Education Policy 2451 – Program or Curriculum Modifications (Discussion/Possible Action)
7. Introduction (First Reading) of Revised Board of Education Policy 2521 – Selection of Instructional Materials and Equipment (Discussion/Possible Action)
8. Introduction (First Reading) of Revised Board of Education Policy 5215 – Missing and Absent Children (Discussion/Possible Action)
9. Introduction (First Reading) of New Board of Education Policy 5505 – Academic Honesty (Discussion/Possible Action)
10. Introduction (First Reading) of Revised Board of Education Policy 5530 – Drug Prevention (Discussion/Possible Action)
11. Introduction (First Reading) of New Board of Education Policy 7540.08 – Artificial Intelligence (AI) (Discussion/Possible Action)
12. Introduction (First Reading) of Revised Board of Education Policy 8420 – Emergency Preparedness (Discussion/Possible Action)

### **B. HUMAN RESOURCES COMMITTEE – Mr. Mark Mancl, Vice Chair**

1. Appointments (Confirming Action)
2. Leave of Absence (Action)
3. Separations (Information)
4. Retirements (Action)
5. Internal Staff Transfer (Information)

### **C. FACILITIES/RECREATION/THEATRE COMMITTEE – Mr. Ryan Burg, Chair**

1. Urban Forestry Grant (Information)
2. Tabulation of Bids – Roofing (Action)
3. Tabulation of Bids – South High School Restroom Plumbing Renovation (Action)
4. Tabulation of Bids – Building Automation Upgrade (Action)
5. Sheboygan Theatre Company 90<sup>th</sup> (2023-2024) and 91<sup>st</sup> (2024-2025) Season Update (Information)
6. Sheboygan Theatre Company Financial Report (Action)
7. Community Recreation Department Financial Report (Action)
8. Facility Permit Report (Information)

### **D. FINANCE & BUDGET COMMITTEE – Ms. Sarah Ruiz-Harrison, Chair**

1. Fund 41 Capital Projects (Action)
2. Statement of Cash Flow (Action)
3. Revenues & Expenditures Reports (Action)
4. Budget Revisions and Transfers of Appropriations (Action)
5. Gifts (Action)

### **E. COMMITTEE OF THE WHOLE – Mr. Santino Laster, Chair**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Agenda
4. Roll Call
5. Potential Wisconsin Interscholastic Athletic Association (WIAA) Conference Realignment for 2025-2026 (Information/Discussion)
6. The State of School Finance in Wisconsin Presentation (Information)
7. Adjourn to Closed Session
8. Reconvene to Open Session
9. Adjourn

**F. SPECIAL BOARD COMMITTEES/ASSIGNMENTS**

1. Human Growth and Development Citizens' Advisory Committee – Ms. Kay Robbins (Information)  
Ms. Robbins will provide an update of the Human Growth and Development Citizens' Advisory Committee meeting minutes of January 22, 2024.
2. Sheboygan Public Education Foundation – Mr. Seth Harvatine/Ms. Heidi Boehmer (Information)  
Information from the February 7, 2024 meeting will be shared.

6:51 **XII. FUTURE MEETING DATES** (Information/Possible Action)

March 12, 2024 – Committee meetings at 6:00 p.m.; Regular Board of Education meeting at 6:30 p.m.

**XIII. ADJOURN TO CLOSED SESSION PER WISCONSIN STATE STATUTES SECTION 19.85(1)(c)** (*Action with roll call vote*) – To discuss the annual performance evaluation of the Superintendent in accordance with Policy 1240.

**IX. RECONVENE TO OPEN SESSION** (Action)

**X. ADJOURN** (Action)



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Seth A. Harvatine  
Superintendent & Secretary of the Board

SAH;jjh

Please note that the special needs of individuals with disabilities, who wish to attend the meeting will be accommodated through appropriate aids and services. For additional information, or to request assistance, please contact Assistant Superintendent Mark Boehlke, at the Department of Business and Operational Services, 3330 Stahl Road, Sheboygan, WI 53081, 920-459-3955.

**Community Input Guidelines**  
**At**  
**Board of Education Meetings**

Welcome to this meeting of the Sheboygan Area School District Board of Education. We are pleased that you are interested in educational issues. We are interested in your comments and concerns about the school district. There will be a part of this meeting for community input. (please refer to the agenda.) Individuals who live or work within the Sheboygan Area School District may address the Board. Others may address the Board at the discretion of the Board president.

In order for the meeting to flow smoothly, we would appreciate that the following guidelines be followed by anyone wishing to address the Board of Education this evening.

1. Please limit comments or suggestions to three minutes or less because we do have a full agenda to follow.
2. Comments and suggestions on the school district are welcome. Personal criticism of members of the Board of Education or employees of the school district is out of order.
3. If you are a resident within the Sheboygan Area School District or work within the Sheboygan community and would like to be recognized, **please raise your hand**. After being recognized, **please stand and clearly state and spell your name and address for the record. Also, for the record, please sign your name and address on the clipboard after you have spoken.**

The Board normally receives citizen input and does not respond or debate. If there is a need for an answer or a response to a concern or issue, the Superintendent or one of the administrative staff members will get back to you within the next week.

Thank you for your assistance.



**BOARD OF EDUCATION  
SHEBOYGAN AREA SCHOOL DISTRICT  
Sheboygan, Wisconsin  
REGULAR MEETING MINUTES  
Tuesday, January 23, 2024**

The regular meeting of the Board of Education of the Sheboygan Area School District was held on Tuesday, the 23<sup>rd</sup> day of January at 6:45 p.m. in the Board of Education meeting room, 3330 Stahl Road, Sheboygan, Wisconsin, as well as members attending via teleconference or other remote access technology. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

President Donohue called the meeting to order at 6:51 p.m.

President Donohue requested that everyone stand and join her in the Pledge of Allegiance.

Moved by Mr. Burg, seconded by Mr. Laster to approve the agenda. All ayes. Motion carried unanimously.

Present: Ms. Rebecca Versey, Mr. Ryan Burg, Ms. Kay Robbins, Ms. Mary Lynne Donohue, Mr. Santino Laster, Dr. Susan Hein, Ms. Heidi Boehmer, Ms. Sarah Ruiz-Harrison

Excused: Mr. Mark Mancl

**APPROVAL OF MINUTES**

Moved by Ms. Boehmer, seconded by Mr. Laster to approve the Regular Board of Education meeting minutes of December 12, 2023. All ayes. Motion carried unanimously.

**DIPLOMAS**

Moved by Ms. Robbins, seconded by Mr. Laster to accept the Curriculum and Instruction Committee recommendation that high school diplomas (Early graduation GED Option 2 Program) be awarded to Aprice Bates, Damion Church, Jared Dittburner, Edgar Dominguez Dionicio, Dmetrian Ehren, Gaven Johnson, Jesse Rabon, Jasmine Rocha, Rylee Spencer, and Derek Xiong, class of 2024. All ayes. Motion carried unanimously.

Moved by Ms. Robbins, seconded by Mr. Laster to accept the Curriculum and Instruction Committee recommendation that high school diplomas be awarded to Jerome Mueller, class of 2019, Jordan Hernandez, class of 2021, and Izaya Jauregui, Nathan Vang, and Bianca Sarmiento, class of 2023. All ayes. Motion carried unanimously.

Moved by Ms. Robbins, seconded by Mr. Laster to accept the Curriculum and Instruction Committee recommendation that high school diplomas (early graduation) be awarded to students from Central, North, South, and George D. Warriner High Schools who are members of the class of 2024. All ayes. Motion carried unanimously.

**STUDENT REPRESENTATIVES**

Ms. Kylee Maxey, Central High School student representative is part of the Start College Now, and work-place learning programs. Through her involvement in student council she helps students voices be heard and has since applied to Lakeland University and has been accepted. She talked about the different branches of military attending their lunchtime to provide students with information about the military. Career Day is coming up soon with quite a few career clusters being represented. Mr. Laster asked what level of education she is interested in and Ms. Maxey responded that she is interested in elementary education.

Ms. Azrielle Berge, Warriner High School student representative provided an update on the Rising Phoenix program and that the 16 students enrolled have collectively earned more than 436 credits with an average grade point average of 3.64. She talked about the assistance students provide to Maywood Environmental Park as well as students who are working in partnership with

the John Michael Kohler Arts Center. She also talked about students who participate in the cooperative program and the experience they gain as well as earning high school credit.

Ms. Liliana Heinen, Étude High School student representative talked about the Exhibitions of Learning at the John Michael Kohler Arts Center and the introduction of a new fellowship program where students work in partnership with the JMKAC staff to explore film, sculpture and dance. Warriner is also looking at a possible partnership with Lakeland University to provide an opportunity for students to receive college credits. Students are also participating in other schools around the area. Ms. Berge was part of the fellowship program and her project was on how film can be used to teach others about what colleges and careers want in portfolios.

## **COMMUNITY INPUT**

There was no community input.

## **SUPERINTENDENT'S REPORT**

Mr. Harvatine reported on the open interviews for various support staff positions that was held at the Early Learning Center. There were more than 20 applicants and 5 of those were interested in more than one type of position. He congratulated Kamron Johnson, North High School senior who is pursuing an Electro-Mechanical Automation Technician degree from Lakeshore Technical College. Mr. Johnson has taken advantage of opportunities through his participation within the Red Raider Manufacturing program. Three Sheboygan Area School District students – Eleni Formolo, Hleeja Yang, and Irina Xiong advanced to the citywide Spelling Bee. Mr. Harvatine thanked school board members who attended the Wisconsin Association of School Boards State Education Convention.

## **MISCELLANEOUS**

### **A. 2022-2023 Audit Report**

Mr. Bryan Grunewald presented the 2022-2023 audit completed by CliftonLarsonAllen. Mr. Grunewald appreciates all of the effort, cooperation, and assistance they receive in order to complete the audit. He provided a summary of audit results and provided audit highlights. He added that the District's financial statements are fairly stated. He talked about deficiencies in internal controls over financial reporting which included the preparation of the annual financial report and adjustments to the District's financial records. He also reported on compliance findings for pupil transportation and suspension and debarment. The District's General Fund experienced an increase in fund balance of \$1,133,875 for the year ending June 30, 2023. The unassigned fund balance of \$30,779,994 represents 21.5% of expenditures included for the year. This percentage is important as it represents things such as cash flow and serves as a cushion against unanticipated expenditures, enrollment fluctuations, and state aid changes. Mr. Grunewald stated that they would continue to work with the District to be sure that all standards are being met for 2024.

### **B. Preliminary Approval for Acquisition of Property**

Moved by Mr. Laster, seconded by Mr. Burg to provide preliminary approval with contingencies for the acquisition of property known as parcel numbers 59024344640, 59281629387, 59281629388, and 59281628967 located at the intersection of Mill and Najacht Roads, Sheboygan, Wisconsin. All ayes. Motion carried unanimously.

Mr. Harvatine reported that when the Citizens' Advisory Committee determined to rebuild Urban Middle School on a different site, administration determined that the original site does not meet our needs. He is requesting to use designated fund balance to pursue this property through a preliminary approval with contingencies. The school board would have the final approval of the sale upon completion of all contingencies mid to late spring after all testing is complete. Ms. Donohue asked Mr. Harvatine to discuss the sale of property process and Mr. Harvatine responded in the next agenda item there would be discussion on what that would involve. The property is within the Urban Middle School boundaries and additional transportation would not be required.

### **C. Discussion of Interest in District Sale of Property**

Mr. Harvatine reported that if administration recommended selling district owned property, that discussion would occur in Open Session. The school board will meet in Closed Session this evening to discuss a strategy and request for proposal (RFP) process. Upon completion of that process, all discussion will occur in Open Session. Ms. Robbins asked if Mr. Harvatine sees any future use for this property and Mr. Harvatine responded that he does not see a need for the property as growth in the community is more south. Ms. Donohue asked what the current acreage of Urban is and Mr. Boehlke responded about five acres.

#### **D. Referendum Process and Timeline for Farnsworth and Urban Middle Schools**

Mr. Wolfert provided a review of the background work completed by the Citizens' Advisory Committee. He noted the District is on schedule with the community engagement sessions and community survey, which puts the District on track for November as a potential referendum date. Mr. Harvatine provided an overview of the staff and community engagement process and noted there are more than fifty community leaders and others being invited to participate in the process. Mr. Wolfert talked about the process for selection of a construction manager and that they intentionally posted locally and will be working as a group to short list the candidates hoping to bring the construction manager to the Board for approval at the February 27, 2024 Regular Board of Education meeting. Mr. Wolfert is excited about the potential the parcel of land Urban Middle School could be built on offers, provided everything comes through with the purchase. Mr. Harvatine added that there is a big concern about the drop off at Farnsworth Middle School and that is going to be corrected with the new construct. Mr. Wolfert noted that the total cost of the project would be approximately \$140 million. Mr. Boehlke added that the District has been setting aside funds for a number of years with the goal that we could save 10 percent of the total project costs and currently have \$14 million already designated. He added that the District wanted to show the community that we have been preparing for this moment and it will make a significant difference that we will be able to pay down to \$120 million. Mr. Wolfert provided an overview of the estimated tax impact and noted that this is multi-phased borrowing amortized over 22 years. School Perceptions will be preparing a community survey for late June or early July and then sharing the results with the school board. Mr. Harvatine explained the many ways we will be communicating with parents, community members, and businesses for upcoming events.

#### **E. District Administrator Performance Evaluation System (DAPES)**

Mr. Laster reminded board members to review the Superintendent's goals in preparation for the mid-year review discussion on February 13, 2024.

#### **F. Introduction (First Reading) to Delete Board of Education Policy 9210 – Parent Organizations**

Moved by Dr. Hein, seconded by Mr. Laster to approve the introduction (first reading) to delete Board of Education Policy 9210 – Relations; Parent Organizations. All ayes. Motion carried unanimously.

#### **G. Introduction (First Reading) of Revised Board of Education Policy 9211 – District Support Organizations**

Moved by Ms. Boehmer, seconded by Mr. Laster to approve the introduction (first reading) of revised Board of Education Policy 9211 – Relations; District Support Organizations. All ayes. Motion carried unanimously.

Ms. Donohue noted she would like one motion for agenda items H. through U. and asked if the Board had any questions on any of the policies and there were none.

Moved by Dr. Hein, seconded by Mr. Burg to approve agenda items H. through U. All ayes. Motion carried unanimously.

#### **H. Adoption (Second Reading) of Revised Board of Education Policy 1623 to Renumbered 8913 – Administration; Section 504/ADA Prohibition Against Disability Discrimination in Employment**

#### **I. Adoption (Second Reading) of Revised Board of Education Policy 3430.01 – Professional Staff; Family and Medical Leave of Absence (“FMLA”)**

#### **J. Adoption (Second Reading) of Revised Board of Education Policy 4430.01 – Support Staff; Family and Medical Leave of Absence (“FMLA”)**

#### **K. Adoption (Second Reading) of Revised Board of Education Policy 2210 – Program; Curriculum Development**

#### **L. Adoption (Second Reading) of Revised Board of Education Policy 2220 – Program; Adoption of Courses of Study**

#### **M. Adoption (Second Reading) of Revised Board of Education Policy 2430 – Program; District-Sponsored Clubs and Activities**

#### **N. Adoption (Second Reading) of New Board of Education Policy 5250 – Students; Program or Curriculum Modifications**

#### **O. Adoption (Second Reading) of Revised Board of Education Policy 5330 – Students; Administration of Medication/Emergency Care**

#### **P. Adoption (Second Reading) of Revised Board of Education Policy 5410 – Students; Promotion, Placement, and Retention**

#### **Q. Adoption (Second Reading) of Revised Board of Education Policy 5512 – Students; Use of Tobacco by Students**

#### **R. Adoption (Second Reading) of Revised Board of Education Policy 5517 – Students; Student Anti-Harassment**

#### **S. Adoption (Second Reading) of Revised Board of Education Policy 5771 – Students; Search and Seizure**



**T. Adoption (Second Reading) of Revised Board of Education Policy 7434 – Property; Use of Tobacco and Nicotine on School Premises**

**U. Adoption (Second Reading) of Revised Board of Education Policy 7544 – Property; Use of Social Media**

**REPORT OF COMMITTEES**

**A. CURRICULUM & INSTRUCTION COMMITTEE**

1. Diplomas (Early Graduation)

From the committee meeting:

Moved by Mr. Laster, seconded by Ms. Versey to accept administration’s recommendation that high school diplomas be awarded to students from Central, North, South, and George D. Warriner High Schools who are members of the class of 2024 and have completed district requirements for early graduation. All ayes. Motion carried unanimously.

	<u>Total</u>
Central High School	3
North High School	7
South High School	14
George D. Warriner High School	<u>1</u>
<b>Total</b>	<b>25</b>

2. Diplomas (Early Graduation GED Option 2 Program)

From the committee meeting:

Moved by Ms. Versey, seconded by Mr. Laster to accept administration’s recommendation that high school diplomas be awarded to Aprice Bates, Damion Church, Jared Dittburner, Edgar Dominguez Dionicio, Dmetrian Ehren, Gaven Johnson, Jesse Rabon, Jasmine Rocha, Rylee Spencer, and Derek Xiong, who are members of the class of 2024, and have completed all requirements to receive their diplomas through the GED Option 2 Program from the Department of Public Instruction (DPI). All ayes. Motion carried unanimously.

3. Diplomas

From the committee meeting:

Moved by Mr. Laster, seconded by Ms. Versey to accept administration’s recommendation that high school diplomas be awarded to Jerome Mueller, class of 2019, Jordan Hernandez, class of 2021, and Izaya Jauregui, Nathan Vang, and Bianca Sarmiento, class of 2023, who have met all requirements to receive their diplomas. All ayes. Motion carried unanimously.

4. 2024 UCA National High School Cheerleading Championship Field Trip

Moved by Ms. Robbins, seconded by Ms. Boehmer to accept the Curriculum and Instruction Committee recommendation for South High School students to travel to Orlando, Florida, February 6-12, 2024 to compete in the Universal Cheerleaders Association 2024 National Cheer Competition. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Laster, seconded by Ms. Versey to accept administration’s recommendation for South High School students to travel to Orlando, Florida, February 6-12, 2024 to compete in the Universal Cheerleaders Association 2024 National Cheer Competition. All ayes. Motion carried unanimously.

5. International Model United Nations Conference Field Trip

Moved by Ms. Robbins, seconded by Mr. Laster to accept the Curriculum and Instruction Committee recommendation for North High School students to travel to Chicago, Illinois, February 8-11, 2024, to compete in the International Model United Nations Conference. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Versey, seconded by Mr. Laster to accept administration’s recommendation for North High School students to travel to Chicago, Illinois, February 8-11, 2024 to compete in the International Model United Nations Conference. All ayes. Motion carried unanimously.

## 6. Middle School Math Intervention Update

From the committee meeting:

Mr. Spielman reported that the presentation is an update on the work that has been done and provided a refresher on middle school math WIN and ALEKS (Assessment and Learning in Knowledge Spaces) used as the primary resource. In the past, he talked about data from within the program, and he wanted to relate the progress and successes back to student growth on the STAR Standardized Testing and Reporting).

## 7. Regular and Special Education Enrollment Caps

Moved by Ms. Robbins, seconded by Ms. Boehmer to accept the Curriculum and Instruction Committee recommendation to accept all regular education students for the 2024-2025 school year. All ayes. Motion carried unanimously.

Moved by Ms. Robbins, seconded by Mr. Laster to accept the Curriculum and Instruction Committee recommendation to close all special education seats for the 2024-2025 school year in all programs at every grade level based on caseload formula. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Ms. Robbins, seconded by Ms. Versey to accept administration's recommendation to accept all regular education students for the 2024-2025 school year. All ayes. Motion carried unanimously.

Moved by Ms. Robbins, seconded by Ms. Versey to accept administration's recommendation to close all special education seats for the 2024-2025 school year in all programs at every grade level based on caseload formula. All ayes. Motion carried unanimously.

Wisconsin ACT 55 requires school districts to set space availability enrollment numbers for open enrollment for both regular and special education students. Mr. Konrath reported that the District would accept all regular education students; however, they may not be granted their specifically requested program or school. That will be determined on space availability in the District. Mr. Ledermann reported that the District monitors the available space for students within special education, which includes reviewing the current number of students in special education, the students IEP, and how it relates to staffing. Based on his projections, the District does not have any availability as we are meeting our capacity on just returning students; therefore, his recommendation is that special education students outside the District for the 2024-2025 school year would not be accepted.

Ms. Donohue asked about staffing as there is an increase in the number of students in a program or receiving services in almost every category and Mr. Ledermann responded that some of the services are spread out over caseloads so it may be only an increase of a few students. Mr. Konrath added that we do not know what our entire population of special education is because of school choice. It is a big financial burden to the District and it is becoming more difficult when we are not given the resources.

Ms. Donohue commented that it looks like a significant increase in special education students in the District and it seems that in almost every category, there are significant jumps in numbers. Mr. Ledermann noted there is a higher number in some categories such as speech; however, staff are meeting the requirements of their caseloads. Mr. Konrath added that we often do not know what percentage of our students are special education because of school choice; however, we do not believe we are over identifying students. He added that it is getting more difficult each year when we are not provided the resources we need.

## **B. HUMAN RESOURCES COMMITTEE**

### 1. Appointments

Moved by Dr. Hein, seconded by Mr. Laster to accept the Human Resources Committee recommendation to confirm all appointments. All ayes. Motion carried unanimously.

From the committee:

Moved by Ms. Versey, seconded by Ms. Boehmer to confirm the following appointments. All ayes. Motion carried unanimously.

Ms. Hintz highlighted that currently all the custodial staff positions are filled. She spoke about the open-interview event that took place last week at the Early Learning Center. There were 22 applicants.

**TEACHERS**

Nicholas Larson Business Education UW-Whitewater Bachelor’s Degree  
Sheboygan, WI South High \$26,179.63 (prorated)

Mr. Larson has been hired for the 2023-2024 school year. He will be certified in Business Education. He was the only candidate interviewed.

Cora Leonhard Reading and Math Interventionist UW-Superior Bachelor’s Degree  
Sheboygan, WI Urban \$22,938.34 (prorated)

Ms. Leonhard has been hired for the 2023-2024 school year. She will be certified in Regular Education and Reading. She was the only candidate interviewed.

Emily Meicher School Counselor Lakeland College Master’s Degree  
Sheboygan, WI Early Learning Center \$30,647.71 (prorated)

Ms. Meicher has been hired for the 2023-2024 school year. She is certified as a School Counselor. She was the only candidate interviewed.

**CUSTODIANS**

Joseph Lampe\* Facilities Services December 27, 2023 \$17.00 per hour  
Karl Stolen Pigeon River/Étude Elementary January 2, 2024 \$19.50 per hour

**EDUCATIONAL ASSISTANTS**

Michelle Brill Jackson December 18, 2023 \$17.56 per hour  
Courtney Brobst Pupil Services January 2, 2024 \$20.00 per hour  
Laura Donnelly Jackson January 2, 2024 \$17.13 per hour

\*Relative of SASD employee

2. Separations

From the committee meeting:  
The following separations have been granted:

Jean Caldwell Educational Assistant North High December 21, 2023  
Claire LaLiberte Teacher South High December 14, 2023

**C. FACILITIES/RECREATION/THEATRE COMMITTEE**

Moved by Mr. Burg, seconded by Mr. Laster to accept the Facilities/Recreation/Theatre Committee recommendation to approve agenda items #1, #2, and #3. All ayes. Motion carried unanimously.

Moved by Mr. Burg, seconded by Mr. Laster to accept the Facilities Recreation/Theatre Committee recommendation to approve agenda items #5 and #6. All ayes. Motion carried unanimously.

1. Tabulation of Bids - Roofing

From the committee meeting:  
Moved by Mr. Laster, seconded by Ms. Ruiz-Harrison to authorize administration to enter into contract with FJA Christiansen Roofing Co., Inc. of Milwaukee, WI in the amount for \$524,490 for roof replacements at Jackson Elementary School. All ayes. Motion carried unanimously.

<u>BIDDER</u>	<u>Sec #3</u>	<u>Sec #4A</u>	<u>Sec #4B</u>	<u>Total</u>
FJA Christiansen Roofing Co., Inc.	\$74,600	\$225,445	\$224,445	\$524,490
Langer Roofing & Sheet Metal, Inc.	\$73,850	\$229,200	\$234,715	\$537,765
Performance Roofing Systems, Inc.	\$78,535	\$230,937	\$228,360	\$537,832

*[Capital Funds - Roofing]*

2. Tabulation of Bids - Tuckpointing

From the committee meeting:

Moved by Ms. Robbins, seconded by Mr. Laster to authorize administration to enter into contract with R.D. Woods Co. Inc. of West Allis, WI in the amount of \$84,100 for Longfellow Elementary School and \$58,285 for Cooper Elementary School for exterior brick tuckpointing. All ayes. Motion carried unanimously.

<u>BIDDER</u>	<u>Longfellow</u>	<u>Cooper</u>
R.D. Woods Co. Inc.	\$ 84,100	\$58,285
Masonry Restoration Inc.	\$163,725	\$65,265
Holton Brothers Inc.	No Bid	No Bid

*[Capital Funds – Building Envelopes]*

3. Tabulation of Bids – Fire Alarm System Replacement

From the committee meeting:

Moved by Mr. Laster, seconded by Ms. Robbins to authorize administration to enter into contract with Specht Electric and Communication of Sheboygan, WI in the amount of \$709,680 for the replacement of the fire alarm system at North High School. All ayes. Motion carried unanimously.

<u>BIDDER</u>	<u>BID</u>
Specht Electric and Communication	\$709,680
K-W Electric, Inc.	\$768,700
Altmeyer Electric Inc.	\$836,700

*[Designated Fund Balance - Student Safety and Security]*

4. Fund Balance Request

Moved by Mr. Burg, seconded by Ms. Boehmer to accept the Facilities/Recreation/Theatre Committee recommendation to approve the additional fund balance project expenditures in the amount of \$77,000. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Laster, seconded by Ms. Ruiz-Harrison to approve the additional fund balance project expenditure in the amount of \$77,000. All ayes. Motion carried unanimously.

Mr. Koehler reported that the purpose of this request would be for the Pigeon River Recreation Center gym floor replacement, safety video entry system replacement, and paint contract for the gym. Mr. Laster asked about the video entry system and Mr. Koehler noted that it is similar to all of the elementary schools and staff will have fobs for access. Ms. Ruiz-Harrison asked about the ventilation of the building and whether upgrades are being considered and Mr. Koehler responded there would be upgrades to the fans.

5. Sheboygan Theatre Company Financial Report

From the committee meeting:

Moved by Mr. Laster, seconded by Ms. Robbins to accept the Sheboygan Theatre Company Financial Report through November 30, 2023. All ayes. Motion carried unanimously.

Mr. Koehler reported the attendance numbers are coming back to pre-covid and Ms. Roberts, Executive Director for the Sheboygan Theatre Company will attend the February committee meeting to talk about next year’s season.

6. Community Recreation Department Financial Report

From the committee meeting:

Moved by Ms. Robbins, seconded by Ms. Ruiz-Harrison to accept the Community Recreation Department Financial Report through November 30, 2023. All ayes. Motion carried unanimously.

7. Facility Permit Report

From the committee meeting:

Mr. Koehler presented the Facility Permit Report through December 31, 2023 for information.

**D. FINANCE & BUDGET COMMITTEE**

Moved by Ms. Ruiz-Harrison, seconded by Mr. Burg to accept the Finance and Budget Committee recommendation to approve agenda items #1, #2, #3, and #4. All ayes. Motion carried unanimously.

1. Fund 41 Capital Projects

From the committee meeting:

Moved by Mr. Burg, seconded by Dr. Hein to approve the Fund 41 Capital Projects through November 30, 2023, as presented. All ayes. Motion carried unanimously.

2. Statement of Cash Flow

From the committee meeting:

Moved by Mr. Burg, seconded by Ms. Boehmer to approve the Statement of Cash Flow through November 30, 2023, as presented. All ayes. Motion carried unanimously.

3. Revenues & Expenditures Reports

From the committee meeting:

Moved by Ms. Boehmer, seconded by Dr. Hein to approve the Revenue & Expenditures reports through November 30, 2023, as presented. All ayes. Motion carried unanimously.

4. Budget Revisions and Transfers of Appropriations

From the committee:

Moved by Ms. Boehmer, seconded by Mr. Burg to approve the Budget Revisions and Transfers reports through November 30, 2023, as presented. All ayes. Motion carried unanimously.

<b>GENERAL FUND (FUND 10)</b>	<b>Revised Budget 10-31-23</b>	<b>Revised Budget 11-30-23</b>	<b>Budget Increase (Decrease)</b>
<b>REVENUES</b>			
100 Transfers-in	<b>0.00</b>	<b>0.00</b>	0.00
<b>Local Sources</b>			
210 Taxes	24,585,309.00	24,585,309.00	0.00
240 Payments for Services Provided Local Governments	0.00	0.00	0.00
260 Non-Capital Sales	370,223.12	376,532.15	6,309.03
270 School Activity Income	143,776.15	153,358.55	9,582.40
280 Interest on Investments	1,707,233.00	1,707,233.00	0.00
290 Other Revenue, Local Sources	317,016.12	319,458.53	2,442.41
<b>Subtotal Local Sources</b>	<b>27,123,557.39</b>	<b>27,141,891.23</b>	18,333.84
<b>Other School Districts Within Wisconsin</b>			
340 Payments for Services	<b>1,973,522.00</b>	<b>1,973,522.00</b>	0.00
<b>Revenue from Intermediate Sources</b>			
510 Transit of Aids	<b>48,968.00</b>	<b>48,968.00</b>	0.00
<b>State Sources</b>			
610 State Aid -- Categorical	855,500.00	855,500.00	0.00
620 State Aid -- General	87,854,987.00	87,854,987.00	0.00
630 DPI Special Project Grants	100,000.00	100,000.00	0.00
640 Payments for Services	133,000.00	133,000.00	0.00

650 Student Achievement Guarantee in Education	1,495,000.00	2,196,274.59	701,274.59
660 Other State Revenue Through Local Units	17,000.00	17,000.00	0.00
690 Other Revenue	7,636,487.00	7,636,487.00	0.00
<b>Subtotal State Sources</b>	<b>98,091,974.00</b>	<b>98,793,248.59</b>	701,274.59
<b>Federal Sources</b>			
710 Transit of Aids	110,410.00	110,410.00	0.00
730 DPI Special Project Grants	5,710,151.00	5,710,151.00	0.00
750 IASA Grants	2,310,497.00	2,310,497.00	0.00
780 Other Federal Revenue Through State	24,000.00	24,000.00	0.00
790 Other Revenue from Federal Sources	0.00	0.00	0.00
<b>Subtotal Federal Sources</b>	<b>8,155,058.00</b>	<b>8,155,058.00</b>	0.00
<b>Other Financing Sources</b>			
860 Compensation, Fixed Assets	<b>0.00</b>	<b>0.00</b>	0.00
<b>Other Revenues</b>			
960 Adjustments	0.00	0.00	0.00
970 Refund of Disbursement	150,000.00	150,000.00	0.00
990 Miscellaneous	295,147.24	299,219.68	4,072.44
<b>Subtotal Other Revenues</b>	<b>445,147.24</b>	<b>449,219.68</b>	4,072.44
<b>TOTAL REVENUES</b>	<b>135,838,226.63</b>	<b>136,561,907.50</b>	723,680.87
	<b>Revised Budget 10-31-23</b>	<b>Revised Budget 11-30-23</b>	<b>Budget Increase (Decrease)</b>
<b>EXPENDITURES</b>			
<b>Instruction</b>			
110 000 Undifferentiated Curriculum	24,715,747.00	25,460,121.16	744,374.16
120 000 Regular Curriculum	30,064,096.73	30,376,323.44	312,226.71
130 000 Vocational Curriculum	2,985,860.67	3,208,343.30	222,482.63
140 000 Physical Curriculum	2,930,755.00	2,939,666.00	8,911.00
160 000 Co-Curricular Activities	1,385,609.09	1,483,838.59	98,229.50
170 000 Other Special Needs	539,926.00	539,278.00	(648.00)
<b>Subtotal Instruction</b>	<b>62,621,994.49</b>	<b>64,007,570.49</b>	1,385,576.00
<b>Support Sources</b>			
210 000 Pupil Services	5,512,255.00	6,138,709.24	626,454.24
220 000 Instructional Staff Services	4,417,864.73	6,018,982.86	1,601,118.13
230 000 General Administration	1,749,053.24	2,118,823.77	369,770.53
240 000 School Building Administration	7,249,474.24	7,994,877.24	745,403.00
250 000 Business Administration	18,137,791.53	18,617,272.87	479,481.34
260 000 Central Services	634,917.00	896,192.00	261,275.00
270 000 Insurance & Judgments	1,053,669.00	1,053,669.00	0.00
280 000 Debt Services	1,610.00	1,610.00	0.00
290 000 Other Support Services	2,623,241.49	2,952,244.30	329,002.81
<b>Subtotal Support Sources</b>	<b>41,379,876.23</b>	<b>45,792,381.28</b>	4,412,505.05
<b>Non-Program Transactions</b>			
410 000 Inter-fund Transfers	14,812,774.00	14,812,774.00	0.00
430 000 Instructional Service Payments	17,618,684.05	17,749,668.95	130,984.90
490 000 Other Non-Program Transactions	0.00	0.00	0.00
<b>Subtotal Non-Program Transactions</b>	<b>32,431,458.05</b>	<b>32,562,442.95</b>	130,984.90
<b>TOTAL EXPENDITURES</b>	<b>136,433,328.77</b>	<b>142,362,394.72</b>	5,929,065.95

<b>SPECIAL EDUCATION (FUND 27)</b>	<b>Revised Budget 10-31-23</b>	<b>Revised Budget 11-30-23</b>	<b>Change in Budget</b>
<b>TOTAL REVENUES</b>	<b>24,129,355.00</b>	<b>24,208,828.94</b>	79,473.94
100 000 Instruction	19,847,507.00	19,852,857.00	5,350.00
200 000 Support Services	3,972,548.00	4,044,471.94	71,923.94
400 000 Non-Program Transactions	309,300.00	311,500.00	2,200.00
<b>TOTAL EXPENDITURES</b>	<b>24,129,355.00</b>	<b>24,208,828.94</b>	79,473.94

5. Introduction (First Reading) of Revised Board of Education Policy 6151 – Returned Checks

Moved by Ms. Ruiz-Harrison, seconded by Mr. Burg to accept the Finance and Budget Committee recommendation to approve the introduction (first reading) of revised Board of Education Policy 6151 – Finances; Returned Checks. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Burg, seconded by Dr. Hein to approve the introduction (first reading) of revised Board of Education Policy 6151 - Finances; Returned Checks. All ayes. Motion carried unanimously.

Mr. Boehlke noted that this revision includes a title change from ‘Returned Checks’ to ‘Returned/Outstanding-Stale Checks’. Language has been added to outline the procedure for handling outstanding “stale” checks.

6. Introduction (First Reading) of Revised Board of Education Policy 6610 – Student Activity Fund

Moved by Ms. Ruiz-Harrison, seconded by Mr. Burg to accept the Finance and Budget Committee recommendation to approve the introduction (first reading) of revised Board of Education Policy 6610 – Finances; Student Activity Fund. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Burg, seconded by Ms. Boehmer to approve the introduction (first reading) of revised Board of Education Policy 6610 – Finances; Student Activity Fund. All ayes. Motion carried unanimously.

Mr. Boehlke highlighted that there were some changes that the Department of Public Instruction (DPI) and the Governmental Accounting Standards Board (GASB) made about student activity accounts. With this policy, the District acts as custodian of the money but does not manage funds, such as for outside clubs. We do not have any of these clubs currently. Next month administration will bring forward a new policy that will be for all student activity money kept in fund 10.

7. Gifts

Moved by Ms. Ruiz-Harrison, seconded by Mr. Burg to accept the Finance and Budget Committee recommendation to accept all gifts to the District. All ayes. Motion carried unanimously.

From the committee meeting:

Moved by Mr. Burg, seconded by Dr. Hein to accept all gifts to the District, approving those \$2500 and greater. All ayes. Motion carried unanimously.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<i>For Information</i>			
Gift Cards & Monetary	Curtis/Natalie DeKoning	South	1,000.00
Monetary	Larry/Cindy Huhn	Sheboygan Theatre Company	200.00
Monetary	Ruth Margrett	Sheboygan Theatre Company	100.00
Monetary	Luther/Kay Bajus	Sheboygan Theatre Company	500.00
Monetary	Judy Gutschow	Sheboygan Theatre Company	50.00
Monetary	Andrew Schuessler	Sheboygan Theatre Company	25.00
Monetary	Lee Trotta	Sheboygan Theatre Company	50.00
Monetary	Reinbold-Novak Funeral Home	Sheboygan Theatre Company	100.00
Monetary	Dale/Dianne Brandl	Sheboygan Theatre Company	25.00
Monetary	Jennifer Ham	Sheboygan Theatre Company	50.00
Monetary	Warren Brauer	Sheboygan Theatre Company	250.00
Monetary	Brian Bear	Sheboygan Theatre Company	25.00
Monetary	Joe Sheehan	Sheboygan Theatre Company	100.00

Monetary	Wally/Tracy Waldhart	Sheboygan Theatre Company	500.00
Monetary	James Conklin	Sheboygan Theatre Company	100.00
 <i>For Action</i>			
Kawai E300 Piano	Denia Poretta	North	5,000.00
Monetary	Ruth DeYoung Kohler Foundation	Sheboygan Theatre Company	10,000.00
Monetary	Black Spring Foundation, Inc.	SASD Literacy Needs	98,347.00

**FUTURE MEETING DATES**

February 13, 2024 – Committee meetings at 6:00 p.m.  
February 27, 2024 –Regular Board of Education meeting at 6:00 p.m.

**F. SPECIAL BOARD COMMITTEES/ASSIGNMENTS**

1. Human Growth and Development Citizens’ Advisory Committee- Ms. Robbins reported that the committee is meeting more often and longer and she is seeing some positive momentum. The new chair elect is Beth Lipman. She provided an overview of the minutes and noted there is another community member position open.  
  
Moved by Ms. Robbins, seconded by Mr. Laster to recommend the appointment of Ms. Christina Singh for the open community member position. All ayes. Motion carried unanimously.
2. Sheboygan Public Education Foundation-Ms. Boehmer provided an update on the minutes as well as the Foundation’s annual report. She noted that Mr. Harvatine was awarded the Friends of Education award for his 26.25 years of service.

**ADJOURN**

Moved by Ms. Boehmer, seconded by Mr. Laster to adjourn at 8:50 p.m. to Closed Session per Wisconsin State Statutes Section 19.85(1)(e) – For purpose of developing potential sale and negotiation strategy regarding property discussion in Open Session. A roll call vote was taken and motion carried unanimously (Versey, Burg, Robbins, Donohue, Laster, Hein, Boehmer, Ruiz-Harrison).

Moved by Mr. Laster, seconded by Dr. Hein to reconvene at 9:10 p.m. to Open Session. All ayes. Motion carried unanimously.

Moved by Mr. Laster, seconded by Dr. Hein to direct administration to pursue options to sell District owned property known as parcel numbers 59281629047 and 59024346372, commonly known as the 38.7 acres of land west of North 15<sup>th</sup> Street between Grand Avenue and MacArthur Avenue in the City of Sheboygan, WI, and the Town of Sheboygan, WI, and bring any offers back to the Board for consideration. All ayes. Motion carried unanimously.

Moved by Mr. Burg, seconded by Mr. Laster to adjourn at 9:12 p.m. All ayes. Motion carried unanimously.

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Seth A. Harvatine  
Superintendent & Secretary of the Board



Book	Policy Manual
Section	0000 Bylaws
Title	DEFINITIONS
Code	po0100*jjh
Status	Second Reading
Adopted	October 22, 2013
Last Revised	August 22, 2023

## 0100 - DEFINITIONS

The bylaws of the Board of this District incorporate quotations from the laws and administrative code of the State of Wisconsin. Such quotations may be substantively altered only by appropriate legislative, judicial, or administrative action.

Whenever the following items are used in these bylaws, policies, and administrative guidelines they shall have the meaning set forth below:

### **Administrative Guideline**

A statement, based on policy, usually written, which outlines and/or describes the means by which a policy should be implemented and which provides for the management cycle of planning, action, and assessment or evaluation.

### **Administrator**

An employee who holds a position of leadership over a defined function or department of the District, is employed with an administrative contract, and/or who reports directly to the Superintendent.

In policy and administrative guidelines, capitalization of the term Administrator may imply delegation of responsibilities, as appropriate, to staff members.

### **Apps and Services**

Apps and services are software (i.e., computer programs) that support the interaction of personal communication devices (as defined by Bylaw 0100, above) over a network or client-server applications in which the user interface runs in a web browser. Apps and services are used to communicate/transfer information/data that allow students to perform actions/tasks that assist them in attaining educational achievement goals/objectives, enable staff to monitor and assess their students' progress, and allow staff to perform other tasks related to their employment. Apps and services also are used to facilitate communication to, from and among and between, staff, students, parents, Board members, and/or other stakeholders and members of the community.

### **Board**

The School Board, also commonly referred to as the Board of Education. Within these bylaws and policies, the terms Board and District may be used interchangeably, depending on the context of the policy.

### **Bylaw**

Rule of the Board for its own governance.

### **Classified**

An employee who provides support to the District's program and whose position does not require a professional certificate. This category includes special education paraprofessionals.

### **Clerk**

The chief clerk of the Board of Education. (See Bylaw 0171.3 - Clerk)

### **District**

The School District. Within these bylaws and policies, the terms Board and District may be used interchangeably, depending on the context of the policy.

### **District Administrator**

The Administrative head of the School District sometimes locally referred to as Superintendent. In policy, capitalization of the term District Administrator implies delegation of responsibilities to appropriate staff members.

### **District Records Custodian**

The School District will designate one (1) District Records Custodian (DRC) to be the legal custodian of records for the District. The DRC shall keep and preserve the public records of the District and is granted authority to render a decision and carry out duties related to those public records. The DRC is designated in Policy 8310 - Public Records.

### **Due Process**

Procedural due process requires prior knowledge (a posted discipline code), notice of offense (accusation), and the opportunity to respond. Specific due process requirements are dependent upon the circumstances and may vary depending on such circumstances.

### **Full Board**

Authorized number of voting members entitled by law to govern the District. The full Board is the total number of Board members authorized by law regardless of the number of current sitting members.

### **Information Resources**

The Board defines information resources to include any data/information in electronic, audio-visual or physical form, or any hardware or software that makes possible the storage and use of data/information. This definition includes but is not limited to electronic mail, voice mail, social media, text messages, databases, CD-ROMs/DVDs, websites, motion picture film, recorded magnetic media, photographs, digitized information, or microfilm. This also includes any equipment, computer facilities, or online services used in accessing, storing, transmitting or retrieving electronic communications.

### **Law Enforcement Officer(s) or Agency(ies)**

These terms include any local, State, or Federal law enforcement agency of competent jurisdiction and its officers acting within their legal authority.

### **Legal Custodian of Records**

~~The School District will designate the Superintendent to be the legal custodian of records for the District. The District Records Custodian (DRC) shall keep and preserve the public records of the District and is granted authority to render a decision and carry out duties related to those public records. The DRC is designated in Policy 8310 - Public Records. See "District Records Custodian".~~

### **Legal Notice**

Legal notice means every notice required by law to be published in a newspaper or other publication. There are three (3) classes of notices: class 1 (requiring one (1) insertion); class 2 (requiring two (2) insertions); and class 3 (requiring three (3) insertions). When more than one (1) insertion is required, the notice must be published once each week for consecutive weeks, with the last notice published at least one (1) week before the act or event, unless otherwise specified by law. Sunday publication is permitted.

### **Local Public Office Holder or Official**

Individuals holding those positions designated by the Board as local public offices in compliance with 19.32 (1 dm), 19.42 (7w) (f) and (g), Wis. Stats.

### **May**

This word is used when an action by the Board or its designee is permitted but not required.

**Medical Advisor**

The School District is required to appoint a medical advisor. The medical advisor shall be a licensed physician and will participate in the annual review of the District emergency nursing services plan. The School District may also have the medical advisor fulfill other roles. (PI 8.01(2, g)3

**Meeting**

Any gathering which is attended by or open to all of the members of the Board, held with the intent on the part of the members of the body present to discuss or act as a unit upon the specific public business of that body. 19.82(2), Wis. Stats.

**Official Newspaper**

A newspaper may be designated by the Board under 985.05, Wis. Stats. Other publication options are available to the Board pursuant to 120.11(4), Wis. Stats.

**Parent**

The natural, adoptive, or surrogate parents or the party designated by the courts as the legal guardian or custodian of a student. Both parents will be considered to have equal rights unless a court of law decrees otherwise.

**Personal Communication Devices**

Personal communication devices ("PCDs") include computers, laptops, tablets, e-readers, cellular/mobile phones, smartphones, and/or other web-enabled devices of any type.

**Policy**

A general, written statement by the governing Board which defines its expectations or position on a particular matter and authorizes appropriate action that must or may be taken to establish and/or maintain those expectations.

**President**

The chief executive officer of the Board. (See Bylaw 0171.1 - President)

**Principal**

The educational leader and head administrator of one (1) or more District schools. In policy and administrative guidelines, implies authority to delegate responsibilities to appropriate members of his/her staff.

**Professional Staff Member**

District employees who are either certified teachers employed in a position for which certification is a requirement of employment or administrative employees who are responsible for oversight or supervision of a component or components of the District's operation, or serve as assistants to such persons, regardless of whether they hold an administrative contract or are required to have administrator certification, but excluding the District Administrator/Superintendent.

**Relative**

The mother, father, sister, brother, spouse, domestic partner, parent of spouse/domestic partner, child, step-child, grandparents, grandchild, dependent, or member of the immediate household.

**School Nurse**

A school nurse is a registered nurse who meets the requirements of 115.001(11), Wis. Stats. A school nurse has the authority to exclude students for signs of illness.

**School Official**

Except if otherwise defined in policy, a school official is a person employed by the Board as an administrator, supervisor, teacher/instructor (including substitutes), or support staff member (including health or medical staff and law enforcement unit personnel); or a person serving on the Board.

The term school official is inclusive of other parties, such as attorney, contractor, consultant, volunteer, or other party to whom the Board has outsourced a service otherwise performed by Board employees (e.g., a therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing their tasks (including volunteers) pursuant to the Family Educational Rights and Privacy (FERPA) definition - See Policy 8330 - Students Records.

### **Shall**

This word is used when an action by the Board or its designee is required. (The word "will" or "must" signifies a required action.)

### **Social Media**

Social media are online platforms where users engage with another and/or share information and ideas through text, video, or pictures. Social media consists of any form of online publication or presence that allows interactive communication, including, but not limited to, text messaging, instant messaging, websites, web logs ("blogs"), wikis, online forums (e.g., chat rooms), virtual worlds, and social networks. Examples of social media include, but are not limited to, Facebook, Facebook Messenger, Google Hangouts, Twitter, LinkedIn, YouTube, Flickr, Instagram, Pinterest, Skype, and Facetime. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts. Apps and web services shall not be considered social media unless they are listed on the District's website as District-approved social media platforms/sites.

### **Student**

A person who is officially enrolled in a school or program of the District.

### **Support Staff**

Any employee who provides support to the District's program and whose position does not require a professional certificate. This category includes special education paraprofessionals, even though it is a requirement to hold a special education program aide license issued by the Wisconsin Department of Public Instruction (DPI) or another valid and current DPI license or permit.

### **Treasurer**

The chief financial officer of the Board. (See Bylaw 0171.4 - Treasurer)

### **Vice-President**

The Vice-President of the Board. (See Bylaw 0171.2 - Vice President)

### **Voting**

A vote at a meeting of the Board. The law requires that Board members must be present in order to have their vote officially recorded in the Board minutes, and to be available for a roll call vote. A Board member's presence at a meeting includes their presence if attending by telephone or other manner of remote access, so long as such remote access is compliant with State law. No voting by Proxy may be recorded or counted in an official vote of the Board. Remote access during quasi-judicial functions (e.g. termination hearings, expulsions) may be permitted after consultation with legal counsel.

Citations to Wisconsin statutes are shown by the Section Number (e.g., 120.11, Wis. Stats.). Citations to the Wisconsin Administrative Code are prefaced P.I. (e.g., P.I. 11). Citations to the United States Code are noted as U.S.C., Federal Register are noted as F.R., and the Code of Federal Regulations as C.F.R.

Revised 10/27/15  
 Revised 8/22/17  
 Revised 1/23/18  
 Revised 3/24/20  
 Revised 7/27/21  
 Revised 3/22/22  
 Revised 9/27/22



Book	Policy Manual
Section	0000 Bylaws
Title	BOARD POWERS
Code	po0122*jjh
Status	Second Reading
Adopted	October 22, 2013
Last Revised	November 30, 2023

**0122 - BOARD POWERS**

The power of this Board extends to those matters expressly or implicitly granted by the constitution, statute, local charter or ordinance, or other law, including the power to do all things reasonable to promote the cause of education unless prohibited by Federal or State law.

The Board shall be a body corporate, and, as such, capable of suing and being sued, levying and collecting taxes, contracting and being contracted with, acquiring, holding, possessing and disposing of real and personal property, and taking and holding in trust for the use and benefit of the District, any grant or devise of land and any donation or bequest of money or other personal property

The Board shall also authorize the development and promulgation of rules and guidelines by the District Administrator for the proper operation and management of the District, including the conduct of students while in school, at school functions, ~~or~~ en route on school buses, **or otherwise under the supervision of school authorities.**

T.C. 8/3/21  
T.C. 11/30/23

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Legal

118.001, Wis. Stats.  
120.13, Wis. Stats.  
120.44, Wis. Stats. (applies to Unified School Districts only.)

Book	Policy Manual
Section	0000 Bylaws
Title	CONFLICT OF INTEREST
Code	po0144.3*jjh
Status	Second Reading
Adopted	October 22, 2013
Last Revised	February 22, 2022

#### 0144.3 - **CONFLICT OF INTEREST**

Board members shall perform their official duties in an ethical manner and free from conflict of interest pursuant to 19.59, Wis. Stats. To this end:

- A. no Board member shall use ~~his/her~~ **their** position as a Board member to obtain financial gain or anything of substantial value for ~~himself/herself~~ **themselves**, immediate family as defined in 19.42(7), Wis. Stats., or any organization with which ~~s/he~~ **the Board member** is associated;
- B. no Board member shall accept any offer of anything of value from a person either directly or indirectly, nor shall solicit or accept anything of value, if it could be reasonably expected to influence the Board member's actions;
- C. no Board member shall engage in or have a financial interest, directly or indirectly, in any activity that conflicts or raises a reasonable question of conflict with ~~his/her~~ **the Board member's** duties and responsibilities in the school system and as a public officer;
- D. when a member of the Board determines that the possibility of such a personal or financial interest conflict exists, ~~s/he~~ **the Board member** should, prior to the matter being considered, disclose ~~his/her~~ **their** interest (such disclosure shall become a matter of record in the minutes of the Board), and thereafter shall abstain from participation in both the discussion of the matter and the vote thereon.
- E. Board members shall also perform their duties in a manner that does not violate criminal conflict of interest laws pursuant to 946.13, Wis. Stats. by having a private pecuniary interest in a contract with the District in an amount that exceeds \$15,000 annually or by participating in making or performing some function as a Board member with respect to a contract in which the Board member has a private pecuniary interest, unless statutory exceptions apply-;
- F. **no member of the Board shall hold a paid position within the School District, regardless of the type or level of position or manner of pay. However, a Board member may serve as a volunteer coach, or supervisor of an extra-curricular activity, or bus driver in accordance with 120.20, Wis. Stats., and provided for in Policy 8120 - Volunteers.**

Revised 4/22/14  
Revised 3/24/20

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Legal	120.20, Wis. Stats.
	19.42(7), Wis. Stats.
	19.59, Wis. Stats.
	946.13, Wis. Stats.

Book	Policy Manual
Section	8000 Operations
Title	VOLUNTEERS
Code	po8120*jjh
Status	Second Reading
Adopted	February 23, 2016
Last Revised	December 21, 2021

### 8120 - VOLUNTEERS

The Board recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the staff responsible for the conduct of those programs and activities.

The District Administrator shall be responsible for recruiting community volunteers, reviewing their capabilities, and making appropriate placements. The District Administrator shall not be obligated to make use of volunteers whose abilities are not in accord with District needs.

Any volunteer who works with or has access to students shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.

A Board member may serve as a volunteer bus driver for the District if the provisions of 120.20, Wis. Stats., and the policy are satisfied. (See also Bylaw 0144.3 - Conflict of Interest)

~~The District Administrator is to inform each volunteer that the~~ Each volunteer:

- A. shall agree to abide by all Board policies and District guidelines while on duty as a volunteer;
- B. will be covered under the District's liability policy but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for workers compensation;
- C. will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of their volunteer services;
- D. in accepting the role of a volunteer, agrees to verification that a satisfactory background check may be conducted through appropriate State agencies or other applicable means.

The District Administrator shall also ensure that each volunteer is properly informed of the District's appreciation for their time and efforts in assisting the operation of the schools.

Policy 9800.01 - Veterans as Classroom Volunteers outlines veteran volunteers requirements for recognition from the District and the Department of Veterans Affairs.

T.C. 12/21/21

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Legal 120.20, Wis. Stats.



Book	Policy Manual
Section	8000 Operations
Title	PUBLIC RECORDS
Code	po8310*jjh
Status	Second Reading
Adopted	October 22, 2013
Last Revised	October 24, 2023

### 8310 - PUBLIC RECORDS

The Board recognizes its responsibility to maintain the public records of this District and to make such records available for inspection and reproduction. The Board designates the District Administrator as the District Records Custodian (DRC), to be the legal custodian of records for the District. The DRC shall safely keep and preserve the public records of the District and shall have the authority to render decisions and carry out duties related to those public records, including providing the notice required under 19.34(1) Wis. Stats., identifying the positions of the District that constitute a local public office pursuant to 19.32(1dm), and 19.42 (7w), Wis. Stats., and other required information. The DRC may deny access to records only in accordance with the law. The DRC is authorized and encouraged to consult with the District's legal counsel to determine whether to deny access to a records request in whole or in part.

Under the Wisconsin Public Records Law, a "record" is defined as any material on which written, drawn, printed, spoken, visual, or electromagnetic information or electronically generated or stored data is recorded or preserved, regardless of physical form or characteristics, that has been created or is being kept by the authority. It includes handwritten, typed, or printed pages, maps, charts, photographs, films, recordings, tapes, optical discs, and any other medium on which electronically generated or stored data is recorded or preserved. A "record" does not include drafts, notes, preliminary computations, and like materials prepared for the originator's personal use or prepared by the originator in the name of a person for whom the originator is working; materials that are purely the personal property of the custodian and have no relation to his/her the office held; materials to which access is limited by copyright, patent, or bequest; and published materials in the possession of an authority other than a public library that are available for sale, or that are available for inspection at a public library. The personal use exception applies to notes created by the originator solely for the purpose of refreshing his/her the originator's recollection and as a matter of convenience (not part of his/her assigned job duties), but does not apply to notes that are distributed to others for the purpose of communicating information or notes that are created or retained for the purpose of memorializing agency activity.

In addition, records may be exempted from disclosure as a matter of statute or common law or, under the balancing test, the public interest in disclosure may be outweighed by the public interest in non-disclosure.

Any person may make an oral or written request for any public records of the District. The person may inspect or receive copies of the public record requested. The District will respond as soon as practicable and without delay. The District will either provide the requested documents, subject to any redactions, or inform the requester of the District's decision to deny the request.

The District will comply with the Safe at Home/Address Confidentiality Program administered by the Wisconsin Department of Justice. (See Policy 5111 - Eligibility of Resident/Nonresident Students, Policy 8320 - Personnel Records and Policy 8330 - Student Records.)

The District may impose a fee upon the requester of a copy of a record of \$0.15 per page, which represents the actual, necessary, and direct cost of reproduction of the record. In addition, the District may impose a fee upon a requester for the actual time spent by District employees in locating a record, if the cost is \$50.00 or more. In calculating location costs, the District will use the applicable employee's hourly rate for salary and benefits.

The District may also charge the requester for any equipment required to fill the request (such as videotapes, computer disks, etc.) The District may impose a fee upon a requester for the actual, necessary, and direct cost of mailing or shipping of any copies which are mailed or shipped to the requester.



Book	Policy Manual
Section	9000 Relations
Title	CITIZENS' ADVISORY COMMITTEES
Code	po9140*jjh
Status	Second Reading
Adopted	October 22, 2013

#### 9140 - **CITIZENS' ADVISORY COMMITTEES**

The Board of Education, in its discretion, shall establish citizens' advisory committees when there is a definite function to be performed. All appointments of citizens to advisory committees shall be approved by the Board, **except as otherwise provided in policy or as required by law**. All appointments of staff members to citizens' advisory committees shall be made by the District Administrator, **except as may be expressly required by law**. Staff members shall never constitute more than a minority of any such committee. Every effort shall be made to ensure that the makeup of an advisory committee is as truly representative of the community as possible. The chairperson of an advisory committee shall be chosen from among the lay members. Board members may be ex-officio members of an advisory committee.

Specific topics for study or well-defined areas of activities shall be assigned in writing to each committee immediately following its appointment. Upon completing its assignment, a committee either shall be given a new problem or shall be dissolved promptly. No advisory committee shall be permitted to continue for prolonged periods without a definite assignment. Each committee shall be instructed as to the length of time each member is asked to serve, the resources the Board intends to provide, the approximate dates on which the Board wishes it to submit reports, and the approximate date on which the Board wishes it to dissolve. Furthermore, the committee shall be instructed as to the relationship it has to the Board, to individual Board members, to the District Administrator, and to the remainder of the professional staff.

The structure and organization of an advisory committee shall be determined by the Board as appropriate to the assignment. Advisory committees shall be encouraged to draw upon a wide variety of resources both inside and outside the School District. Each committee shall be encouraged to draw upon the talents of other local residents and to recommend to the Board the official appointment of any such additional member(s) as the committee may desire.

Expenditure of District funds by an advisory committee shall be made only upon the prior approval of the District Administrator. Supplies, equipment, and personnel from within the School District may be obtained through the appointed staff resource person.

Correspondence between the Board and its committees shall ordinarily be conducted by the District Administrator. The District Administrator shall transmit the contents of any communication from a committee to the Board.

When a committee is ready to submit a report on its assigned topic, the District Administrator shall arrange a meeting for the purpose of receiving the report.

The Board shall have the sole power to dissolve any of its advisory committees and shall reserve the right to exercise this power at any time during the life of any committee.

All advisory committees created by the Board are subject to the notice provisions of the Open Meetings Law.

Legal	19.81 et seq., Wis. Stats.
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Book	Policy Manual
Section	9000 Relations
Title	PARENT ORGANIZATIONS
Code	po9210*jjh
Status	Second Reading
Adopted	October 22, 2013

~~9210~~ **PARENT ORGANIZATIONS**

~~The Board of Education supports all organizations of parents whose objectives are to promote the educational experiences of District students. However, in using the name of the District or its schools and in organizing a group whose identity derives from a school(s) of this District, the parental organization thereby shares responsibility with this Board for the welfare of participating students.~~

~~Any new parent organization desiring to use the name or good offices of the District must obtain the approval of the District Administrator as a prerequisite to organizing.~~

~~Representatives and members of approved school related organizations shall in all circumstances be treated by District employees as interested friends of the schools and as supporters of public education in the School District.~~

~~Staff members are encouraged to join such organization(s) in their related area(s) of specialization or interest.~~

~~The Board relies upon approved organizations to operate in a manner consistent with public expectations for the schools and reserves the right to withdraw sponsorship from organizations which violate the bounds of community taste.~~

Book	Policy Manual
Section	9000 Relations
Title	DISTRICT SUPPORT ORGANIZATIONS
Code	po9211*jjh
Status	Second Reading
Adopted	October 22, 2013

### 9211 - DISTRICT SUPPORT ORGANIZATIONS

The Board of Education appreciates the efforts of all organizations whose objectives are to enhance the educational experiences of District students, to help meet educational needs of students, and/or provide extra educational benefits not provided for, at the time, by the Board.

~~These needs may be educational to parents and/or children. In addition to parents, membership shall be available to the District's professional staff.~~

The Board recognizes that parent-teacher organizations and other school-related community organizations are channels through which school personnel, parents, and other citizens may discuss educational concerns, problems, and needs and work together toward solutions.

The Board encourages parents and District staff to participate in such organizations.

The District Administrator shall:

- A. provide assistance to a group in planning its activities;
- B. monitor the plans and activities of each group to ensure compliance with laws, Board policies, and the District Administrator's administrative guidelines;
- C. communicate school and/or District needs and concerns to the volunteer groups and those of the groups to the Board;
- D. approve in-District fund-raising activities of a volunteer group as well as fund-raising activities held off-premises which involve students;
- E. establish and maintain procedures related to proposed monetary and other gifts to the District that will provide for proper screening, acceptance, acknowledgement, and use, consistent with accounting procedures established by the State.

~~Each volunteer organization shall work within the appropriate school setting and in cooperation with the principal and other staff members. Each group shall abide by the policies of the Board and the guidelines established by the District Administrator.~~

Each volunteer organization that intends to work within the school setting may only do so in cooperation with the Principal and other staff members, including for such activities as fundraisers, meetings, and the like. Each group shall abide by the policies of the Board and the guidelines established by the District Administrator.

Any organization described in this policy must obtain advance written permission from the Building Principal or District Administrator before using any of the District's logos or name as well as the District's or school's slogans for the purpose of describing or promoting the organization or any activity of the organization.

~~The District Administrator shall implement administrative guidelines which ensure that each group's fund-raising activities are in compliance with Board policies and that the funds are used for school related projects that have the approval of the District Administrator and the Principal.~~

The District Administrator shall implement administrative guidelines that will require each group's fund-raising activities are in compliance with all applicable Board policies, including, but not limited to, the requirement that, if approved, fundraisers that involve the sale to students of food items or beverages to be consumed on campus can only be conducted from thirty (30) minutes following the close of the last lunch period until thirty (30) minutes after the end of the school day. The guidelines shall also require that the funds are used for school-related projects that have the approval of the District Administrator and the Principal.

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Book	Policy Manual
Section	6000 Finances
Title	RETURNED CHECKS
Code	po6151mb
Status	Second Reading
Adopted	October 22, 2013
Last Revised	August 3, 2021

6151 - **RETURNED/OUTSTANDING-STALE CHECKS**

When the District receives a check from a student or parent that, when deposited, is returned marked insufficient funds, the Assistant Superintendent of Business and Operational Services shall provide an opportunity for the payer to make proper payment or to arrange for a satisfactory payment schedule. If payment is not received within ninety (90) days, the payment schedule is not adhered to, or the monies do not appear to be collectable, the Board authorizes the Assistant Superintendent of Business and Operational Services to remove the fee or charge from the District's Accounts Receivable. The parent or student may be charged any costs charged by the District's banking institution for a returned check.

**Outstanding (Stale Dated) Checks - Unclaimed Property Process**

Checks that are outstanding, meaning they have not been cashed by the payee, after a period of 180 days after issuance shall be deemed to be a "stale" check. Any stale check shall be treated as unclaimed property consistent with the guidance provided by the Wisconsin Department of Revenue's (WI DOR) "Unclaimed Property Holder Report Guide" for locating the owner and/or remitting the unclaimed property to the WI DOR.

T.C. 8/3/21

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Book	Policy Manual
Section	6000 Finances
Title	STUDENT ACTIVITY FUND
Code	po6610mb
Status	Second Reading
Adopted	October 22, 2013
Last Revised	February 28, 2023

#### 6610 - **NONDISTRICT-SUPPORTED STUDENT ACTIVITY FUND ACCOUNTS**

It is the purpose of this policy to establish financial controls for the administration of the normal, legitimate, co-curricular and extra-curricular activities of student organizations. The Board authorizes the maintenance of approved student activity funds as allowed by DPI regulations and the auditor's recommendations.

All activities described in this policy are sponsored by the District and are authorized to use the District name, logo, mascot, or any other name which would associate an activity with the District provided such use is consistent with other applicable District policy.

Each activity covered by this policy must be recognized by the District Administrator before monies can be collected or disbursed in the name of said activity. The District Administrator is directed to obtain annually a list and brief description of the objectives, activities, and limitations of each fund prior to the start of the new fiscal year.

All activities shall be on a self-sustaining basis.

The Assistant Superintendent of Business and Operational Services shall be the Treasurer of the student activities fund. S/He may delegate responsibility to the Principals.

Fund-raising for all student activities will be in accordance with Board Policy 5830 and Policy 9700.

All collected money shall be handled, secured, and deposited in accordance with policy 6630. Misappropriation of activity funds, which includes theft or any other misuse of funds, will result in discipline up to and including suspension, expulsion and/or termination.

All monies accumulated in the account of a specific class or activity will be disposed of in accordance with the procedures set forth in the administrative guidelines established by the District Administrator.

The Board authorizes the maintenance of approved student activity accounts for nondistrict-supported student activities as allowed by DPI regulations and the auditor's recommendations in accordance with GASB 84. Approval of the establishment of any student activity account for a nondistrict-supported student activity, after the student activity is approved, without District financial support, in accordance with Policy 2430 - District-Sponsored Clubs and Activities, shall be determined by the School Administration before monies can be collected or disbursed in the name of said activity.

#### **Definitions**

The following definitions are provided for these terms within the context of this policy:

- A. **District-sponsored student activity:** All student activities recognized by the District as approved co-curricular/extra-curricular activities are designated as District-sponsored, including both District-supported and nondistrict-supported student activities. (see Policy 2430 - District-Sponsored Clubs and Activities)
- B. **District-supported student activity:** The District provides financial support of the student activity and exercises administrative control over dispersal of the activity's funds.



- C. **Nondistrict-supported student activity:** The District does not provide financial support of the student activity and does not exercise administrative control over dispersal of funds.

Other terms are used as defined in Bylaw 0100 - Definitions.

### **Nondistrict-supported Student Activities**

Nondistrict-supported student activity accounts are intended to provide a custodial account for an approved student activity for which the District does not provide funds (i.e., have financial involvement) or exercise administrative control over the funds. Such nondistrict-supported student activities may not be required by any course or provide any academic credit. These student activities are established for District students and may have a District-assigned and/or a District-compensated staff advisor/coach for supervisory purposes. While these student activities may use District facilities, equipment, and materials, the funds for these activities are self-managed by the students. Assistance from parents or other volunteers is permissible (see Policy 8120 - Volunteers). Fund-raising is permissible in accordance with District policies (see Policy 5830 - Student Fund-Raising and Policy 9700 - Relations with Non-School Affiliated Groups). Equal access shall be provided in accordance with Policy 5730 - Equal Access for Nondistrict-Sponsored Student Clubs and Activities. A District staff member may serve as an advisor/coach, but decisions regarding money must be made by the students, as long as such expenditures do not violate District policies (e.g., purchase of illegal items, purchase of nonconforming technology, purchase from a non-approved vendor). As a fiduciary in accordance with GASB 84, the District maintains custodial accounts for the student activity, but does not determine or approve how account monies are used since financial decisions are made by the students without administrative control or endorsement from District staff.

### **Criteria for Nondistrict-Supported Student Activity Accounts**

Nondistrict-supported student activity accounts may be established if all of the following criteria are met:

- A. The student activity account has been approved in accordance with this policy.
- B. The activity's students or student officers make all decisions regarding revenues, budgeting, and expenditures.
- C. Any request to expend money from the account must be endorsed in writing by the activity's President and Treasurer.
- D. The activity's advisor/coach is NOT permitted to make decisions regarding money, nor may the advisor/coach initiate or endorse any expenditure request.
- E. The student activity account is not under the District's control, nor subject to District oversight.

### **Accounts for District-Supported Clubs, Activities, and Athletics**

District-supported clubs, activities, and athletics are supported, at least in part, with District funds and are therefore subject to District oversight and management. In addition, any club, activity, or athletic team that does not directly receive designated District funds but is required for a course or provides academic credit is also considered District-supported and is subject to District oversight and management.

District-supported clubs, activities, or athletics are not affected by this policy.

Typically, District-supported student co-curricular activities have designated activity funds established either in Fund 10 or Fund 21 in accordance with GASB 84, DPI regulations, and auditor recommendations. Financial support includes, but is not limited to, budgeted funds allocated by the District or school, an advisor/coach paid for by the District or school who exercises control over the activity's fund, some activities offered to students paid for by the District or school, and transportation paid for by the District or school. Also, financial support includes indirect financial assistance as part of the District's educational program when student participation is required by a course or academic credit is awarded for participation in the activity.

### **General Provisions**

The purpose of District-sponsored activities is to enable students to explore a wider range of individual interests than may be available in the District's courses of study but are still related to accomplishing the educational outcomes for students as adopted by the Board in Policy 2131 - Educational Outcome Goals and Expectations. District-sponsored activities must be approved in accordance with Policy 2430 - District-Sponsored Clubs and Activities or Policy 2431 - Interscholastic Athletics.

District-sponsored student activities are authorized to use the District name, logo, mascot, or any other name which would associate an activity with the District provided such use is consistent with other applicable District policies.

Student fund-raising shall be conducted in accordance with Policy 5830 - Student Fund-Raising and Policy 9700 - Relations with Non-School Affiliated Groups.

All collected money shall be handled, secured, and deposited in accordance with Policy 6630 - Cash Handling and Deposits. Misappropriation of activity monies, which includes theft or any other misuse of monies, will result in discipline up to and including suspension, expulsion, and/or termination of employment.

#### **Discontinued Student Activities**

After one (1) full school year of inactivity, the unexpended funds of a discontinued nondistrict-supported student activity shall be transferred to the Student Council's account unless the discontinued student activity had provided other instructions for dispersal of its unexpended funds.

After one (1) full school year of inactivity, the unexpended funds of a discontinued District-supported student activity shall be transferred to the District's General Fund - Fund 10.

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Legal

120.16(2), Wis. Stats.

**Human Growth & Development Citizens' Advisory Committee**  
**Sheboygan Area School District**  
**Monday, January 22, 2024; 4:00pm**

The meeting of the Human Growth and Development Citizens' Advisory Committee of the Sheboygan Area School District will be held on Monday, January 22, 2024, at 4:00pm. The items below will be presented for consideration at that time. This meeting will be held in room 224 at Sheboygan North High School, 2926 N. 10th St. For those who are unfamiliar with North's layout, please plan to meet in the Main Office at 4:00 to be escorted to room 224. The office is located through door 2, off the large parking lot on N 10th St. In addition, the committee is offering video access to the meeting via the following:

Meeting ID  
[meet.google.com/quk-nyhv-uop](https://meet.google.com/quk-nyhv-uop)

Phone Numbers  
(US) +1 401-542-2538  
PIN: 686 294 237#

**Voting Members:**

Tracy Allee - SASD Parent  
Jeff Leismer - SASD Parent  
Beth Lipman - SASD Parent  
Lauren Wingender - SASD Parent  
Jen Cruz - SASD Parent  
Jake Leismer - HS Student  
Anna Seeboth - HS Student  
Molly Lancelot - Health Care  
Cindy Vander Weele - Health Care  
Rev. Julie A. Mavity Maddalena - Clergy  
Rev. Stephen Welch - Clergy  
Open Position - Community Member  
Open Position - Community Member

**Ex-Officio Members**

Jacob Kvigne - MS Teacher  
Amy Teunissen - HS Teacher  
Kay Robbins - SASD Board Member  
Eric Spielman - SASD Coordinator

**I. Call to Order - Jeff**

- 4:09pm

**II. Approval of the Agenda (Action) - Jeff**

- Motion (Tracy) / Second (Jake); 10 (Yes); 0 (No)

**III. Roll Call (Informal) - Jeff**

- Present (Tracy, Jeff, Beth, Lauren, Jen, Jake, Anna, Molly, Cindy, Julie, Amy, Kay, Eric)
- Not Present (Stephen)

IV. Approval of Minutes (Discussion / Action) - Jeff

- [Minutes from January 8, 2023](#)
- Motion (Tracy) / Second (Jen); 10 (Yes); 0 (No)

V. Plan for 3 Year rotation of membership (Discussion/Possible Action) - Jeff

- [Draft of 3 Year Rotation](#) - As a starting point for discussion
  - Dates on the board
  - May meeting will vote for new positions
  - 6 months prior
  - All committee members will vote on new members (including those whose term is up).
  - Officers will be elected in September.
- Motion to Adopt the proposed the 3-Year plan linked below (Jake) / Second (Cindy); 10 (Yes); 0 (No)
  - [Recommended 3-Year Rotation](#) as approved by the committee

VI. Election of Chair-Elect Position (Action)

- The committee was reminded of the roles of the Chair-Elect position.
  - Each year the committee will reorganize and vote on new officers. The Chair-Elect does not automatically assume the role of Chair the following year, as noted in earlier meetings.
- Beth Lipman was nominated for the Chair-Elect position
  - Motion (Jen) / Second (Tracy); 10 (Yes); 0 (No)

VII. Share Out Proposed HS Slides for Feedback (Discussion)

- [Draft of High School Slides](#) (Starting on Slide 53)
- Amy presented slides 53-135 with the committee through her role as the teacher and the committee provided feedback.

VIII. Next Steps - (Discussion) - Jeff

- Committee members were asked to review the videos in slides 75-79 prior to the next meeting and come back with recommendations.
- Committee members were asked to look for up to date and accurate statistics on the risks and benefits of various forms of contraception.
- Committee members were asked to review the slide reference a summary of laws
- The committee is looking to fill the open community member position. It is posted through February 21.

IX. Future Meeting Dates & Location (Discussion / Action) - Jeff

- February 26 (4:00-6:30) at Sheboygan North, room 224

X. Adjournment (Action)

- Motion (Tracy) / Second (Jen); 10 (Yes); 0 (No)

# Sheboygan Public Education Foundation

## Board of Directors - MINUTES

### SPEF Monthly Meeting February 7, 2024

#### In attendance:

Jerry Jones, Kurt Kober, Kris Fritz, Chris Conway, Anne Holzem, Jennifer Scapellato, Heidi Boehmer, Terry Shircel, Roxanne Pauls, Wayne Kolzow, Dave Freitag, Laurie Van Veghel, Seth Harvatine.

Absent: Craig Mazza, Tina Brunmeier.

**President Gerry Jones called the February 7, 2024 SPEF Monthly Board Meeting to order at 4:31 p.m. .**

#### Approval of Minutes –

Gerry asked for approval of the Minutes of the January 10, 2024 Board of Directors Monthly Meeting & Annual Meeting.

**Motion by Wayne Kolzow and second by Laurie Van Veghel to accept January 10, 2024 SPEF Monthly Board Meeting & Annual Meeting Minutes as written. Motion carried unanimously.**

#### School Board Report – Heidi Boehmer & Superintendent’s Report – Seth Harvatine (Reported Together)

Heidi stated the SASD School Board has had some very long meetings on a variety of issues, but she and School Board Members were recently excited to present 25 SASD High School diplomas to early graduation and GED students. They also heard student presentations from the Central/Warriner/Etude high school representatives and was impressed with the pride each of them had for their schools. Heidi said the school district audit was reported to them and that it “all looks good”. She said what was expected of the district is what happened and it was following good practices. Seth added that the audit takes a look at the entire \$160 million yearly budget and it reported that the district needs to find a different way to count and determine who is on school busses when students are riding the bus to and from school. Seth said the district is looking into a possible card reading system instead of just counting how many students are on the bus.

Seth stated that the School Board recently approved the purchase of 60 acres of land near Mill Road for the possible new Urban Middle School if the November, 2024 referendum is passed. Roxanne P. and Laurie V. asked what side of the street is the purchase. Seth answered that it is both sides. He said the east side (near the railroad tracks) will be green space, west side will be the site of the new middle school with the northern end being the entrance and exit. Seth said the district will ask the city to widen the road for traffic flow and that there will be a traffic study done. Anne H. asked if the district hired anybody for the traffic study yet and Seth they have not. Anne H. asked Seth if the purchase of the 60 acres came from the current school district budget or is it part of the possible referendum funds. Seth stated that the district has part of its fund balance for future land acquisitions and they had approximately \$2 million in that fund. Heidi and Seth added that the School Board then made the decision to put the 15<sup>th</sup> street site (Polar Ware site land) up for sale. This site was the original proposed site of the new Urban middle school until the purchase of the 60 acres near Mill Road. Heidi and Seth said there will be several referendum presentations by Bray & Associates and school officials which SPEF members were invited to recently. Seth said the informational presentations are: February 29 for Urban at Urban and March 4 for Farnsworth at Farnsworth and the public is invited. In addition to the presentations, there will be a chance to tour each school building. Jerry J. thanked Seth and Heidi for their work to keep the public informed about the referendum in November.

#### Report of the President – (Jerry Jones - President)

#### SPEF Scholarship Night May 15, 2024 - Update

Jerry asked Roxanne and Terry for an update and reminded Board members to reserve the night of May 15 to help volunteer at the event. Roxanne and Terry met with Weill Center officials and took a tour of the facility and will start organizing the night. Roxanne and Terry repeated what Jerry said earlier, “**All SPEF Board Members are needed for the night of May 15 to volunteer for SPEF Scholarship!**”

#### Mailing/Solicitation Lists --

Roxanne and Terry stated that the SPEF mailing and solicitation lists need to be updated so people/businesses who have not donated in the past 5-7 years be taken off the lists and additional people be added. Terry stressed that several of the traditional supporters are getting older and that there is a need for younger people/new businesses be added. Kurt said that he will work with Roxanne and Terry to update and refresh those lists.

## Report of the Finance Committee/Treasurer's Report – (Wayne Kolzow-Treasurer)

### Treasurer's/Variance Reports --

Wayne reviewed the Treasurer's Report and Variance Report each Board member received for December, 2023. Wayne walked Board members through the handouts presented. **Jerry asked for a motion to approve the December, 2023 Treasurer's Report and Variance Reports Motion by Chris Conway and second by Jennifer Scapellato to accept the December, 2023 Treasurer's/Variance Reports as presented. Motion carried unanimously.**

## Staff Report – Roxanne Pauls & Terry Shircel (Co-Managing Directors)

### Monthly Financials –

Roxanne said SPEF was under budget as of December and the audit fees will be updated for the next Board meeting.

### Spring Grant Selection Committee Update/Meeting Date --

Terry thanked Dave, Kris, Jerry, Anne, Wayne, Jennifer for volunteering to read Spring Grant Proposals. The group will meet with Roxanne and Terry on May 8, 2024 "after" the monthly SPEF Board meeting. The groups' recommendations will be presented to the SPEF Board in June for their approval. Seth asked if SPEF accepted grant proposals from students? Roxanne and Terry both stated that SPEF has received grant proposals from students and community in addition to general staff.

### SPEF Scholarship Presentation January 17, 2024 Night - Update –

Roxanne and Terry informed the SPEF Board that they presented to all district students/parents on January 17, 2024 at North High School and that 64 people attended their presentation.

### SPEF Scholarship Selection Committees – Groups & Selection Meeting Date Update –

Roxanne and Terry thanked Jennifer, Jerry, Kurt, Anne, Dave, Laurie, Monica Wind for volunteering to read, discuss, and recommend SPEF scholarship recipients that SPEF selects. Terry said that each person will receive electronic copies of the scholarships. Anne asked about timing. Terry said that they should have the scholarship copies around one week after the February 23<sup>rd</sup> deadline...giving them around 6 and ½ weeks to read. The SPEF Scholarship Committees will meet on April 17 immediately after the monthly SPEF Board Meeting. Terry added that the SPEF Monthly Board meeting will be April 17 and NOT April 10. Anne asked if SPEF is doing anything about students using AI for the writing of their essays? Roxanne explained that Terry was running every SPEF Scholarship essay question through AI to get a copy of what and how it was answering the essay question. Terry stated that the essay can change every time one submits it. Anne asked if there is a program that can be used to see if students use AI. Jennifer stated there is no such program available. SPEF will share those AI essays with SPEF scholarship volunteers. Terry added that there was a recent article from Dartmouth finding Dartmouth students who had high school 4.0 GPA had only a .1 better university GPA than high school students with a 3.2 or above GPA. Jennifer S. also stated that the scholarship committees may have a harder time this year with student applications since the FAFSA notifications have been delayed until March for students completing the form and they might not know what university they want to attend when filling out their SPEF Scholarship applications or what financial packages are being offered by the universities. Jerry J. added that finances/loans/FAFSA information is important and that the recent 529 account changes also may present a challenge for committee members. Jerry said grandparents may set up those 529 accounts and that does not have to be stated on the student's FAFSA forms. Jerry also said that he read that there is a 47 percent increase in personal interviews to select scholarship recipients versus just reading an application when awarding scholarships.

### SASD Back to School Bash – Raffle for 2024 –

Terry asked SPEF Board members if they want to again award 10-\$100 raffle winners for classroom supplies for a SASD teacher next year as SPEF has done in past? **Jerry asked for a motion to approve 10-\$100 Back to School Raffle awards for 2024. Motion by Wayne Kolzow and second by Kurt Kober to award 10-\$100 Back to School Raffle awards. Motion carried unanimously.**

### LINKS – Update on Jeff Schieble and Repairs --

Terry said that SPEF's long-time repair person for most donated musical instruments over the past years, Jeff Schieble, has retired. Terry said Wade Heinen from South High has taken over the LINKS repair program and that Heid Music out of Appleton will be doing the repairs in the future. Roxanne said SPEF should recognize Jeff as one of its Friends of Education recipients next year.

### Mural Wall Tiles & Acuity Seating Ideas --

Roxanne and Terry stated they are still open for suggestions from Board members on how to increase the number of mural wall and Acuity Fieldhouse seat naming campaigns. Laurie said maybe a two for one sale. Chris said SPEF should target the schools' basketball and other sports teams who compete in the Acuity Fieldhouses. Roxanne and Terry said any other suggestions would be appreciated and just email the SPEF Offices with them.

## Other Business –

### Signage/Table Covers –

Roxanne and Terry stated that they needed to buy some new signage and table covers, etc. for the SPEF Scholarship Night and in general with the new logo and for any other community presentations. Jerry said they should come up with a tentative list with estimated costs for the March SPEF Board for discussion and approval.

**New Business** –

**SPEF By-Law Chnages/Updates --**

Jerry distributed a copy of the SPEF By-Laws that were last revised on 01/17/2013. He stated that there needed to be some changes/updating in wording in several sections. He went over them orally and said that SPEF Board members need to be informed at least 10 days prior to any formal vote and that the vote needed to be held with 2/3 of the total SPEF Board present (according to current SPEF By-Laws). Seth added that usually when there are any Policy Changes at the school district level, they receive a copy of the old language and proposed new language in the same document for review. Jerry said that Roxanne and Terry will be sending out the possible changes document shortly, but just wanted to go over them with the Board tonight. Terry said the SPEF By-Laws proposed changes will be sent out with the Minutes of tonight's meeting.

**Adjourn** –

Jerry stated the February 7, 2024 agenda has been exhausted at 5:29 p.m..

## **Next 3 Meetings:**

**1. March 13**

**2. April 17 (Third Wednesday), **NOT April 10****

**&**

**(Scholarship Selection Committee Night AFTER Meeting!)**

**3. May 8 -SPEF Monthly Meeting**

**&**

**(SPEF Spring Grant Selection Committee AFTER Meeting!)**



**Committee Meeting Minutes, January 23, 2024**

**CURRICULUM & INSTRUCTION COMMITTEE – Ms. Kay Robbins, Chair**

Ms. Kay Robbins, Chair, convened the meeting at 6:00 p.m.

Ms. Kay Robbins, Mr. Santino Laster, and Ms. Rebecca Versey were present.

Mr. Mark Mancl was excused.

**1. DIPLOMAS (EARLY GRADUATION) – Mr. Jacob Konrath (Information/Action)**

Moved by Mr. Laster, seconded by Ms. Versey to accept administration’s recommendation that high school diplomas be awarded to students from Central, North, South, and George D. Warriner High Schools who are members of the class of 2024 and have completed district requirements for early graduation. All ayes. Motion carried unanimously.

	<u>Total</u>
Central High School	3
North High School	7
South High School	14
George D. Warriner High School	<u>1</u>
<b>Total</b>	<b>25</b>

**2. DIPLOMAS (EARLY GRADUATION GED OPTION 2 PROGRAM) – Mr. Jacob Konrath (Information/Action)**

Moved by Ms. Versey, seconded by Mr. Laster to accept administration’s recommendation that high school diplomas be awarded to Aprice Bates, Damion Church, Jared Dittburner, Edgar Dominguez Dionicio, Dmetrian Ehren, Gaven Johnson, Jesse Rabon, Jasmine Rocha, Rylee Spencer, and Derek Xiong, who are members of the class of 2024, and have completed all requirements to receive their diplomas through the GED Option 2 Program from the Department of Public Instruction (DPI). All ayes. Motion carried unanimously.

**3. DIPLOMAS – Mr. Jacob Konrath (Information/Action)**

Moved by Mr. Laster, seconded by Ms. Versey to accept administration’s recommendation that high school diplomas be awarded to Jerome Mueller, class of 2019, Jordan Hernandez, class of 2021, and Izaya Jauregui, Nathan Vang, and Bianca Sarmiento, class of 2023, who have met all requirements to receive their diplomas. All ayes. Motion carried unanimously.

**4. 2024 UCA NATIONAL HIGH SCHOOL CHEERLEADING CHAMPIONSHIP FIELD TRIP – Mr. Jacob Konrath (Information/Action)**

Moved by Mr. Laster, seconded by Ms. Versey to accept administration’s recommendation for South High School students to travel to Orlando, Florida, February 6-12, 2024 to compete in the Universal Cheerleaders Association 2024 National Cheer Competition. All ayes. Motion carried unanimously.



**5. INTERNATIONAL MODEL UNITED NATIONS CONFERENCE FIELD TRIP – Mr. Jacob Konrath**  
(Information/Action)

Moved by Ms. Versey, seconded by Mr. Laster to accept administration's recommendation for North High School students to travel to Chicago, Illinois, February 8-11, 2024 to compete in the International Model United Nations Conference. All ayes. Motion carried unanimously.

**6. MIDDLE SCHOOL MATH INTERVENTION UPDATE – Mr. Jacob Konrath/Mr. Eric Spielman**  
(Information/Discussion)

Mr. Spielman reported that the presentation is an update on the work that has been done and provided a refresher on middle school math WIN and ALEKS (Assessment and Learning in Knowledge Spaces) used as the primary resource. In the past, he talked about data from within the program, and he wanted to relate the progress and successes back to student growth on the STAR Standardized Testing and Reporting).

**7. REGULAR AND SPECIAL EDUCATION ENROLLMENT CAPS – Mr. Jacob Konrath/Mr. Jason Ledermann**  
(Information/Action)

Moved by Ms. Robbins, seconded by Ms. Versey to accept administration's recommendation to accept all regular education students for the 2024-2025 school year. All ayes. Motion carried unanimously.

Moved by Ms. Robbins, seconded by Ms. Versey to accept administration's recommendation to close all special education seats for the 2024-2025 school year in all programs at every grade level based on caseload formula. All ayes. Motion carried unanimously.

Wisconsin ACT 55 requires school districts to set space availability enrollment numbers for open enrollment for both regular and special education students. Mr. Konrath reported that the District would accept all regular education students; however, they may not be granted their specifically requested program or school. That will be determined on space availability in the District. Mr. Ledermann reported that the District monitors the available space for students within special education, which includes reviewing the current number of students in special education, the students IEP, and how it relates to staffing. Based on his projections, the District does not have any availability as we are meeting our capacity on just returning students; therefore, his recommendation is that special education students outside the District for the 2024-2025 school year would not be accepted.

Ms. Donohue asked about staffing as there is an increase in the number of students in a program or receiving services in almost every category and Mr. Ledermann responded that some of the services are spread out over caseloads so it may be only an increase of a few students. Mr. Konrath added that we do not know what our entire population of special education is because of school choice. It is a big financial burden to the District and it is becoming more difficult when we are not given the resources.

Ms. Donohue asked if we are over identifying students and Mr. Ledermann responded that students are being accurately identified. He added that it is a challenge, but staff doing are excellent work.

Meeting adjourned at 6:25 p.m.



**Committee Meeting Minutes of January 23, 2024**

**HUMAN RESOURCES COMMITTEE – Dr. Susan Hein, Chair**

Dr. Susan Hein, Chair, called the meeting to order at 6:35 p.m.

Present: Dr. Susan Hein, Ms. Heidi Boehmer, Ms. Rebecca Versey

Excused: Mr. Mark Mancl

**1. APPOINTMENTS – Ms. Jami Hintz (Confirming Action)**

Moved by Ms. Versey, seconded by Ms. Boehmer to confirm the following appointments. All ayes. Motion carried unanimously.

Ms. Hintz highlighted that currently all the custodial staff positions are filled. She spoke about the open-interview event that took place last week at the Early Learning Center. There were 22 applicants.

TEACHERS

Nicholas Larson Sheboygan, WI	Business Education South High	UW-Whitewater	Bachelor’s Degree \$26,179.63 (prorated)
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Mr. Larson has been hired for the 2023-2024 school year. He will be certified in Business Education. He was the only candidate interviewed.

Cora Leonhard Sheboygan, WI	Reading and Math Interventionist Urban	UW-Superior	Bachelor’s Degree \$22,938.34 (prorated)
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Ms. Leonhard has been hired for the 2023-2024 school year. She will be certified in Regular Education and Reading. She was the only candidate interviewed.

Emily Meicher Sheboygan, WI	School Counselor Early Learning Center	Lakeland College	Master’s Degree \$30,647.71 (prorated)
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Ms. Meicher has been hired for the 2023-2024 school year. She is certified as a School Counselor. She was the only candidate interviewed.

CUSTODIANS

Joseph Lampe*	Facilities Services	December 27, 2023	\$17.00 per hour
Karl Stolen	Pigeon River/Étude Elementary	January 2, 2024	\$19.50 per hour

EDUCATIONAL ASSISTANTS

Michelle Brill	Jackson	December 18, 2023	\$17.56 per hour
Courtney Brobst	Pupil Services	January 2, 2024	\$20.00 per hour
Laura Donnelly	Jackson	January 2, 2024	\$17.13 per hour

\*Relative of SASD employee

**2. SEPARATIONS – Ms. Jami Hintz (Information)**

The following separations have been granted:

Jean Caldwell	Educational Assistant	North High	December 21, 2023
Claire LaLiberte	Teacher	South High	December 14, 2023

The meeting adjourned at 6:37 p.m.



**SHEBOYGAN AREA**  
 — SCHOOL DISTRICT —

**Committee Meeting Minutes, January 23, 2024**

**FACILITIES/RECREATION/THEATRE COMMITTEE – Mr. Ryan Burg, Chair**

Mr. Ryan Burg, Chair, convened the meeting at 6:37 p.m.

Mr. Ryan Burg, Mr. Santino Laster, Ms. Kay Robbins, and Ms. Sarah Ruiz-Harrison were present.

**1. TABULATION OF BIDS – ROOFING – Mr. Mark Boehlke/Mr. Joe Vollmer (Action)**

Moved by Mr. Laster, seconded by Ms. Ruiz-Harrison to authorize administration to enter into contract with FJA Christiansen Roofing Co., Inc. of Milwaukee, WI in the amount for \$524,490 for roof replacements at Jackson Elementary School. All ayes. Motion carried unanimously.

<u>BIDDER</u>	<u>Sec #3</u>	<u>Sec #4A</u>	<u>Sec #4B</u>	<u>Total</u>
FJA Christiansen Roofing Co., Inc.	\$74,600	\$225,445	\$224,445	\$524,490
Langer Roofing & Sheet Metal, Inc.	\$73,850	\$229,200	\$234,715	\$537,765
Performance Roofing Systems, Inc.	\$78,535	\$230,937	\$228,360	\$537,832

*[Capital Funds - Roofing]*

**2. TABULATION OF BIDS – TUCKPOINTING – Mr. Mark Boehlke/Mr. Joe Vollmer (Action)**

Moved by Ms. Robbins, seconded by Mr. Laster to authorize administration to enter into contract with R.D. Woods Co. Inc. of West Allis, WI in the amount of \$84,100 for Longfellow Elementary School and \$58,285 for Cooper Elementary School for exterior brick tuckpointing. All ayes. Motion carried unanimously.

<u>BIDDER</u>	<u>Longfellow</u>	<u>Cooper</u>
R.D. Woods Co. Inc.	\$ 84,100	\$58,285
Masonry Restoration Inc.	\$163,725	\$65,265
Holton Brothers Inc.	No Bid	No Bid

*[Capital Funds – Building Envelopes]*

**3. TABULATION OF BIDS – FIRE ALARM SYSTEM REPLACEMENT – Mr. Mark Boehlke/Mr. Joe Vollmer (Action)**

Moved by Mr. Laster, seconded by Ms. Robbins to authorize administration to enter into contract with Specht Electric and Communication of Sheboygan, WI in the amount of \$709,680 for the replacement of the fire alarm system at North High School. All ayes. Motion carried unanimously.

<u>BIDDER</u>	<u>BID</u>
Specht Electric and Communication	\$709,680
K-W Electric, Inc.	\$768,700
Altmeyer Electric Inc.	\$836,700

*[Designated Fund Balance - Student Safety and Security]*

**4. FUND BALANCE REQUEST – Mr. John Koehler** (Discussion/Possible Action)

Moved by Mr. Laster, seconded by Ms. Ruiz-Harrison to approve the additional fund balance project expenditure in the amount of \$77,000. All ayes. Motion carried unanimously.

Mr. Koehler reported that the purpose of this request would be for the Pigeon River Recreation Center gym floor replacement, safety video entry system replacement, and paint contract for the gym. Mr. Laster asked about the video entry system and Mr. Koehler noted that it is similar to all of the elementary schools and staff will have fobs for access. Ms. Ruiz-Harrison asked about the ventilation of the building and whether upgrades are being considered and Mr. Koehler responded there would be upgrades to the fans.

**5. SHEBOYGAN THEATRE COMPANY FINANCIAL REPORT – Mr. John Koehler** (Action)

Moved by Mr. Laster, seconded by Ms. Robbins to accept the Sheboygan Theatre Company Financial Report through November 30, 2023. All ayes. Motion carried unanimously.

Mr. Koehler reported the attendance numbers are coming back to pre-covid and Ms. Roberts, Executive Director for the Sheboygan Theatre Company will attend the February committee meeting to talk about next year's season.

**6. COMMUNITY RECREATION DEPARTMENT FINANCIAL REPORT – Mr. John Koehler** (Action)

Moved by Ms. Robbins, seconded by Ms. Ruiz-Harrison to accept the Community Recreation Department Financial Report through November 30, 2023. All ayes. Motion carried unanimously.

**7. FACILITY PERMIT REPORT – Mr. John Koehler** (Information)

Mr. Koehler presented the Facility Permit Report through December 31, 2023 for information.

Meeting adjourned at 6:50 p.m.



**Committee Meeting Minutes of January 23, 2024**

**FINANCE & BUDGET COMMITTEE – Ms. Sarah Ruiz-Harrison, Chair**

Ms. Sarah Ruiz-Harrison, Chair, called the meeting to order at 6:16 p.m.  
 Present: Ms. Sarah Ruiz-Harrison, Mr. Ryan Burg, Ms. Heidi Boehmer, Dr. Susan Hein

**1. FUND 41 CAPITAL PROJECTS – Mr. Mark Boehlke (Action)**

Moved by Mr. Burg, seconded by Dr. Hein to approve the Fund 41 Capital Projects through November 30, 2023, as presented. All ayes. Motion carried unanimously.

**2. STATEMENT OF CASH FLOW – Mr. Mark Boehlke (Action)**

Moved by Mr. Burg, seconded by Ms. Boehmer to approve the Statement of Cash Flow through November 30, 2023, as presented. All ayes. Motion carried unanimously.

**3. REVENUES & EXPENDITURES REPORTS – Mr. Mark Boehlke (Action)**

Moved by Ms. Boehmer, seconded by Dr. Hein to approve the Revenue & Expenditures reports through November 30, 2023, as presented. All ayes. Motion carried unanimously.

**4. BUDGET REVISIONS & TRANSFERS OF APPROPRIATIONS – Mr. Mark Boehlke (Action)**

Moved by Ms. Boehmer, seconded by Mr. Burg to approve the Budget Revisions and Transfers reports through November 30, 2023, as presented. All ayes. Motion carried unanimously.

<b>GENERAL FUND (FUND 10)</b>	<b>Revised Budget 10-31-23</b>	<b>Revised Budget 11-30-23</b>	<b>Budget Increase (Decrease)</b>
<b>REVENUES</b>			
100 Transfers-in	<b>0.00</b>	<b>0.00</b>	0.00
<b>Local Sources</b>			
210 Taxes	24,585,309.00	24,585,309.00	0.00
240 Payments for Services Provided Local Governments	0.00	0.00	0.00
260 Non-Capital Sales	370,223.12	376,532.15	6,309.03
270 School Activity Income	143,776.15	153,358.55	9,582.40
280 Interest on Investments	1,707,233.00	1,707,233.00	0.00
290 Other Revenue, Local Sources	317,016.12	319,458.53	2,442.41
<b>Subtotal Local Sources</b>	<b>27,123,557.39</b>	<b>27,141,891.23</b>	18,333.84
<b>Other School Districts Within Wisconsin</b>			
340 Payments for Services	<b>1,973,522.00</b>	<b>1,973,522.00</b>	0.00
<b>Revenue from Intermediate Sources</b>			
510 Transit of Aids	<b>48,968.00</b>	<b>48,968.00</b>	0.00

<b>State Sources</b>			
610 State Aid -- Categorical	855,500.00	855,500.00	0.00
620 State Aid -- General	87,854,987.00	87,854,987.00	0.00
630 DPI Special Project Grants	100,000.00	100,000.00	0.00
640 Payments for Services	133,000.00	133,000.00	0.00
650 Student Achievement Guarantee in Education	1,495,000.00	2,196,274.59	701,274.59
660 Other State Revenue Through Local Units	17,000.00	17,000.00	0.00
690 Other Revenue	7,636,487.00	7,636,487.00	0.00
<b>Subtotal State Sources</b>	<b>98,091,974.00</b>	<b>98,793,248.59</b>	701,274.59
<b>Federal Sources</b>			
710 Transit of Aids	110,410.00	110,410.00	0.00
730 DPI Special Project Grants	5,710,151.00	5,710,151.00	0.00
750 IASA Grants	2,310,497.00	2,310,497.00	0.00
780 Other Federal Revenue Through State	24,000.00	24,000.00	0.00
790 Other Revenue from Federal Sources	0.00	0.00	0.00
<b>Subtotal Federal Sources</b>	<b>8,155,058.00</b>	<b>8,155,058.00</b>	0.00
<b>Other Financing Sources</b>			
860 Compensation, Fixed Assets	<b>0.00</b>	<b>0.00</b>	0.00
<b>Other Revenues</b>			
960 Adjustments	0.00	0.00	0.00
970 Refund of Disbursement	150,000.00	150,000.00	0.00
990 Miscellaneous	295,147.24	299,219.68	4,072.44
<b>Subtotal Other Revenues</b>	<b>445,147.24</b>	<b>449,219.68</b>	4,072.44
<b>TOTAL REVENUES</b>	<b>135,838,226.63</b>	<b>136,561,907.50</b>	723,680.87
<b>EXPENDITURES</b>	<b>Revised Budget 10-31-23</b>	<b>Revised Budget 11-30-23</b>	<b>Budget Increase (Decrease)</b>
<b>Instruction</b>			
110 000 Undifferentiated Curriculum	24,715,747.00	25,460,121.16	744,374.16
120 000 Regular Curriculum	30,064,096.73	30,376,323.44	312,226.71
130 000 Vocational Curriculum	2,985,860.67	3,208,343.30	222,482.63
140 000 Physical Curriculum	2,930,755.00	2,939,666.00	8,911.00
160 000 Co-Curricular Activities	1,385,609.09	1,483,838.59	98,229.50
170 000 Other Special Needs	539,926.00	539,278.00	(648.00)
<b>Subtotal Instruction</b>	<b>62,621,994.49</b>	<b>64,007,570.49</b>	1,385,576.00
<b>Support Sources</b>			
210 000 Pupil Services	5,512,255.00	6,138,709.24	626,454.24
220 000 Instructional Staff Services	4,417,864.73	6,018,982.86	1,601,118.13
230 000 General Administration	1,749,053.24	2,118,823.77	369,770.53
240 000 School Building Administration	7,249,474.24	7,994,877.24	745,403.00
250 000 Business Administration	18,137,791.53	18,617,272.87	479,481.34
260 000 Central Services	634,917.00	896,192.00	261,275.00
270 000 Insurance & Judgments	1,053,669.00	1,053,669.00	0.00
280 000 Debt Services	1,610.00	1,610.00	0.00
290 000 Other Support Services	2,623,241.49	2,952,244.30	329,002.81
<b>Subtotal Support Sources</b>	<b>41,379,876.23</b>	<b>45,792,381.28</b>	4,412,505.05
<b>Non-Program Transactions</b>			
410 000 Inter-fund Transfers	14,812,774.00	14,812,774.00	0.00

430 000 Instructional Service Payments	17,618,684.05	17,749,668.95	130,984.90
490 000 Other Non-Program Transactions	0.00	0.00	0.00
<b>Subtotal Non-Program Transactions</b>	<b>32,431,458.05</b>	<b>32,562,442.95</b>	130,984.90
<b>TOTAL EXPENDITURES</b>	<b>136,433,328.77</b>	<b>142,362,394.72</b>	5,929,065.95

<b>SPECIAL EDUCATION (FUND 27)</b>	<b>Revised Budget 10-31-23</b>	<b>Revised Budget 11-30-23</b>	<b>Change in Budget</b>
<b>TOTAL REVENUES</b>	<b>24,129,355.00</b>	<b>24,208,828.94</b>	79,473.94
100 000 Instruction	19,847,507.00	19,852,857.00	5,350.00
200 000 Support Services	3,972,548.00	4,044,471.94	71,923.94
400 000 Non-Program Transactions	309,300.00	311,500.00	2,200.00
<b>TOTAL EXPENDITURES</b>	<b>24,129,355.00</b>	<b>24,208,828.94</b>	79,473.94

**5. INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 6151 – RETURNED CHECKS - Mr. Mark Boehlke** (Discussion/Possible Action)

Moved by Mr. Burg, seconded by Dr. Hein to approve the introduction (first reading) of revised Board of Education Policy 6151 - Finances; Returned Checks. All ayes. Motion carried unanimously.

Mr. Boehlke noted that this revision includes a title change from ‘Returned Checks’ to ‘Returned/Outstanding-Stale Checks’. Language was added to outline the procedure for handling outstanding “stale” checks.

**6. INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 6610 – STUDENT ACTIVITY FUND - Mr. Mark Boehlke** (Discussion/Possible Action)

Moved by Mr. Burg, seconded by Ms. Boehmer to approve the introduction (first reading) of revised Board of Education Policy 6610 – Finances; Student Activity Fund. All ayes. Motion carried unanimously.

Mr. Boehlke explained that this revision includes a title change from “Student Activity Fund” to “Nondistrict-Supported Student Activity Accounts”. He further explained that next month administration will bring forward a new policy that will incorporate the deleted language. There were some changes that the Department of Public Instruction (DPI) and the Governmental Accounting Standards Board (GASB) made regarding student activity accounts. With this policy, the District acts as custodian of the money but does not manage funds, such as for outside clubs. We do not have any of these clubs currently.

**7. GIFTS – Mr. Mark Boehlke** (Action)

Moved by Mr. Burg, seconded by Dr. Hein to accept all gifts to the District, approving those \$2500 and greater. All ayes. Motion carried unanimously.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Gift Cards & Monetary	Curtis/Natalie DeKoning	South	1,000.00
Monetary	Larry/Cindy Huhn	Sheboygan Theatre Company	200.00
Monetary	Ruth Margrett	Sheboygan Theatre Company	100.00
Monetary	Luther/Kay Bajus	Sheboygan Theatre Company	500.00
Monetary	Judy Gutschow	Sheboygan Theatre Company	50.00
Monetary	Andrew Schuessler	Sheboygan Theatre Company	25.00
Monetary	Lee Trotta	Sheboygan Theatre Company	50.00
Monetary	Reinbold-Novak Funeral Home	Sheboygan Theatre Company	100.00
Monetary	Dale/Dianne Brandl	Sheboygan Theatre Company	25.00
Monetary	Jennifer Ham	Sheboygan Theatre Company	50.00
Monetary	Warren Brauer	Sheboygan Theatre Company	250.00
Monetary	Brian Bear	Sheboygan Theatre Company	25.00
Monetary	Joe Sheehan	Sheboygan Theatre Company	100.00
Monetary	Wally/Tracy Waldhart	Sheboygan Theatre Company	500.00
Monetary	James Conklin	Sheboygan Theatre Company	100.00



For Action

Kawai E300 Piano  
Monetary  
Monetary

Denia Poretta  
Ruth DeYoung Kohler Foundation  
Black Spring Foundation, Inc.

North	5,000.00
Sheboygan Theatre Company	10,000.00
SASD Literacy Needs	98,347.00

The meeting adjourned at 6:35 p.m.



**SHEBOYGAN AREA**  
— SCHOOL DISTRICT —

**Committee Meeting Minutes, February 13, 2024**

**CURRICULUM & INSTRUCTION COMMITTEE – Ms. Kay Robbins, Chair**

Ms. Kay Robbins, Chair, convened the meeting at 6:01 p.m.

Mr. Mark Mancl, Ms. Rebecca Versey, Ms. Kay Robbins and Mr. Santino Laster were present.

**1. DIPLOMAS (EARLY GRADUATION GED OPTION 2 PROGRAM) – Mr. Jacob Konrath (Information/Action)**

Moved by Mr. Laster, seconded by Ms. Versey to accept administration's recommendation that high school diplomas be awarded to Naomi Matos, Vie Xiong, and Jackie Xiong, who are members of the class of 2024 and have completed all requirements to receive their diplomas through the GED Option 2 Program from the Department of Public Instruction (DPI). All ayes. Motion carried unanimously.

**2. DISTRIBUTIVE EDUCATION CLUBS OF AMERICA (DECA) STATE CONFERENCE FIELD TRIP – Mr. Jacob Konrath (Information/Action)**

Moved by Ms. Versey, seconded by Mr. Laster to accept administration's recommendation for North High School students to travel to Lake Geneva, WI from February 24-28, 2024 to complete in the Distributive Education Clubs of America (DECA) State Conference. All ayes. Motion carried unanimously.

**3. ACHIEVEMENT GAP REDUCTION (AGR) GOAL UPDATE – Mr. Jacob Konrath/Ms. Amy Buffington/Mr. Brian Hinn/Mr. Patrick Neils/Mr. True Vang (Information/Discussion)**

Mr. Konrath thanked the attending principals for their work and noted that the purpose of the report is to provide an update on the end of semester Achievement Gap Reduction (AGR) program that is currently in place at Grant, Jefferson, Longfellow, and Sheridan Elementary Schools. In 2015, Wisconsin Acts 53 and 71 amended the SAGE program to create the AGR program. Outlined in the Executive Summary are requirements of the program. Each principal provided an update on the AGR strategies they have been using to achieve compliance in the program and success in their schools. With ACT 20, it will require some adjustments to their instructional practices; however, preparations are in place with staff. Mr. Renzelmann added that the Early Literacy Curriculum Council is working on a list of resources that was supposed to be ready by December, but is not, and probably will not be available until February. A district team is in place that has been preparing for adopting the resources, but we are still waiting on the list. Ms. Robbins asked what AVMR was and Mr. Neils responded that it is an intervention for math focusing on the foundational skills in addition to Bridges. Mr. Mancl asked the principals about the change in the professional development days for teachers that will be implemented next year and the principals' response was positive because teachers will have the opportunity to be the most engaged versus trying to have professional development after the school day.

**4. SECOND FRIDAY REPORT – Mr. Jacob Konrath (Information/Discussion)**

Mr. Konrath reported that the second Thursday/Friday enrollment count is defined as all students attending the Sheboygan Area School District on Thursday, January 11, 2024, or students attending before and after January 11, 2024. Those numbers used by the Department of Public Instruction (DPI) to calculate student aid distribution. Mr. Konrath reported that the District is down 24 students, and added that declining enrollment is happening all across the State. The District is down 16 students for the three-year average, which is nothing alarming. Mr. Konrath is optimistic for the future due to the growth occurring in Sheboygan that will result in an increase in enrollment numbers.

**5. INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 2340 – DISTRICT-SPONSORED TRIPS – Mr. Jacob Konrath** (Discussion/Possible Action)

Moved by Mr. Laster, seconded by Ms. Versey to approve the introduction (first reading) of revised Board of Education Policy 2340 – Program; District-Sponsored Trips. All ayes. Motion carried unanimously.

**6. INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 2451 – PROGRAM OR CURRICULUM MODIFICATIONS – Mr. Jacob Konrath** (Discussion/Possible Action)

Moved by Ms. Versey, seconded by Mr. Laster to approve the introduction (first reading) of revised Board of Education Policy 2451 – Program; Program or Curriculum Modifications. All ayes. Motion carried unanimously.

**7. INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 2521 – SELECTION OF INSTRUCTIONAL MATERIALS AND EQUIPMENT – Mr. Jacob Konrath** (Discussion/Possible Action)

Moved by Ms. Versey, seconded by Mr. Laster to approve the introduction (first reading) of revised Board of Education Policy 2521 – Program; Selection of Instructional Materials and Equipment. All ayes. Motion carried unanimously.

**8. INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 5215 – MISSING AND ABSENT CHILDREN – Mr. Jacob Konrath** (Discussion/Possible Action)

Moved by Mr. Laster, seconded by Ms. Versey to approve the introduction (first reading) of revised Board of Education Policy 5215 – Students; Missing and Absent Children. All ayes. Motion carried unanimously.

**9. INTRODUCTION (FIRST READING) OF NEW BOARD OF EDUCATION POLICY 5505 – ACADEMIC HONESTY – Mr. Jacob Konrath** (Discussion/Possible Action)

Moved by Mr. Laster, seconded by Ms. Versey to approve the introduction (first reading) of new Board of Education Policy 5505 – Students; Academic Honesty. All ayes. Motion carried unanimously.

**10. INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 5530 – DRUG PREVENTION – Mr. Jacob Konrath** (Discussion/Possible Action)

Moved by Ms. Versey, seconded by Mr. Laster to approve the introduction (first reading) of revised Board of Education Policy 5530 – Students; Drug Prevention. All ayes. Motion carried unanimously.

**11. INTRODUCTION (FIRST READING) OF NEW BOARD OF EDUCATION POLICY 7540.08 – ARTIFICIAL INTELLIGENCE (AI) – Mr. Jacob Konrath** (Discussion/Possible Action)

Moved by Mr. Laster, seconded by Ms. Versey to approve the introduction (first reading) of new Board of Education Policy 7540.08 – Property; Artificial Intelligence (AI). All ayes. Motion carried unanimously.

Ms. Robbins raised concern that artificial intelligence could create an entirely different level of cheating and asked Mr. Konrath how we would deal with the negative impact. Mr. Konrath responded that likely there would be professional development of AI so staff have a better understanding of it. We will not be able to run from it; however, it can also be a positive for kids and can be especially effective where resources can be limited. This policy is just a starting point. Mr. Mancl also suggested offering classes to students so they have a better understanding of AI as well.

**12. INTRODUCTION (FIRST READING) OF REVISED BOARD OF EDUCATION POLICY 8420 – EMERGENCY PREPAREDNESS – Mr. Jacob Konrath** (Discussion/Possible Action)

Moved by Mr. Mancl, seconded by Ms. Versey to approve the introduction (first reading) of revised Board of Education Policy 8420 – Operations; Emergency Preparedness. All ayes. Motion carried unanimously.

Meeting adjourned at 6:37 p.m.



**Committee Meeting Minutes of February 13, 2024**

**HUMAN RESOURCES COMMITTEE – Dr. Susan Hein, Chair**

Mr. Mark Mancl, Vice Chair, called the meeting to order at 6:46 p.m.

Present: Mr. Mark Mancl, Ms. Heidi Boehmer, Ms. Rebecca Versey

Excused: Dr. Susan Hein

**1. APPOINTMENTS – Ms. Jami Hintz (Confirming Action)**

Moved by Ms. Boehmer, seconded by Ms. Versey to confirm the following appointments. All ayes. Motion carried unanimously.

ADMINISTRATOR

Rachel Ledezma	Assistant Superintendent	Cardinal Stritch University	Master’s Degree
Brown Deer, WI	Student and Instructional Services		\$152,722.00

Ms. Ledezma has been appointed as the Assistant Superintendent of Student and Instructional Services. She will begin her new role on July 1, 2024. Ms. Ledezma has a Master of Arts in Education from Mount Mary College, a Master of Science in Education Leadership from Cardinal Stritch University, an Education Specialist Degree, and a District Administrator License from Concordia University. She is currently serving as the Director of Special Education and Pupil Services for the Greendale School District. She has held this role since August 2021. Previously, Ms. Ledezma served in our district as the Coordinator of Special Education and Student Services and C.H.A.N.G.E. Academy Principal from August 2018 to August 2021. Additionally, she has also served as the MCAP Case Manager at Vel R Phillips School of Wauwatosa School District, Education Coordinator at The Richardson School, and Special Education Teacher at Carver Academy of the Milwaukee Public School District. Ms. Ledezma was one of five candidates interviewed for the position.

TEACHERS

Savannah Brusse	First Grade	UW-Oshkosh	Bachelor’s Degree
Sheboygan, WI	Cooper		\$23,187.67 (prorated)

Ms. Brusse has been hired for the 2023-2024 school year. She will be certified in Regular Education. She was the only candidate interviewed.

Sheila Franklin	Chemistry	UW-Superior	Bachelor’s Degree
Racine, WI	South High		\$26,155.76 (prorated)

Ms. Franklin has been hired for the 2023-2024 school year. She is certified in Chemistry and Physics. She was the only candidate interviewed.

Jacob Holmer	English	Lakeland University	Bachelor’s Degree
Sheboygan Falls, WI	South High		\$23,187.67 (prorated)

Mr. Holmer has been hired for the 2023-2024 school year. He will be certified in English. He was the only candidate interviewed.

Ariana Soto Sheboygan, WI	First Grade Dual Language Sheridan	Lakeland University	Bachelor's Degree \$23,187.67 (prorated)
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Ms. Soto has been hired for the 2023-2024 school year. She will be certified in Regular Education and Spanish. She was the only candidate interviewed.

ASSISTANT COOK

Sonya Miller	Longfellow	January 29, 2024	\$15.00 per hour
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COOKS

Kristy Martin	Horace Mann	January 8, 2024	\$15.00 per hour
Brenda Powers	Farnsworth	January 22, 2024	\$16.25 per hour

CUSTODIANS

Joshua Devine	Facilities Services	January 30, 2024	\$20.36 per hour
Patrick Panka	Grant	January 8, 2024	\$17.65 per hour

EDUCATIONAL ASSISTANT

Megan Goetsch	North High	February 12, 2024	\$16.85 per hour
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SECURITY OFFICER

Timothy Mc Mullen	North High	February 6, 2024	\$16.95 per hour
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\*Relative of SASD employee

**2. LEAVE OF ABSENCE – Ms. Jami Hintz (Action)**

Moved by Ms. Boehmer, seconded by Ms. Versey to approve the following requests for personal leave of absences without compensation. All ayes. Motion carried unanimously.

Tsion Purtell	Educational Assistant	Jackson	January 8, 2024 – May 8, 2024
Stephanie Weber	Teacher	North High	January 29, 2024 – June 10, 2024

**3. SEPARATIONS – Ms. Jami Hintz (Information)**

The following separations have been granted:

Jean De Dianous	Educational Assistant	Jefferson	February 2, 2024
Tanner Good	Educational Assistant	North High	January 30, 2024
Jessica Hansell	Educational Assistant	Wilson	January 10, 2024
Charlie Hardy	Educational Assistant	Jackson	February 9, 2024
Terese Jaeger	Speech & Language Pathologist	South High	June 10, 2024
Victoria Kreutz	Educational Assistant	Early Learning Center	January 31, 2024
Nathan Lamb	Custodian	North High	February 17, 2024
Paul Lukas	Delivery Driver	School Nutrition	February 2, 2024
Collen Machut	Teacher	Étude Middle	January 26, 2024
Shawn Nytes	Custodian	South High	January 8, 2024
Scott Reineke	School Security Officer	North High	February 9, 2024
Katelyn Roellchen	Teacher	Étude Middle	January 29, 2024
Cale Schueffner	Teacher	Lincoln-Erdman	June 10, 2024
Christine Vollmer	Library Media Specialist	Sheridan	June 10, 2024
Barbara Weber	Educational Assistant	Jackson	January 31, 2024
Mark Wittig	Associate Principal	North High	June 30, 2024
Tanya Wood	Educational Assistant	Urban	January 5, 2024

**4. RETIREMENTS – Ms. Jami Hintz (Action)**

Moved by Ms. Boehmer, seconded by Ms. Versey to grant the following requests to retire and the employees be recognized for their years of service per board policy. All ayes. Motion carried unanimously.

Sally Anderson Dick	Teacher	Cleveland	31.91 years of service
Tracy Bolz	Teacher	Pigeon River	37.00 years of service
Gail Dederling	Teacher	Sheridan	20.00 years of service
Nancy Ebertz	Teacher	Grant	34.00 years of service
Tammy Elsesser	Secretary	Business Services	34.10 years of service
Scott Gedemer	Teacher	Central High	30.00 years of service
Levi Goins	Teacher	Warriner High	19.00 years of service
Heidi Gruetzmacher	Teacher	Cooper	30.00 years of service
Richard Gullixon	Teacher	Sheridan	22.00 years of service
Susan Heniadis	Teacher	Wilson	28.00 years of service
Beth Johnson	Teacher	Urban	33.00 years of service
Jill Krause	Teacher	North	34.00 years of service
Shelli LeRoy	Teacher	Lincoln-Erdman	32.00 years of service
Mary Mehn	Teacher	Early Learning Center	21.00 years of service
Sandra Menting	Teacher	Jefferson	25.00 years of service
Edward Moberg	Teacher	Grant	35.58 years of service
Amy Mojica	Teacher	North	29.00 years of service
Angela Parks	Teacher	Grant	24.00 years of service
Lori Petrie	Teacher	Jefferson	33.00 years of service
Wendy Plautz	Teacher	Sheridan	34.00 years of service
Angela Shinnars	Teacher	Grant	16.00 years of service
Lynn Sixel	Teacher	Horace Mann	31.48 years of service
Elizabeth Sprinkman	Teacher	Urban	21.00 years of service
Susan Sundquist	Teacher	Pigeon River	20.00 years of service
Marci Tanz	Teacher	Longfellow	26.00 years of service
Carla Vorpahl	Social Worker	South High	25.00 years of service

**5. INTERNAL STAFF TRANSFER – Ms. Jami Hintz (Information)**

The following internal transfer (an internal employee moving from one position to another position) for the 2024-2025 school year has been granted:

Joseph O'Brien	Dean of Students at North High	Associate Principal at North High School
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The meeting adjourned at 6:49 p.m.



**SHEBOYGAN AREA**  
— SCHOOL DISTRICT —

**Committee Meeting Minutes, February 13, 2024**

**FACILITIES/RECREATION/THEATRE COMMITTEE – Mr. Ryan Burg, Chair**

Mr. Ryan Burg, Chair, convened the meeting at 6:45 p.m.

Mr. Ryan Burg, Mr. Santino Laster, Ms. Kay Robbins, and Ms. Sarah Ruiz-Harrison were present.

**1. URBAN FORESTRY GRANT – Mr. Joe Vollmer/Mr. Mike Vandersteen/Mr. Jake Boyer/Mr. Tony Fessler/Mr. Mike Mullen (Information)**

Mr. Mullen provided information on the Wisconsin DNR Urban Forestry grant that was received in the amount of \$25,000. The grant will be used to replace trees on some district properties. Mr. Vollmer added that the emerald ash borer has decimated more than 300 ash trees on district property. Mr. Mullen added that the grant funds would also be used for materials that will be incorporated into the biology curriculum. Mr. Mullen also talked about their organization Lakeshore Natural Resource Partnership (LNRP) and noted the grant has three components: 1) tree inventory (replacing the trees), 2) tree planting (funding will help support the planting maintenance of the trees), and 3) tree planting itself. Grant funds will flow through LNRP’s accounting services. Mr. Burg asked what about the timeframe and Mr. Mullen responded that it will be most likely in the spring and fall and if they are unable to meet that timeframe the DNR will work with them to extend it. The student participation is the critical piece as there are many science connections. Ms. Robbins asked what types of trees will be planted and Mr. Mullen responded that they have not gotten to that point yet. Much thought is put into it and they work closely with the local forestry and DNR. Mr. Fessler added that Restoration of Our Trees – Sheboygan (ROOTS) and the rotary clubs have been working with the LNRP and raise private capital when they can. There was a match involved with this grant and he asked for the Board’s commitment that we are a stakeholder in this project. Mr. Harvatine added that this is a win-win partnership and they have the District and school board’s support.

**2. TABULATION OF BIDS – ROOFING – Mr. Mark Boehlke/Mr. Joe Vollmer (Action)**

Moved by Ms. Robbins, seconded by Mr. Laster to authorize administration to enter into contract with Langer Roofing and Sheet Metal, Inc. of Milwaukee, WI in the amount of \$433,435 for roof replacements at North High School. All ayes. Motion carried unanimously.

<u>BIDDER</u>	North High	North High	North High
	<u>Sec #5A</u>	<u>Sec #5B</u>	<u>Sec #11</u>
Langer Roofing & Sheet Metal, Inc.	\$173,550	\$210,550	\$49,335
Performance Roofing Systems, Inc.	\$177,278	\$213,787	\$50,938
FJA Christiansen Roofing Co., Inc.	\$186,554	\$221,310	\$59,734

*[Capital Funds - Roofing]*

**3. TABULATION OF BIDS – SOUTH HIGH SCHOOL RESTROOM PLUMBING RENOVATION – Mr. Mark Boehlke/Mr. Joe Vollmer (Action)**

Moved by Ms. Robbins, seconded by Mr. Laster to authorize administration to enter into contract with Quasius Construction Company of Sheboygan, WI in the amount of \$159,646 for the placement of the plumbing and fixtures in five (5) restrooms at South High School. All ayes. Motion carried unanimously.

<u>BIDDER</u>	<u>BID</u>
Quasius Construction Company	\$159,646
A. Chappa Construction, LLC	\$226,010
Jos. Schmitt Construction	\$238,380

*[Capital Funds – Plumbing]*

**4. TABULATION OF BIDS – BUILDING AUTOMATION UPGRADE – Mr. Mark Boehlke/Mr. Joe Vollmer (Action)**

Moved by Ms. Robbins, seconded by Mr. Laster to authorize administration to enter into contract with Automated Logic Corporation of Green Bay, WI in the amount of \$88,921 to upgrade the HVAC building automation controls for the Administrative Services Building. All ayes. Motion carried unanimously.

<u>BIDDER</u>	<u>BID</u>
Automated Logic Corporation	\$88,921
Automated Energy Solutions, Inc.	\$90,000

*[Designated Fund Balance – Administrative Services Building]*

**5. SHEBOYGAN THEATRE COMPANY 90<sup>TH</sup> (2023-2024) AND 91<sup>ST</sup> (2024-2025) SEASON UPDATE – Mr. John Koehler (Information)**

Mr. Koehler provided an updated of the remaining shows for the 2023-2024 season and upcoming shows for the 2024-2025 season. He added that musicals are more costly than straight plays. The Sheboygan Theatre Company will be purchasing a new software, Ovation, which will provide season/flex ticket holder sales, reservations and support.

**6. SHEBOYGAN THEATRE COMPANY FINANCIAL REPORT – Mr. John Koehler (Action)**

Moved by Mr. Laster, seconded by Ms. Robbins to accept the Sheboygan Theatre Company Financial Report through December 31, 2023. All ayes. Motion carried unanimously.

**7. COMMUNITY RECREATION DEPARTMENT FINANCIAL REPORT – Mr. John Koehler (Action)**

Moved by Mr. Laster, seconded by Ms. Robbins to accept the Community Recreation Department Financial Report through December 31, 2023. All ayes. Motion carried unanimously.

**8. FACILITY PERMIT REPORT – Mr. John Koehler (Information)**

Mr. Koehler presented the Facility Permit Report through January 31, 2024 for information.

Meeting adjourned at 7:13 p.m.





**Committee Meeting Minutes of February 13, 2024**

**FINANCE & BUDGET COMMITTEE – Ms. Sarah Ruiz-Harrison, Chair**

Ms. Sarah Ruiz-Harrison, Chair, called the meeting to order at 6:21 p.m.  
 Present: Ms. Sarah Ruiz-Harrison, Mr. Ryan Burg, Ms. Heidi Boehmer  
 Excused: Dr. Susan Hein

**1. FUND 41 CAPITAL PROJECTS – Mr. Mark Boehlke (Action)**

Moved by Mr. Burg, seconded by Ms. Boehmer to approve the Fund 41 Capital Projects through December 31, 2023. All ayes. Motion carried unanimously.

Mr. Boehlke noted there was a typo under the 2023-24 fiscal year-to-date tax levy column which should be \$1,375,000, not \$1,376,000.

**2. STATEMENT OF CASH FLOW – Mr. Mark Boehlke (Action)**

Moved by Ms. Boehmer, seconded by Mr. Burg to approve the Statement of Cash Flow through December 31, 2023. All ayes. Motion carried unanimously.

**3. REVENUES & EXPENDITURES REPORTS – Mr. Mark Boehlke (Action)**

Moved by Mr. Burg, seconded by Ms. Boehmer to approve the Revenue & Expenditures reports through December 31, 2023.. All ayes. Motion carried unanimously.

**4. BUDGET REVISIONS & TRANSFERS OF APPROPRIATIONS – Mr. Mark Boehlke (Action)**

Moved by Mr. Burg, seconded by Ms. Boehmer to approve the Budget Revisions and Transfers reports through December 31, 2023. All ayes. Motion carried unanimously.

Ms. Boehmer noted there is a typo on page 5, where the first column shows 74 and the second column shows 7,433. Both columns should be 74.33.

<b>GENERAL FUND (FUND 10)</b>	<b>Revised Budget 11-30-23</b>	<b>Revised Budget 12-31-23</b>	<b>Budget Increase (Decrease)</b>
<b>REVENUES</b>			
100 Transfers-in	<b>0.00</b>	<b>0.00</b>	0.00
<b>Local Sources</b>			
210 Taxes	24,585,309.00	24,585,309.00	0.00
240 Payments for Services Provided Local Governments	0.00	0.00	0.00
260 Non-Capital Sales	376,532.15	383,676.59	7,144.44
270 School Activity Income	153,358.55	158,177.55	4,819.00
280 Interest on Investments	1,707,233.00	1,707,233.00	0.00
290 Other Revenue, Local Sources	319,458.53	319,852.03	393.50

<b>Subtotal Local Sources</b>	<b>27,141,891.23</b>	<b>27,154,248.17</b>	12,356.94
<b>Other School Districts Within Wisconsin</b>			
340 Payments for Services	<b>1,973,522.00</b>	<b>1,973,522.00</b>	0.00
<b>Revenue from Intermediate Sources</b>			
510 Transit of Aids	<b>48,968.00</b>	<b>48,968.00</b>	0.00
<b>State Sources</b>			
610 State Aid -- Categorical	855,500.00	855,500.00	0.00
620 State Aid -- General	87,854,987.00	87,854,987.00	0.00
630 DPI Special Project Grants	100,000.00	100,000.00	0.00
640 Payments for Services	133,000.00	133,000.00	0.00
650 Student Achievement Guarantee in Education	2,196,274.59	2,196,274.59	0.00
660 Other State Revenue Through Local Units	17,000.00	17,000.00	0.00
690 Other Revenue	7,636,487.00	7,636,487.00	0.00
<b>Subtotal State Sources</b>	<b>98,793,248.59</b>	<b>98,793,248.59</b>	0.00
<b>Federal Sources</b>			
710 Transit of Aids	110,410.00	110,410.00	0.00
730 DPI Special Project Grants	5,710,151.00	5,710,151.00	0.00
750 IASA Grants	2,310,497.00	2,310,497.00	0.00
780 Other Federal Revenue Through State	24,000.00	24,000.00	0.00
790 Other Revenue from Federal Sources	0.00	0.00	0.00
<b>Subtotal Federal Sources</b>	<b>8,155,058.00</b>	<b>8,155,058.00</b>	0.00
<b>Other Financing Sources</b>			
860 Compensation, Fixed Assets	<b>0.00</b>	<b>0.00</b>	0.00
<b>Other Revenues</b>			
960 Adjustments	0.00	0.00	0.00
970 Refund of Disbursement	150,000.00	150,000.00	0.00
990 Miscellaneous	299,219.68	299,219.68	0.00
<b>Subtotal Other Revenues</b>	<b>449,219.68</b>	<b>449,219.68</b>	0.00
<b>TOTAL REVENUES</b>	<b>136,561,907.50</b>	<b>136,574,264.44</b>	12,356.94
<b>EXPENDITURES</b>	<b>Revised Budget 11-30-23</b>	<b>Revised Budget 12-31-23</b>	<b>Budget Increase (Decrease)</b>
<b>Instruction</b>			
110 000 Undifferentiated Curriculum	25,457,172.16	25,465,239.16	8,067.00
120 000 Regular Curriculum	30,376,323.44	30,415,604.44	39,281.00
130 000 Vocational Curriculum	3,208,343.30	3,216,138.74	7,795.44
140 000 Physical Curriculum	2,939,666.00	2,939,666.00	0.00
160 000 Co-Curricular Activities	1,483,838.59	1,485,684.59	1,846.00
170 000 Other Special Needs	539,278.00	539,278.00	0.00
<b>Subtotal Instruction</b>	<b>64,004,621.49</b>	<b>64,061,610.93</b>	56,989.44
<b>Support Sources</b>			
210 000 Pupil Services	6,138,709.24	6,023,310.24	(115,399.00)
220 000 Instructional Staff Services	6,017,343.86	6,115,446.86	98,103.00
230 000 General Administration	2,118,823.77	2,130,129.77	11,306.00
240 000 School Building Administration	7,994,877.24	7,944,234.24	(50,643.00)
250 000 Business Administration	18,617,272.87	18,663,768.37	46,495.50
260 000 Central Services	896,192.00	896,770.00	578.00
270 000 Insurance & Judgments	1,053,669.00	1,053,669.00	0.00

280 000 Debt Services	1,610.00	1,610.00	0.00
290 000 Other Support Services	2,956,832.30	2,978,044.30	21,212.00
<b>Subtotal Support Sources</b>	<b>45,795,330.28</b>	<b>45,806,982.78</b>	11,652.50
<b>Non-Program Transactions</b>			
410 000 Inter-fund Transfers	14,892,247.94	14,892,247.94	0.00
430 000 Instructional Service Payments	17,749,668.95	17,750,665.95	997.00
490 000 Other Non-Program Transactions	0.00	0.00	0.00
<b>Subtotal Non-Program Transactions</b>	<b>32,641,916.89</b>	<b>32,642,913.89</b>	997.00
<b>TOTAL EXPENDITURES</b>	<b>142,441,868.66</b>	<b>142,511,507.60</b>	69,638.94

<b>SPECIAL EDUCATION (FUND 27)</b>	<b>Revised Budget 11-30-23</b>	<b>Revised Budget 12-31-23</b>	<b>Change in Budget</b>
<b>TOTAL REVENUES</b>	<b>24,208,828.94</b>	<b>24,208,828.94</b>	-
100 000 Instruction	19,852,857.00	19,856,457.00	3,600.00
200 000 Support Services	4,044,471.94	4,040,371.94	(4,100.00)
400 000 Non-Program Transactions	311,500.00	312,000.00	500.00
<b>TOTAL EXPENDITURES</b>	<b>24,208,828.94</b>	<b>24,208,828.94</b>	-

**5. GIFTS – Mr. Mark Boehlke (Action)**

Moved by Mr. Burg, seconded by Ms. Boehmer to accept all gifts to the District, approving those \$2500 and greater. All ayes. Motion carried unanimously.

<u>Gift</u>	<u>Donor</u>	<u>Building/Program</u>	<u>Amount</u>
<u>For Information</u>			
Monetary	Mike Matichich	Sheboygan Theatre Company	100.00
Monetary	Randall/Judith Hake	Sheboygan Theatre Company	100.00
Monetary	Hoyt/Marilyn Heinemann	Sheboygan Theatre Company	25.00
Monetary	Robert/Mary Kulhanek	Sheboygan Theatre Company	100.00
Monetary	Tim/Sandy Lorenz	Sheboygan Theatre Company	135.00
Monetary	Laurie Turner	Sheboygan Theatre Company	35.00
Monetary	Corrine Hunter	Sheboygan Theatre Company	35.00
Monetary	Nancy Gomez	Sheboygan Theatre Company	35.00
Monetary	Barb Ball	Sheboygan Theatre Company	35.00
Monetary	Linda/Joe Diedrich	Sheboygan Theatre Company	35.00
Monetary	Patti Chapman	Sheboygan Theatre Company	35.00
Monetary	Patty Wunder	Sheboygan Theatre Company	35.00
Monetary	Lisa Jackson	Sheboygan Theatre Company	35.00
Monetary	Cindy Kruis	Sheboygan Theatre Company	35.00
Monetary	Diane Glisczinski	Sheboygan Theatre Company	35.00
Monetary	Vicki Romero	Sheboygan Theatre Company	35.00
Monetary	Janice Remling	Sheboygan Theatre Company	20.00
Monetary	Angie Vergowe	Sheboygan Theatre Company	35.00
Monetary	Ralph/Alice Maffongelli	Sheboygan Theatre Company	25.00
Monetary	Nicki Farrington	Sheboygan Theatre Company	60.00
Monetary	Denise Kelly	Sheboygan Theatre Company	60.00
Monetary	Liz Cardimona	Sheboygan Theatre Company	60.00
Monetary	Melanie Perkins	Sheboygan Theatre Company	35.00
Monetary	Sandra Kasten/Eric Johnson	Sheboygan Theatre Company	35.00
Monetary	Randy/Deb Stache	Sheboygan Theatre Company	35.00
Monetary	Pamela Greger	Sheboygan Theatre Company	35.00
Monetary	Casey Gertnig	Sheboygan Theatre Company	35.00
Monetary	Brittani Meidl Moua	Sheboygan Theatre Company	35.00
Monetary	Krystine Kroeplen	Sheboygan Theatre Company	35.00
Monetary	Sandra Moore	Sheboygan Theatre Company	35.00
Monetary	Jan Lang	Sheboygan Theatre Company	35.00
Monetary	Kevin Sampson	Sheboygan Theatre Company	160.00

Monetary	Monica Mees	Sheboygan Theatre Company	35.00
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For Action

Monetary	Garton Family Foundation	Sheboygan Theatre Company	3,000.00
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The meeting adjourned at 6:25 p.m.



**Committee Meeting Minutes of February 13, 2024**

**COMMITTEE OF THE WHOLE – Mr. Santino Laster, Chair**

1. Vice President Laster called the meeting to order at 7:14 p.m.
2. Vice President Laster requested that everyone stand and join him in the Pledge of Allegiance.
3. Moved by Ms. Donohue, seconded by Ms. Boehmer to approve the agenda. All ayes. Motion carried unanimously.
4. Present: Mr. Mark Mancl, Ms. Rebecca Versey (excused at 9:10 p.m.), Mr. Ryan Burg, Ms. Kay Robbins, Ms. Mary Lynne Donohue, Mr. Santino Laster, Ms. Heidi Boehmer, Ms. Sarah Ruiz-Harrison

Excused: Dr. Susan Hein

5. **POTENTIAL WISCONSIN INTERSCHOLASTIC ATHLETIC ASSOCIATION (WIAA) CONFERENCE REALIGNMENT FOR 2025-2026 – Mr. Seth Harvatine/Mr. Chris Hein**  
(Information/Discussion)

Mr. Harvatine introduced Mr. Hein, South High School Athletic Director. Mr. Hein spoke about where the potential Wisconsin Interscholastic Athletic Association (WIAA) conference realignment proposal stands at this point and provided background information as to reasons for the potential conference realignment and what sports the conference change will impact. Mr. Hein explained that a number of years ago the WIAA created a conference realignment task force that is where this is coming from. The first proposal affecting Sheboygan South High came out on January 12, which proposed moving Sheboygan South and Plymouth High Schools to the North Shore conference. Mr. Hein highlighted they had not anticipated that and when the proposal came out the schools that were impacted had a month to appeal. At that time, South High School advocated for creating a new conference, rather than joining the North Shore conference. They advocated placing South, Grafton, Port Washington, Kewaskum, West Bend East and West, and Plymouth in the new conference; and as of last Friday (2/9/2024), the task force committee did move that recommendation forward. The recommendation now goes to the Board of Control for WIAA on March 5, 2024. At that time, impacted schools can still appeal. If the Board of Control approves this recommendation, it will go into effect for the 2025-2026 school year. Next year South will still be in the Fox River Classic Conference (FRCC). Mr. Hein highlighted that the new conference would significantly reduce traveling for Sheboygan South. He added West De Pere will join FRCC after next school year as that was already approved, and that is over a 120-mile round trip for South students. With the potential new conference, West Bend will be the longest round trip which is about 86 miles. He added that competitive equity and giving our students a chance is appealing for South to be placed in the potential new conference rather than competing against much larger schools along with the demographic and social-economic differences. Mr. Hein noted that football is separate from this. WIAA created a separate task force for football. South will still be in the same football conference with North High School. All other sports will be different. Mr. Mancl questioned if all the other schools in the new conference offer the same competitive sports that South offers and Mr. Hein replied it would be a mix, even if South joined the North Shore conference, they do not offer hockey, and some of the larger schools do not either. He added that hockey will stay in FRCC. Mr. Hein highlighted that South will co-op girls' swimming with North next year, and North will host swimming so it will stay with FRCC. Boys' swimming will either have a five-school conference or join North Shore and that is something they will have to dig deeper into if this is approved. Mr. Hein noted that the conference for the co-op sports will reflect which school is hosting the sport. South hosts gymnastics, and hockey and FRCC does not offer those. North hosts girls' golf and girls' swim so those would stay with FRCC. There will still be a North/South basketball game but it will be a non-conference game. Mr. Hein clarified that the seven schools in the potential new conference would be

Sheboygan South, Kewaskum, West Bend East and West, Port Washington, Grafton, and Plymouth. Mr. Harvatine expressed his appreciation to Mr. Hein for his leadership and work on this and for advocating for the students. Mr. Hein thanked Mr. Stengel, North High Athletic Director, and all the athletic directors for their support. They didn't necessarily want Sheboygan South to leave FRCC but did support them and submitted a letter to the committee showing their support.

**6. THE STATE OF SCHOOL FINANCE IN WISCONSIN PRESENTATION – Mr. Mark Boehlke**  
(Information)

Mr. Boehlke presented and outlined a recent Wisconsin Association of School Business Officials (WASBO) presentation on the current state of school finance in Wisconsin. Mr. Boehlke explained that the District begins working on the budget in November and the administration comes before the Board in April with a draft and keeps updating it until June when the administration seeks the Board's approval of the preliminary budget. He highlighted that in January 2024, WASBO had a Zoom meeting with a presentation of the State of School Financing and encouraged schools to share it with their boards and tweak the presentation data with their district data. He spoke about enrollment by school type for 2022-2023 which showed that 83% are educated by district-run public schools. He highlighted that there is much talk about school choice, and we as a district have supported it; however, there needs to be more discussion and transparency about how schools are funded. Since 2012-2013 our lag behind inflation is \$3,380 per student. When looking at funding, our district receives \$11,000 per student, which should have been funded by \$14,000 per student and this has been a struggle for Wisconsin schools for around 10 years. He further spoke about inflation and noted that the District revenue limit only increased by 2.8% in 2023-24 and is projected to increase by 2.2% for 2024-25. Education has fallen as a state budget priority. This presentation outlined teacher turnover since Act 10; the use of ESSER funds, which expire in September 2024; and school property tax levy. He explained that Wisconsin's state and local tax burden is among the lowest in the region. There is a large State surplus of \$6.7 billion and yet with this surplus, school districts are not given a revenue increase equal to inflation. He highlighted that the State is in a good position to fund schools, but is not doing so. He further spoke about the Marquette University Law School survey which reflected that public satisfaction with local public schools was high. Mr. Boehlke noted that the special education reimbursement is lower than several years ago. The District has \$14.8 million in unreimbursed special education costs budgeted in the General Fund to support special education funds. He spoke about the funding impacts on many districts which include closing schools, delaying capital improvements, larger class sizes, etc. He also spoke about the impacts on students and what districts are looking at for strategies. Mr. Boehlke explained we need to continue to advocate for better funding.

**7. ADJOURN TO CLOSED SESSION PER WISCONSIN STATE STATUTES SEC. 19.85(1)(c)(e)** (*Action with roll call vote*) – To discuss negotiation strategies pertaining to the construction manager contract(s) for the Urban Middle School and Farnsworth Middle School referendum projects; To discuss the annual performance evaluation of the Superintendent in accordance with Policy 1240.

Moved by Ms. Donohue, seconded by Ms. Boehmer to adjourn to Closed Session at 8:05 p.m. A roll call vote was taken and motion carried unanimously. (Mancl, Versey, Burg, Robbins, Donohue, Laster, Boehmer, Ruiz-Harrison)

**8.** Moved by Ms. Donohue, seconded by Mr. Burg to reconvene to Open Session at 9:35 p.m. All ayes. Motion carried unanimously.

**9.** Moved by Ms. Donohue, seconded by Mr. Mancl to adjourn at 9:36 p.m. All ayes. Motion carried unanimously.